



The Federation of St Elphege's Catholic Schools

Mollison Drive, Wallington, SM6 9HY | Tel: 020 8669 6306 | www.stelphegesrcschools.org.uk

Executive Head Teacher: Mr Martin Jones

Head Teacher: Mr Laurence Hawkes

Deputy Head Teachers: Mrs R Duffy & Mrs N Hawkes

Tuesday, 01 October 2024

Drop off and collection notice for Parents and Carers

Dear Parents and Carers,

We would like to remind you that all of the Infant children are to enter the school via the **main gate on Mollison Drive**, from 8.20am.

It has been brought to our attention that some parents are bringing in their children through the Roe Way gate. **This entrance is only for Junior children, children in Kingfishers class and Nursery children.**

If you are dropping your child to Nursery and have another child in the Infants, they can walk around the Reception playground themselves and enter the school via the Infant playground.

To develop independence, all pupils should be dropped at the gate and walk into school by themselves. Therefore, parents do not need to come into the school grounds in the mornings, unless dropping a Nursery child. We appreciate your cooperation with this.

At the end of the day the gates to the school close at 3.40pm, please ensure that you leave the school premises by this time. The Reception playground and climbing frames on site are not to be used by the children at the end of the day.

Thank you for your understanding and continued support.

Yours sincerely

Mrs R Duffy

Deputy Head Teacher