



Post	Literacy Intervention Teaching Assistant Level 3
Salary	Grade 6 Points 11-19 Full Time salary £28,142 to £32,062 This position is part time, term time only, please note the salary quoted above is full time equivalent. Actual salary between £19,394 to £22,096 - Pay award pending
Working Pattern	30 hours per week – 8:45am until 3:15pm - 5 days a week 30 minutes lunch
Required	Sept 2026

We have an exciting opportunity to join our Outstanding school as a Literacy Intervention Teaching Assistant.

The role will focus on literacy interventions and supporting pupils in all year groups to achieve their potential whilst encouraging a love for learning.

Key Responsibilities:

- Deliver targeted literacy interventions to identified pupils in small groups and on a one-to-one basis
- Create an encouraging and inclusive atmosphere that nurtures self-confidence and a positive approach to learning.
- Support pupils to develop reading fluency, comprehension, vocabulary, spelling and handwriting skills.
- Create an encouraging an inclusive atmosphere that nurtures self-confidence and a positive approach to learning.
- Monitor pupils progress and maintain accurate records to assess and evaluate the impact of interventions.
- Liaise effectively with staff, pupils and parents/carers where appropriate.
- Support with the day-to-day organisation, management and development of the school library.
- Promote reading for pleasure and encourage a lifelong love of reading across the school.
- Support reading events, competitions, author visits, book fairs and other literacy enrichment activities.



What we are looking for:

- A passion for literacy education and a commitment to supporting pupils who face challenges in this area.
- Excellent communication and interpersonal skills to work effectively with pupils, staff, and parents.
- Adaptability and a proactive attitude in a dynamic learning environment.
- A Level 2 (or higher) Teaching Assistant qualification is desirable but not mandatory.
- A passion for reading, literacy development and a commitment to supporting pupils who face challenges in this area.
- Excellent organisational and administrative skills.
- Ability to maintain accurate records and analyse pupil progress.
- A commitment to safeguarding and promoting the welfare of children and young people.

What we offer:

- A welcoming and inclusive school community committed to making a difference.
- Opportunities for professional development and further training in literacy interventions.
- A chance to positively impact the lives of young learners and inspire their academic growth.
- A school, that is passionate about staff wellbeing and promotes culture of trust and support at all levels.

Our school is a happy and safe place where pupils thrive. Pupils are proud to be part of our community and the community are proud of St Cecilia's.

The successful candidate will be joining a thriving and oversubscribed school in all year groups. During our recent Ofsted Inspection (January 2025) school received Outstanding for Personal Development. The Inspectors commented: “Pupils are polite, kind and considerate. They enjoy the positive relationships that they have with staff, who care for them well. Pupils make a strong contribution to the calm and respectful atmosphere that exists at the school. They are happy here.”

In our Catholic Schools Inspection (November 2024) St Cecilia's was graded as Outstanding in all areas. The Inspector also recognised: “The exemplary quality of relationships between all members of the community has created a family atmosphere in which every person is highly valued. The pastoral care and well-being for all students, especially those who are most vulnerable, is of a very high standard.”

The Governors, Headteacher and Senior Leaders are committed to your professional learning with a culture of research and reading at the heart of what we do, including staff well-being



and workload. The successful candidate will be supported via a well-developed, bespoke professional learning package appropriate to their individual needs and aspirations.

In addition, we offer a comprehensive well-being package including free counselling, financial and wellbeing coaching, menopause, and nurse support, 24/7 GP services, stress coaching and physiotherapy as well as our weekly well-being treats.

Please take time to look at our school website www.st-cecilias.co.uk

If you are enthusiastic about literacy and have the dedication to support our pupils in reaching their full potential, we'd love to hear from you.

If you would like to find out more about the position, or to arrange a visit, please contact Mrs B Clarke, School Business Manager on 07375 324661 or via email to bc@st-cecilias.lancs.sch.uk

Deadlines for Applications

Closing date Wednesday 27th August

Interviews Wednesday 2nd September TBC

All relevant documents are available to download from our school website.

Completed application forms using the **Catholic Education Service form only** should be returned to Mrs B Clarke, School Business Manager, St Cecilia's RC High School, Chapel Hill, Longridge, Preston. PR3 2XA, preferably via email to bc@st-cecilias.lancs.sch.uk

Please note that in line with Keeping Children Safe in Education 2025, an online search will be carried out as part of our due diligence on shortlisted candidates.