

**St Gabriel's RC High School**

**Provider Access Policy Statement**

## Provider access policy statement

Under Section 42B of the Education Act 1997, as of 2 January 2018, we have a duty to provide pupils in years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

### What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

### Who handles our access requests?

Any provider wishing to request access should contact our careers leader, Dr Hargreaves, on 0161 764 3186 or via email on: [HargreavesM@st-gabriels.org.uk](mailto:HargreavesM@st-gabriels.org.uk).

### What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

	Autumn	Spring	Summer
Year 8	Fortnightly careers cafes Whole school careers assembly and survey	Year 8 motivate day Fortnightly careers cafes National careers week in March	Fortnightly careers cafes Futures month
Year 9	Fortnightly careers cafes Whole school careers assembly and survey	KS4 options evening World of work event National careers week in March Fortnightly careers cafes	Futures month Fortnightly careers cafes
Year 10	Fortnightly careers cafes Whole school careers assembly and survey Destinations evening	National careers week in March Fortnightly careers cafes	Futures month Fortnightly careers cafes Mock interview week
Year 11	Fortnightly careers cafes Destinations evening Whole school careers assembly and survey FE provider assemblies	National careers week in March Apprenticeship workshops Mock interview week Fortnightly careers cafes	<u>N/A</u>

## **Who should providers contact to discuss events and options?**

Providers can speak to our careers leader, Dr Hargreaves, to discuss possible attendance at relevant events.

Our Safeguarding Policy outlines the school's approach to allowing providers into school to speak to our pupils.

## **What are the rules for granting and refusing access requests?**

We will grant access requests that meet the following criteria:

- The encounter has information from and/or presentation which offers impartial careers advice.
- The encounter has information from and/or presentation that does not lead to major disruption of the school's academic timetable.
- The encounter provides an opportunity to learn about what work is like or what it takes to be successful in the workplace.
- The encounter is requested to take place within a reasonable timescale.

We will refuse any access request that:

- The encounter has information from and/or presentation which is not impartial careers advice.
- The encounter has information from and/or presentation that causes major disruption of the school's academic timetable.
- The encounter provides does not offer the opportunity to learn about what work is like or what it takes to be successful in the workplace.
- The encounter is requested to take place in an unreasonable timescale.

## **What can providers expect once a request has been accepted?**

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school hall, classrooms and private meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

## **Can providers leave prospectuses for pupils to read?**

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the school reception for the attention of Dr Hargreaves