



The SJF Parents' Guide to Google Classroom

What is Google Classroom?

Think of Google Classroom (GC) as your child's digital link to learning.

Teachers use GC to celebrate classwork from pupils, to post homework and much more with students AND parents!



Getting Started



Your child was provided with a secure login and password that is unique to them.

Check with his/her teacher to obtain this private information.

Getting Started



1

Click on the [Google Chrome](#) browser icon.

Getting Started



2

Type www.google.com
into your web
address bar.

Getting Started



3

Click on **SIGN IN** in the upper right hand corner of the browser window.

Getting Started

Google

Hi Tanya

Account Name
Name021.315@gsuite.st-johnfisher.merton....

Enter your password

Forgot password?

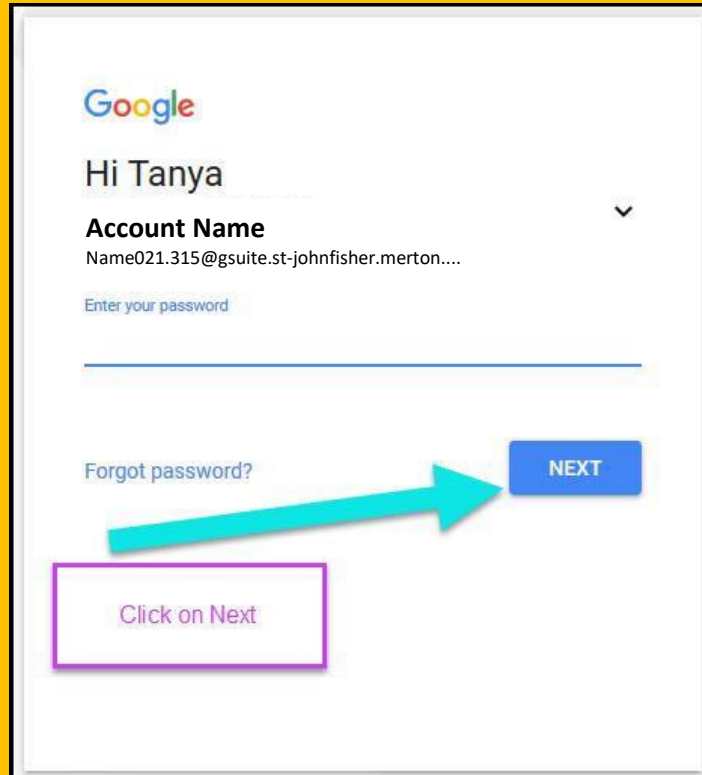
NEXT

Click on Next

4

Type in your child's
Google Email address
& click "next."

Getting Started



The screenshot shows a Google account login interface. At the top left is the Google logo. Below it, the text "Hi Tanya" is displayed with a dropdown arrow. Underneath is the "Account Name" section, showing "Name021.315@gsuite.st-johnfisher.merton....". Below that is a password field with the placeholder text "Enter your password". To the left of the password field is a link for "Forgot password?". To the right of the password field is a blue button labeled "NEXT". A red arrow points from a red box containing the text "Click on Next" to the "NEXT" button.

