St Gregory's Catholic Primary School

We give thanks to God, work together and always try our best.

Nursery Admission Policy 2027–2028

For the September 2027 intake, we plan to offer 30 full-time equivalent Nursery places, subject to formal approval of the proposed capacity increase available for 3 and 4-year olds at St. Gregory's Catholic Primary School. Nursery places will be available for those eligible for a September start, however if spaces are available for January/April, we can admit children from the term after they turn 3 years old.

15 or 30 hours provision

We offer 15 or 30 hours nursery provision according to eligibility. You can check which hours you are entitled to here: Get childcare: step by step - GOV.UK (www.gov.uk)

If you would like to apply for a place for your child in our nursery class, please complete and return the 2027–2028 application form which can be found at the end of this document or on our website at www.st-gregorys.co.uk

For in-year January and April intakes in 2028, offers will be made subject to eligibility and available places. The school will advise applicants of decision dates.

If there are more applications than places available, Nursery places will be allocated using the oversubscription criteria set out below, in order:

First priority in each category will be given to children who will have an older sibling attending the school in September 2027.

1. **Children in Need**
   The Children Act 1989 defines a 'child in need' as:
   a) He/she is unlikely to achieve or maintain, or to have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision of services by the Local Authority under Part 3 of the Act.
   b) His/her health or development is likely to be significantly impaired, or further impaired, without the provision for him/her of such services.
   c) He/she is disabled.

2. **Age**
   The offer of a place will be prioritised according to date of birth. The earliest date your child can be accepted for Nursery is at the age of 3 -the term after their third birthday. Where applicants have the same date of birth, priority will be given to the earliest date of application.

3. **Children Living in Other Authorities**
   Although there are no catchment areas for places, preference will be given to children whose parents live within South Tyneside Borough Council or parish boundaries administrative area.

Waiting List

As a school, we operate a waiting list for Nursery admissions and parents can apply for his or her child's name to be placed on our Nursery list **at any time** by completing our Nursery Application form. Children are normally admitted to Nursery in the September after their third birthday, unless places are available in Nursery for children to start the term after their third birthday.

For September 2027 entry, the application deadline and offer timetable will be published by the school in advance.

For September 2027 entry, allocation and offer dates will be confirmed in the published admissions timetable. Parents have two weeks to accept. Late applications will be considered according to the published criteria and available places. For September 2027 entry, dates will be confirmed separately.

Appeals

Parents do not have a statutory right to appeal against the admission authority's refusal to award a place to their child. However, if you feel that the admissions criteria stated above has not been fairly applied to your child, then you may register a complaint using the normal complaints procedure. People who wish to submit a complaint against an admissions decision should refer to the Complaints Policy, which is available from the School's website

Admission to the Nursery does not guarantee admission to Reception- you will still need to apply for a primary school place following the guidance from the local authority.

Parents who wish their child to attend St Gregory's Catholic primary school are welcome to visit the school for a tour and an initial discussion with the Head Teacher.

Phone: 0191 4552909

Email: office@st-gregorys.co.uk

St. Gregory's Catholic Primary School

Nursery Application Form

2027–2028

Child's full name:	
Date of birth:	Gender:
Home address:	Parent/carer names:
	Parent/carer phone number:
	Parent/carer email:
	Health visitor name: Health visitor contact:

Name of any siblings who attend St. Gregory's:

Does your child have any medical needs we should be aware of?

Is your child 'looked after' or has been previously 'looked after' by the council? If yes, please state which council.

Please indicate how many free hours you are entitled to: 15 hours ☐ 30 hours ☐ For further details please refer to Get childcare: step by step - GOV.UK (www.gov.uk)
What would your preferred hours be (based on your entitlement):
30 hours Monday – Friday ☐ 15 hours Mornings only ☐ 15 hours Afternoons only ☐
Funded places are available the term after your child has turned 3 years old. Please indicate when your child would be taking up their place: September 2027 ☐ January 2028 ☐ April 2028 ☐

Please note, proof of address and your child's birth certificate must be seen prior to a place being offered. (I.e. utility bill clearly showing above address as home address).

I understand that if I am offered a Nursery place for my child this does not automatically entitle my child to a school place at St. Gregory's Catholic Primary School.

Name of parent/carer completing the form: _____

Signature: _____Date: _____

Relationship to Child: _____

Office use:

Application form received date:_____

Policy implementation note: The school plans to increase Nursery capacity to 30 places for September 2027, subject to formal approval; this is not yet a confirmed capacity. Admissions criteria and the 2027 application timetable should be approved and published by the admission authority before use.