

Writing - Summer 2.2 8th June

Instructional Writing

# Instructional Writing

## Learning Objective

- I can identify the features of an instruction text.
- I can identify and use imperative verbs
- I can write instructions.

### Instructions

Instructions tell us how do to something.
There are many different types of instructions. Some examples include:

- recipes;
- · directions;
- how to play a game;
- how to make or build something;
- how to repair something;
- or how to look after/care for something

### Can you think of any more examples?

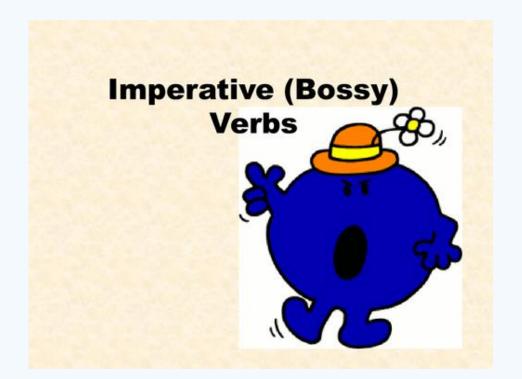
## Features of Instruction Writing

Regardless of their purpose, instructions share many of the same features:

- An introduction to explain what the end result will be (what the instructions will help the reader to do). This will usually include questions to engage the reader.
- A list of things the reader will need, such as ingredients for a recipe, materials for a building project or equipment for a craft activity.
- An outline of the method needed to complete the task (usually in chronological order).

### Features of Instruction Writing

 Imperative verbs are usually used within the method to 'boss' the reader around!



### What Is a Verb?

**Verbs** are words which describe an **action**, **occurrence** or **state**. For example:





The ice cream is **melting**.

The snowman wears a hat.

Can you think of any other verbs?

# What Is an Imperative Verb?

Imperative verbs are sometimes known as **bossy** verbs.

They are verbs which tell you what to do.

They are often seen at the beginning of a sentence and create a **command**.

Let's look at some examples...

# **Imperative Verbs**

Eat your lunch.

**Tidy** the cloakroom.

Write today's date.

Walk home after school.







# Imperative Verbs

Go and buy our crisps.

Eat your lunch. Tidy the cloakroom.

Write today's date. Walk home after school.

In each of these commands, the imperative verb tells the person what action they need to take.

Let's see if you can spot some imperative verbs...

# Spot the Imperative Verbs

Go outside to play.

**Spot** the difference between these pictures.

Ask your dad what he thinks.

**Kick** the ball into the goal.

Surprise your friend to cheer them up.



## Where Do We See Imperative Verbs?

Imperative verbs can often be seen in:

Persuasive Adverts

Sets of instructions

Recipes

Conversation





### Which Imperative Verb?

Below is a command sentence with the imperative verb missing. How many imperative verbs can you think of which would fit in this command?

\_\_\_\_ up and walk away.

### Which Imperative Verb?



You could have said:

Get up and walk away.

Stand up and walk away.

Tidy up and walk away.

Did you have any other imperative verbs?

### Which Imperative Verb?

How many different imperative verbs can you think of which would fit in the following commands?

your sandwich
your shoes.
vous brother

## **Imperative Verbs**

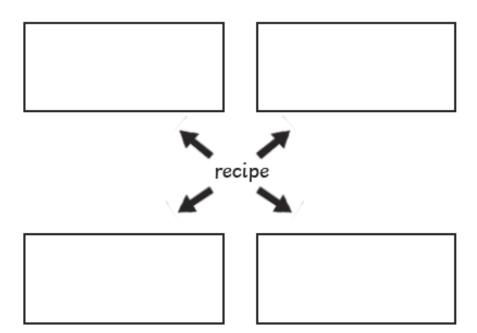
Add an imperative verb to each of these commands so that they make sense.

1	a line with a ruler.
2	the ingredients together properly.
3	to the instructions.
4	your hand up to ask a question.
5	your homework by Friday.
6	what you saw.
7	the suspects about the crime.
8	the webpage.
9	your answers.

to bring your book bag.

# **Imperative Verbs**

Write four imperative verbs that you might find in a recipe.



# Something easier

### **Imperative Verbs**

- 1. Place the cup on the table.
- 2. Tear the sandwich into pieces.
- 3. Share the cake with your friends.
- 4. Listen to your teacher.
- 5. Hold my hand.
- 6. Cross the road safely.
- 7. Open the door for Mrs Riaz.
- 8. Type in your password.
- 9. Underline today's date.
- 10. Read your book quietly.



### **Imperative Verbs**

Add an imperative verb to each of these commands so that they make sense.

- 1) a line with a ruler.
- 2) \_\_\_\_\_ the ingredients together properly.
- 3) \_\_\_\_\_ to the instructions.
- 4) \_\_\_\_\_ your hand up to ask a question.
- 5) \_\_\_\_\_ your homework by Friday.

**Challenge** Write four imperative verbs that might be used in each of these situations. washing a car baking a cake before bed at school

challenge

# **Imperative Verbs**

	use an imperative verb to complete each sentence then thin you could use in its place.	nk of three alternative imperative
1)	the chocolate bar down.	
2)	to the headteacher.	
3)	your playtime.	

### Features of Instruction Writing

- Pictures or diagrams can be used to provide clarification,
  e.g. a series of pictures or diagrams corresponding to each
  step of the method, a single picture or diagram of a tricky
  part of the process or an illustration of the final product.
- A conclusion to sum up the task and help the reader check that they have achieved the correct outcome.