5

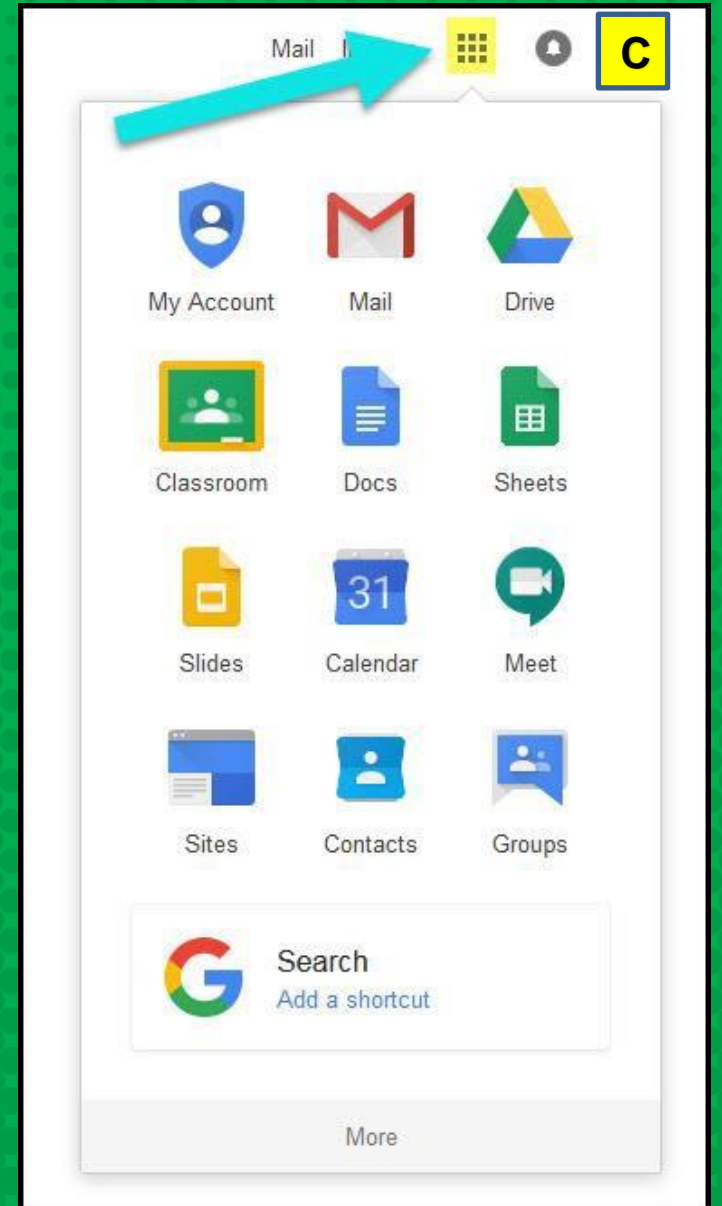
Type in your
PASSWORD
& click "next."



Now you'll see
that you are signed in to
your Google Apps for
Education account!

Google SUITE

Click on the 9 squares
(Waffle/Rubik's Cube) icon in the
top right hand corner to see
the Google Suite of Products!



GOOGLE ICONS to recognise:



