Year 5

Computing – Spreadsheets



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| Columns – boxes running vertically in a spreadsheet | Rows – boxes running horizontally in a spreadsheet | Spreadsheet –  A computer program which has data in rows and columns |
| Formula -  A group of letters, numbers, or other symbols which represents a scientific or mathematical rule. The plural is formulae | Data  A collection of information, especially facts or numbers to be analysed and used to help decision-making. | Formula bar -  An area of the spreadsheet into which formulae can be entered using the = sign to open the formula |
| Totalling tool –  Adds up the value of every cell above it, next to it or diagonal to it according to which total tool is selected | Format -  The way that text looks. Formatting cells is helpful for interpreting a cell’s contents | ‘How Many?’ Tool  Counts how many of a variable there are in a spreadsheet |
| Advance mode -  A mode of 2Calculate in which the cells have references and can include formulae | Formula Wizard –  The wizard guides you in creating a variety of formulae for a cell such as calculations, totals, averages, minimum and maximum for the selected cells |  | |