

St. John's C of E (VA) Primary, Cliviger.

Lancashire Education Awards



Parents Evening Wednesday 12th November 2025

Progress Evening is a chance for you to come into school and discuss your child with their teacher. It is extremely important to have this conversation with your child's class teacher and I do expect every parent to attend. This will be held on **12th November**. Appointments will be kept to 5 minutes per child. If you come 5 minutes before your allocated time, your child's tray will be out, and you can see the work they have completed since starting in their new class. **Please note that there will be only one appointment per family for each child and as such parents who live separately must liaise with each other to choose a mutually convenient time.**

The appointments this year will be in the classrooms, but not necessarily your child's class. (See reverse of this letter for details) There will be two teachers in each classroom. Their work trays will be in another room. Please look at the table overleaf so you know where you are going.

Please **only** arrive at school 5 minutes before your appointment and go to see your child's work. If you arrive too early, the rooms will get very full of parents wanting to look at work.

Please indicate below the time slot you would like; the system does work on a first come first served basis, but we will endeavour to accommodate your choice and we will match up sibling appointments.

**PLEASE TEAR OFF THIS SLIP WHEN REQUESTING YOUR APPOINTMENT
AND KEEP THE LETTER FOR INFORMATION
(See reverse of letter)**

Slip will be returned to you with allocated time in due course. Thank you

Parents Evening 2nd April 2025

Name of child/ren.....
classes.....

(Please include siblings on same slip)

Please indicate preferred time slot

3.45 to 4.45 ☐

4.50 to 5.45 ☐

5.50 to 7.00 ☐

PLEASE take a photo of the slip once it is returned to you with your time to avoid having to phone the office on the day. Thank you

Headteacher: Mrs N. R. Healey
Burnley Road, Cliviger, Burnley, Lancashire, BB10 4SU
Tel: 01282-421395
Fax: -01282-426882
E-mail: ourschool@cliviger.com

Year Group	Where do I enter school?	Where will the work trays be? (Go here before your appointment)	Where will I meet the teacher?
EYFS	New Building Main Office Door	Year 1	EYFS class
Y1	New Building Y2/4 door and go up the stairs.	Year 4	Year 2
Y2	New Building Y2/4 door and go up the stairs.	Year 4	Year 2
Y3	Old Building. Go in the back door.	Year 3 (As you enter this is the classroom straight ahead)	Year 5 (From Y3, come back down the corridor, turn right and it is the first class on your right)
Y4	Old Building. Go in the back door.	Year 3 (As you enter this is the classroom straight ahead)	Year 5 (From Y3, come back down the corridor, turn right and it is the first class on your right)
Y5	Old Building Go in the front door.	The library (Turn left at the front door)	Year 6 classroom (Opposite the library)
Y6	Old Building Go in the front door.	The library (Turn left at the front door)	Year 6 classroom (Opposite the library)



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