CHROME



DOCS



DRIVE



SLIDES



SHEETS



FORMS



CALENDAR



GMAIL



PHOTOS



MAPS



KEEP



CLASSROOM



MEET



HANGOUTS



SITES



CONTACTS



CLOUD



CLOUD SEARCH



YOUTUBE



NEWS



VAULT



MY ACCOUNT

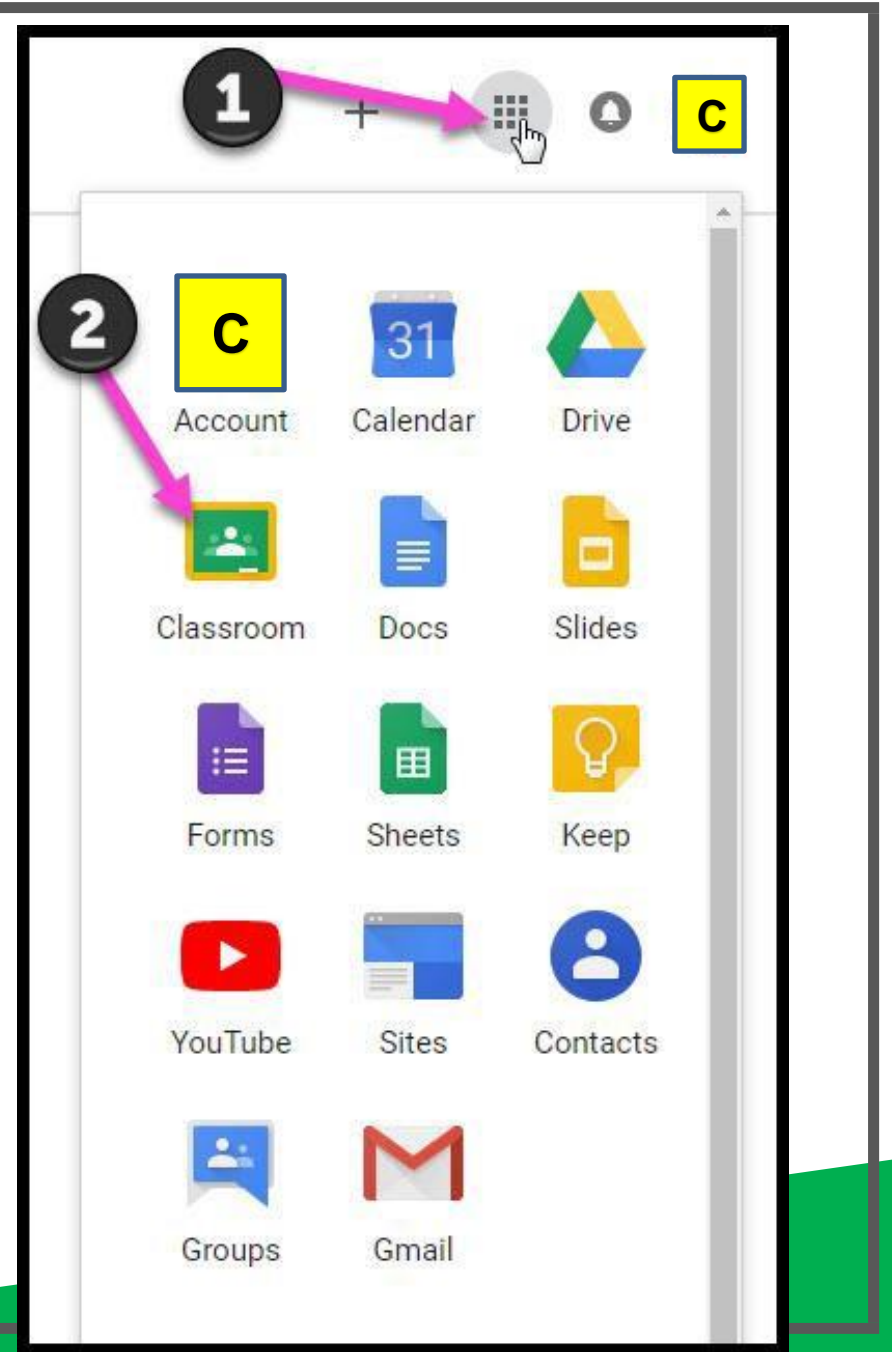


GROUPS

Navigating Classroom

1

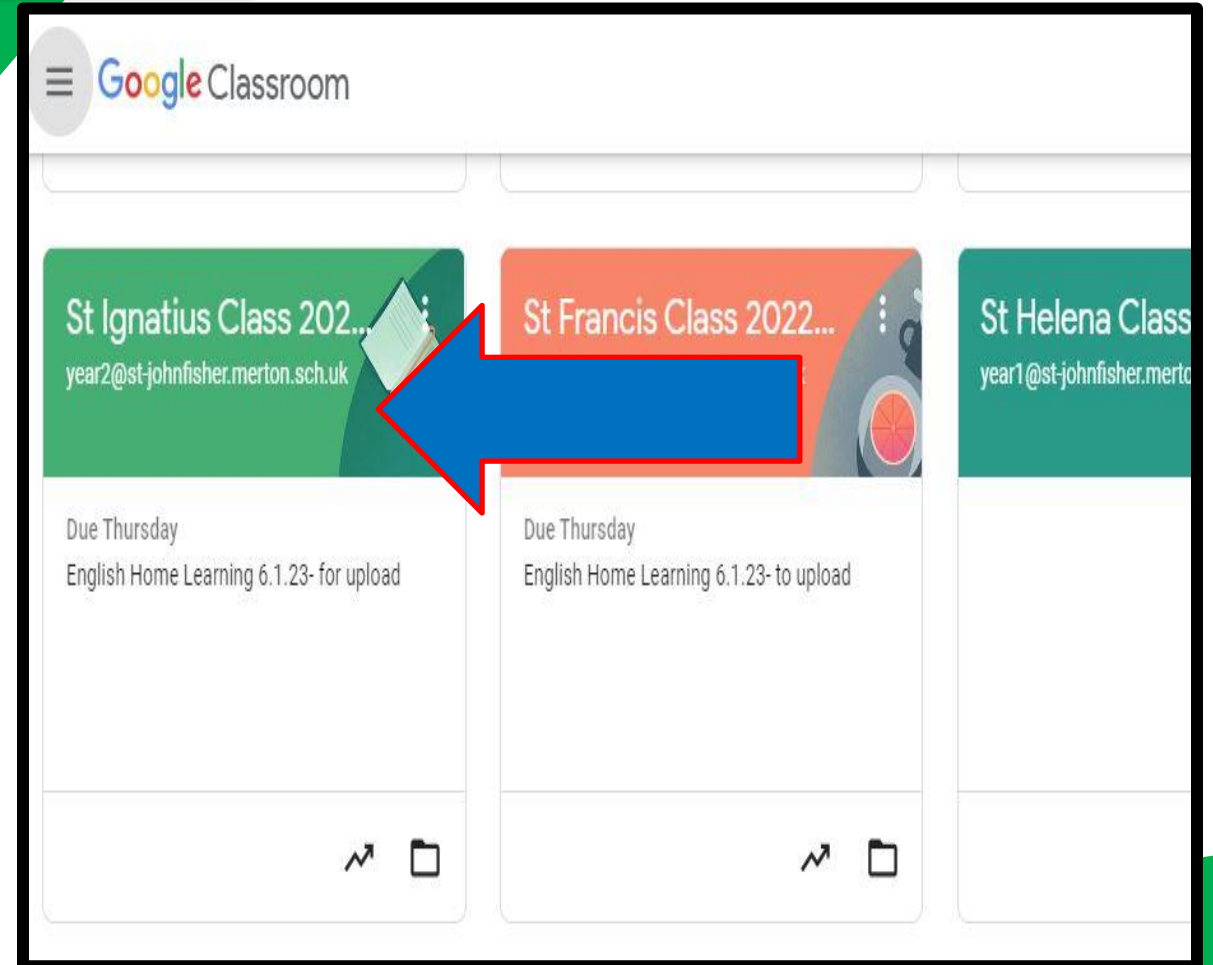
Click on the waffle button and then the Google Classroom icon.




Navigating Classroom

2

Click on the class you wish to view.



