**Reception Parents’ Guide: Returning to school June 2020**

Today you will receive a text message with a link to a survey asking if you wish your Reception child to return to school.

Please respond as soon as you receive the survey - it is very quick to complete.

On Thursday 25th June, we will send you another update with specific arrangements, regarding days and times to attend, colour pod your child is in etc.

We will also post a video on **Tapestry** to provide a visual guide to help them understand a little better of how things will look and be at school.

We will do this, once we have a clear indication from all parents with regards which pupils are returning.

Please discuss both this guide with your child and share the video with them so that they are prepared. It is important for them to know that they will not be returning to school as they remember it to be.

Please read this Parent Guide below, which explains the measures we have taken to re-open the school for Reception pupils.

**Please note : Parents will be expected to sign a Return to School Agreement** ( details to follow )

All of these arrangements have been made in the interest of safety of both pupils and staff.

* School will be open from Monday 29th June 2020. Some Reception pupils will return on that date, others may return later in the week.
* Pupils who are critically extremely vulnerable, critically vulnerable or live with someone who is shielding will not be expected to return to school.
* A survey will be sent to all Reception parents to clarify numbers of pupils wishing to return.
* Absences will be authorised for any pupil whose parent does not want them return to school.
* Reception pupils will be arranged in groups of 6 -8 pupils ideally ( the maximum 10 )
* Pupils will attend initially on a part –time basis.
* Each group will be called a colour **pod** and will be allocated a pod base – this may be the Reception classroom or another room.
* Each pupil will have a wristband the colour of their pod which they are expected to take home, wash and return to school wearing the following day.
* Each pod will stay together during their time in school – they will not mix with other pods.
* The staff will also stay with the same pod as long as staff are available for the days needed.
* **Pupils are not required to wear school uniform –** they are expected to wear different clothes on each day they are at school.
* Pupils will have an allocated school entrance and building entrance point.
* There will be signs and visual aids to support the understanding of expectations
* There will be one way systems set up both in buildings and around the school premises.
* Pupils will be allocated a start and finish time so that pods can be staggered in and out of school.
* School start times will be staggered – times to be confirmed on Thursday 25th June
* School home times will be staggered - times to be confirmed on Thursday 25th June
* Each pod will have an allocated toilet, play area and eating area.
* All pupils and staff will have their own resources and equipment including pencils, paper etc
* Resources that pupils and staff use will be restricted and minimal.
* Packed lunches will be provided for all pupils – Pupils are not permitted to bring their own food to school.
* Disposable cups / bottled water will be provided for pupils to drink water.
* All pupils and staff will be requested to eat outside school buildings wherever possible.
* Lunchtimes will be shortened
* There will be no physical assemblies or meetings.
* Cleaning staff will be working during the course of the day.
* There will be no visitors to the school and parents cannot enter the premises (except in an emergency).
* There will be specific procedures to follow for any pupil who presents as unwell Parents will be expected to collect their child as a matter of urgency.
* There will be specific procedures to follow for any staff member who presents as unwell.
* For further information, please see the *PHE Education Guidance* on our site.

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