Layout devices will also be used to structure and organise the text. These may include headings and subheadings, underlining, bold or italic text, bullet points and numbers.

araanaan uu uu uu u

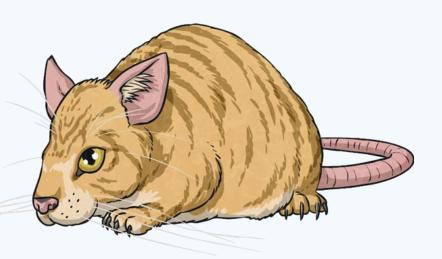
### Further Features of Instructional Writing

 Conjunctions, prepositions and adverbs to show time, place and cause should be used throughout, e.g. After that, Inside the box, As soon as it has melted, etc.

- Extra tips and advice may be given to the reader for especially tricky parts of a task.
- Pictures or diagrams can be used to provide clarification, e.g. a series of pictures or diagrams corresponding to each step of the method, a single picture or diagram of a tricky part of the process or an illustration of the final product.

# How to Care for a Mouskin

Read the instructions on how to care for a mouskin. What features of an instruction text can you spot?



## How to Care for a Mouskin

Over the last few years, mouskins have become the must-have pet. These long-whiskered, fluffy creatures look like a cross between a mouse and a cat and are gentle, highly intelligent animals. Are you thinking of getting a mouskin? Do you think you could care for one effectively? These instructions will tell you all you need to know to look after your new pet:

#### What you need:

- a carrier for travelling
- a large box or bed filled with straw for your pet to sleep in
- two bowls (one for food and one for fresh water)
- · seven small containers with lids
- · 700g of nuts
- 700g of tinned and drained tuna
- · a collar and a lead
- a range of small toys
- · lots of love and patience

### Bringing your Mouskin Home

Mouskins are sociable and adaptable animals, who should soon adjust to their new life with you. When you first bring them home, help your mouskin to feel more comfortable by following these simple steps:

- Gently pick up your mouskin using one hand to support their hind legs and the other to hold him close to your chest. Place him carefully in the carrier to transport him home.
- Once home, choose a quiet spot for your mouskin's bed. Quietly open the door to the carrier and allow your mouskin to climb out in his own time as he familiarises himself with his new surroundings.
- Over the next few days, give your mouskin plenty of time and space to explore his new home as and when he feels ready.
- 4. Introduce your mouskin to one family member at a time so that you don't overwhelm him.

### Feeding your Mouskin

Mouskins need to be fed a 50/50 mix of nuts and tuna. Follow these steps to ensure your mouskin will be properly nourished and healthy:

- 1. To create seven portions of mouskin food, mix together 700g of nuts (any variety will do) and 700g of drained tuna. Blend the ingredients together to form a smooth paste.
- 2. Split the mixture into seven equal portions and spoon into containers with lids.

- 3. Store the containers in the fridge until you are ready to use them.
- Serve your mouskin one portion per day, which needs to be split into two meals: breakfast and dinner.
- 5. At all times, ensure that your mouskin has a fresh supply of clean water.

#### Exercise and Play

As mouskins are intelligent and playful animals, you will need to provide him with a range of toys to keep him entertained and take him for regular walks. This will stop your mouskin from getting bored and help to distract him from chewing your furniture.

Follow these top tips to keep your mouskin fit, healthy and content:

- Provide your mouskin with toys of different types and textures. He will like tough, rubbery toys to chew on and soft toys to cuddle up to.
- Choose a designated playtime each day after breakfast is an ideal time. Use this dedicated time to play games with your mouskin.
- Set aside time in your day for two brisk thirty-minute walks. Always ensure your mouskin wears his collar and lead when outside the house.

Do you think you are ready to welcome one of these wonderful pets into your home? Owning a mouskin can be a pleasurable and rewarding experience for all the family. If you follow the above instructions, you and your mouskin will be assured a long and happy life together.

### Activity: Write a set of instructions

Remember to plan your writing - See planner on the next slide.

What task will you guide people to do? You can use the Instructions Checklist to check you have included all the relevant features.

how to look after something

directions to get somewhere

how to make something

how to fix something

a cookery recipe

Title: How to, A Recipe for, etc.	Writing Instructions
Introduction: Describe what the instructions will help your reader to do. Try to include a question.	
Method: Include a list of equipment/ materials/ ingredients. Use bullets points and/ or numbers. If necessary, include pictures or diagrams.	
Conclusion: Write a sentence to sum up what should have been achieved.	

### **Instruction Text Features Key**

	<b>Title</b> which shows what the text is about. It may begin "How to…"	<b>Adverbs</b> for how the actions should be done.
	<b>Sub-headings</b> to break the text into clear sections.	Chronological order and Adverbs of Time.
	An <b>opening sentence</b> which encourages the reader to have a go.	<b>Technical vocabulary</b> which is specific to the task.
	A <b>clear list of equipment</b> or ingredients needed.	Diagrams or illustrations with labels.
	Simple steps for each action in the method.	Formal, impersonal tone.
	I <b>mperative</b> (bossy) <b>verbs</b> telling the reader what to do.	<b>Closing statement</b> which shows or describes what the reader has achieved.
E	Bullet points or numbers for each step.	