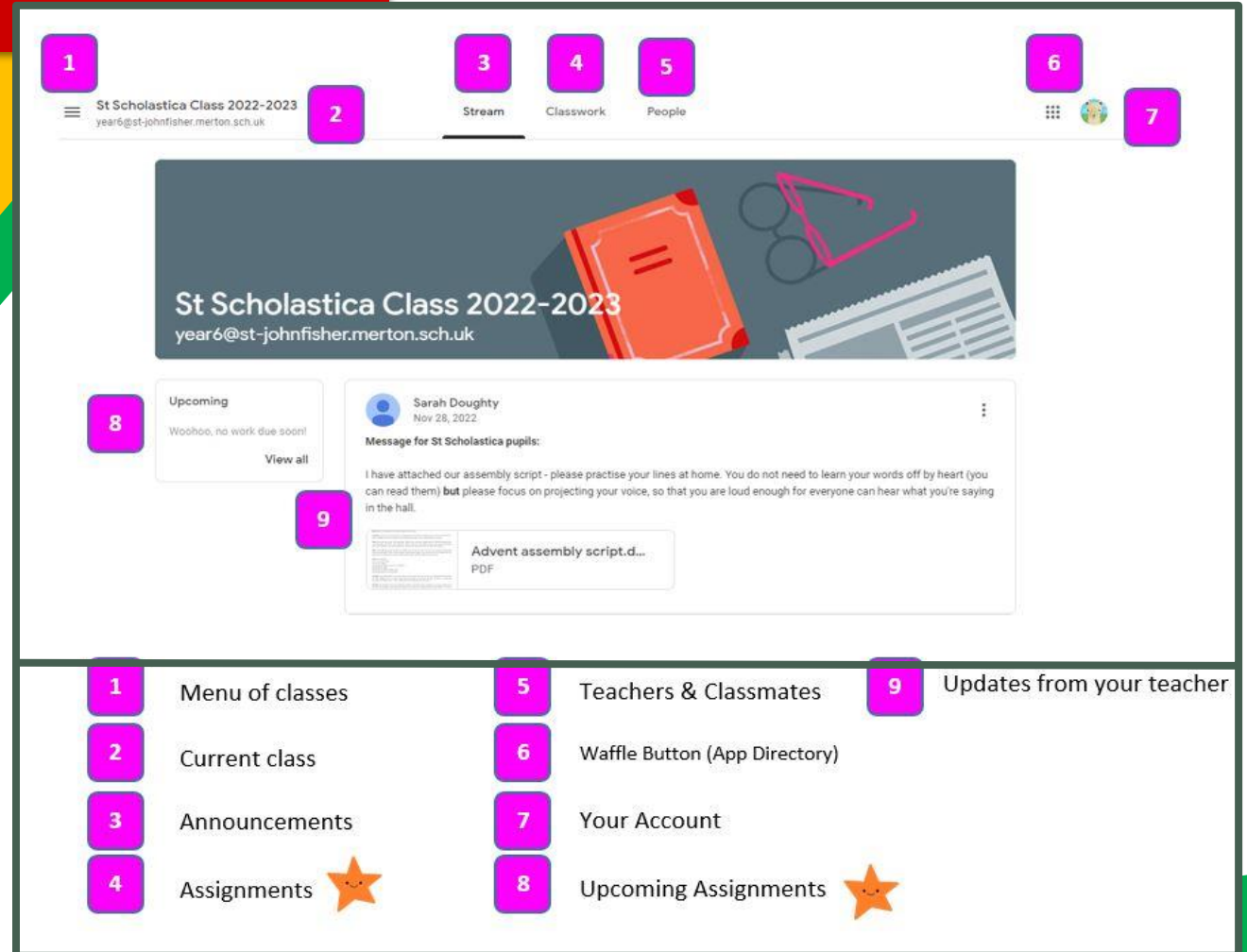
Navigating Classroom

 = High Interest for Parents

3

Page tools
(Left side)

Click on the
'Stream' tab.



1 St Scholastica Class 2022-2023
year6@st-johnfisher.merton.sch.uk

2 Stream Classwork People

3 St Scholastica Class 2022-2023
year6@st-johnfisher.merton.sch.uk

4 Upcoming
Woohoo, no work due soon!
View all

5 Sarah Doughty
Nov 28, 2022
Message for St Scholastica pupils:
I have attached our assembly script - please practise your lines at home. You do not need to learn your words off by heart (you can read them) **but** please focus on projecting your voice, so that you are loud enough for everyone can hear what you're saying in the hall.

6 Advent assembly script.d...
PDF

7 Menu of classes

8 Teachers & Classmates


9 Updates from your teacher


1 Current class

2 Waffle Button (App Directory)

3 Announcements

4 Your Account

5 Assignments 

6 Upcoming Assignments 

Navigating Classroom

4

Assignment details

Click on the 'Classwork' tab.

