

# Lancashire County Council

Person specification form		
Job title: Teaching Assistant - Level 2a	Grade: Grade 4 SCP 4-6	
Directorate: Children and Young People	Post number:	
Establishment or team: St John's C.E. Primary, Cliviger		
<b>Requirements (based on the job description)</b>	<b>Essential (E) or desirable (D)</b>	<b>To be identified by: application form (AF), interview (I), test (T), or other (give details)</b>
<b>Qualifications</b> NVQ level 2 or above qualification –appropriate to the post (or equivalent).	E	
<b>Experience</b> Experience of working with or caring for children with Special Educational Needs and Disabilities. Experience of working in a relevant classroom/service environment Experience of Administrative work Experience of supporting pupils with challenging behaviour	E D D D	
<b>Knowledge, skills and abilities</b> Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard Ability to relate well to children Ability to work as part of a team Good communication skills Ability to supervise and assist pupils Time management skills Organisational skills Knowledge of classroom roles and responsibilities Knowledge of the concept of confidentiality First Aid Certificate Administrative skills Knowledge of Y2/Y3 curriculum  Good numeracy and literacy skills	E E E E E D D D E D D D E	

Ability to make effective use of ICT	D	
Flexible attitude to work	E	
<b>Other</b> (including special requirements)		
1. Commitment to safeguarding and protecting the welfare of children and young people	E	I
2. Commitment to equality and diversity	E	I
3. Commitment to health and safety	E	I
4. Commitment to attendance at work	E	I
5. Commitment to undertake in-service development	E	I
<b>Prepared by:</b> Mrs Naomi R Healey	<b>Date:</b> February 2026	
<b>Note: We will always consider your references before confirming a job offer in writing.</b>		