1

The screenshot shows the Classroom interface for 'St Scholastica Class 2022-2023'. The 'Classwork' tab is selected. The interface includes a top navigation bar with 'Stream', 'Classwork', and 'People' tabs. Below the navigation bar, there are sections for 'View your work', 'Key Information', and 'Home learning w/c'. The 'Key Information' section lists various items like 'Boxes of Love', 'Meet the Teacher Slides', and 'St Scholastica Timetable'. The 'Home learning w/c' section shows assignments such as 'Maths 1 - Order Of Operations Recap' with a due date of Dec 15, 2022, and a status of 'Missing'. The 'View assignment' section is also visible.

1	Classwork Tab	5	Topics Available	9	Assignment Status
2	See your Grades	6	Topic Headings	10	Attached files/links
3	See Due Dates	7	Assignment Title	11	Click to view assignment
4	View your files	8	Assignment Due Date	12	Key files for reference

Submitting Home Learning

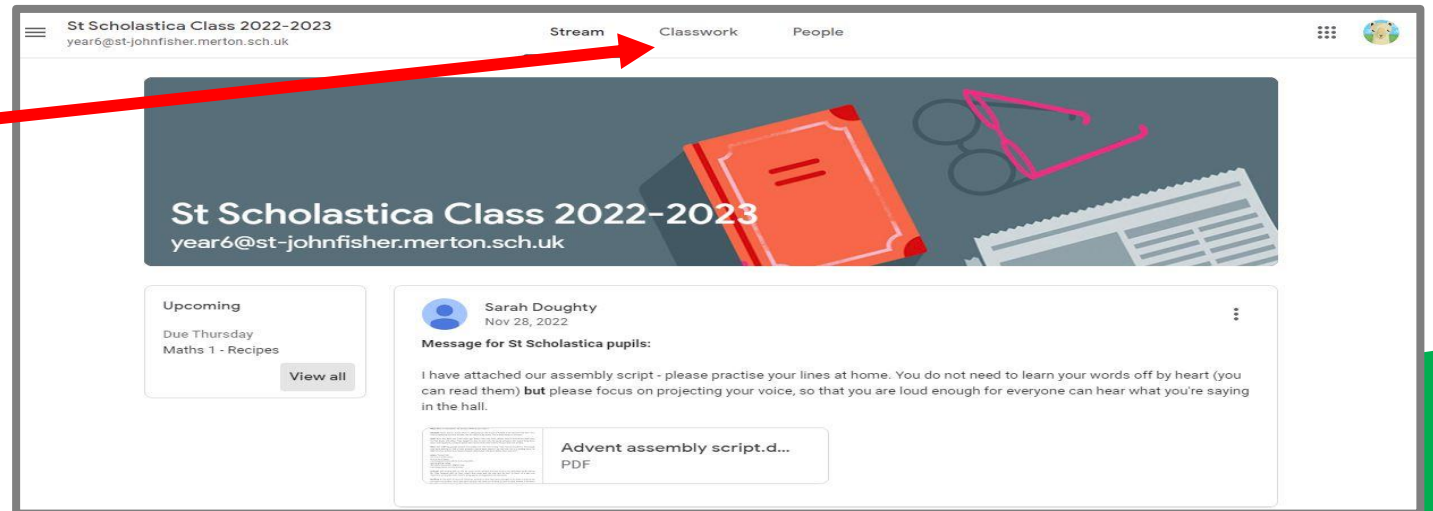
5

Home Learning
Viewing

Upcoming Assignments

Classwork

Click on the
'Stream' or
'Classwork' tab.



Submitting Home Learning

Click on the
'Classwork' tab.

5

Home Learning
Viewing

Home Learning Week by Week

View Assignment

[Video – how to upload a photo of completed work](#)

St Scholastica Class 2022-2023
year6@st-johnfisher.merton.sch.uk

Stream **Classwork** People

Home learning w/c ...
Home learning 21.1...
Home learning 14.1...
Home learning w/c ...
Home learning w/c ...
Home learning w/c ...
Home learning w/c ...
Home learning w/c ...
Home Learning w/c ...
Home Learning w/c ...

Recommended Reading List
Posted Sep 6, 2022

Home learning w/c 09.01.23

Maths 1 - Recipes
Due Jan 12

Posted 1:00 PM
Assigned

Not confident: questions 1-2
Okay: questions 1-3
Confident: questions 1-3 plus ext/challenge

HL1 WO10 Recipes.pdf
PDF

HL1 EXT.docx
Word

View assignment

View documents to print and upload a photo of completed work.

Submitting Home Learning

Submit work – click on 'mark as done'.



Home Learning Submission

The screenshot shows a submission page for 'Maths 1 - Recipes' by Sarah Nash, assigned on Jan 12. It includes a 'Your work' section with an 'Add or create' button and a 'Mark as done' button. Below this are sections for 'Private comments' (with an 'Add comment to Sarah Nash' button) and 'Class comments' (with an 'Add a class comment' button). Two files are shown: 'HL1WO10 Recipes.pdf' and 'HL1 EXT.docx'.

Pupil Comments to teacher - Private

Pupil Comments to teacher - Public

Start Home Learning – create a file

This is a zoomed-in view of the 'Add or create' button from the submission page. It shows options for 'Google Drive', 'Link', and 'File'. Under 'Create new', there are options for 'Docs', 'Slides', 'Sheets', and 'Drawings'.

Submitting Home Learning



Home Learning Submission

Once a file has been 'turned in' or 'marked as done' the class teacher can then view it and feedback to the pupil.

View Assignment – open file and edit

A screenshot of a school management system interface. At the top, it says 'St Scholastica Class 2022-2023' and 'year6@st-johnfisher.merton.sch.uk'. The main heading is 'English 2: Reading' by Helen Vosper, dated Nov 4, 2022, with a due date of 'Due Nov 7, 2022'. Below this is a 'Class comments' section with an 'Add a class comment' button. On the right, there is a 'Your work' section with a 'Missing' status, a file icon, a close button, an 'Add or create' button, and a prominent black 'Turn in' button. Below that is a 'Private comments' section with an 'Add comment to Helen Vosper' button. A red arrow points from the 'View Assignment' text to the 'Your work' section, and another red arrow points from the 'Submit work - Turn In' text to the 'Turn in' button.

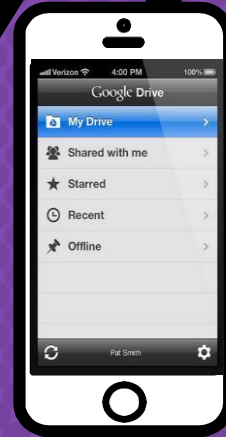
Submit work – Turn In

Access

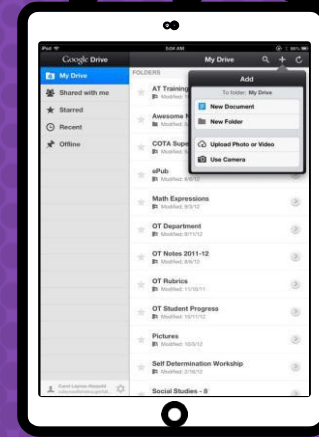
anywhere



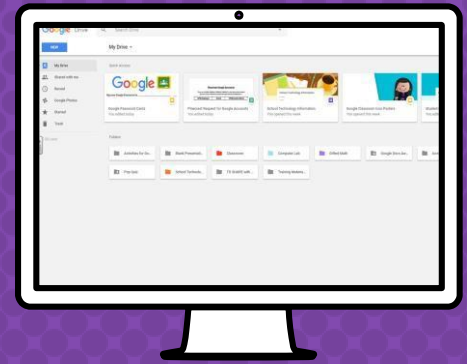
Android



Iphone



Tablet



desktop



GOOGLE APPS

Allow you to edit Google assignments from any device that is connected to the internet!



Download on the
App Store



GET IT ON
Google Play