

PROVIDER ACCESS POLICY

Developed in conjunction with: Department of Education - Careers Strategy: Making the most of everyone's skills and talents. December 2017 Department of Education - Careers guidance and access for education and training providers (Statutory guidance for governing bodies, school leaders and school staff). January 2018

This complies with the school's legal obligations under Section 42B of the Education Act 1997.



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Introduction

This policy statement sets out the School's arrangements for managing the access of providers to students for the purpose of giving them information about the provider's approved technical education or training offers including apprenticeships. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement:

- The Governing body ensures that all registered students at the school are provided with independent Careers guidance from Year 10 to Year 13, with opportunities during the Options process for Year 9 and Year 11
- The Governing body must ensure that the independent careers guidance provided is presented in an impartial manner, showing no bias or favouritism towards a particular institution, education or work option. This includes information on the range of education or training options, including apprenticeships and technical education routes.
- The school must prepare a policy statement setting out the circumstances in which education and training providers will be given access to students, and to ensure that this is followed. The school must publish the policy statement and any revised statement.

Students in Years 8-13 are entitled to:

- Find out about technical education qualifications and apprenticeships opportunities, as part of a Careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships through options evenings, assemblies, group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.
- Independent careers advice and have access to a Careers adviser qualified to Level 6/7. They offer independent impartial advice and guidance and are available at Progress Evenings. All students in Year 11 receive an individual guidance meeting. Students in Year 10 are able to make appointments on request with the Careers adviser paying particular attention to SEND and PP students. In Sixth Form all students receive an individual guidance meeting. In addition to this Sixth Form students are able to make appointments on request.
- Complete work experience in Year 9 (1 day), 10 (5 days), and 12(5 days). We also have a number of employer talks throughout the academic year which changes on a

yearly basis. Employer talks are part of our whole school careers day and careers Fair.

Provision includes careers assemblies and sessions, CEIAG, workshops, employability skills including interview techniques, enterprise activities and partnerships with local business and industry.

We work closely with Glaxo Smith Kline and have 1 Enterprise adviser (Helen Smith) and an Enterprise Co-ordinator from the LEP. We have many business and college links that support a range of meaningful interactions with employment and other training, FE and HE options

Management of provider access requests Procedure - A provider wishing to request access should contact:

Jo Somers
Assistant Head Teacher - Careers
jsomers@stjohns.bhcet.org.uk

Claire Little
Assistant Head of Careers
clittle@stjohns.bhcet.org.uk

Tel: 01388603246

Opportunities for access: A number of events, integrated into the school careers programme, will offer providers (including UTC) an opportunity to come into school to speak to students and/or their parents/carers. Please speak to Jo Somers, Assistant Headteacher, to identify the most suitable opportunity for you to visit St John's.

Careers Strategy

- Sets out a long term plan to build a world class careers system that will help young people and adults choose the career that is right for them.
- The school will structure its careers programme around the eight Gatsby Benchmarks to ensure high-quality careers education for all students. Careers provision will be tailored to meet students' needs and include several meaningful employer encounters during secondary education and college.
- Schools should use the Compass tool to baseline themselves, consider the opportunities to improve their careers programme based on their confidential results, and track their progress against the Benchmarks over time.

- The careers strategy explains that both co-ordinated external support and an appropriately skilled and experienced leader in school are important to help schools meet the Benchmarks.
- The Careers & Enterprise Company (CEC) will provide external support to schools and will take on a more ambitious role, building on their progress to date by coordinating support for schools across all of the Gatsby Benchmarks.
- Every school needs a Careers Leader who has the energy and commitment, and backing from their senior leadership team, to deliver the careers programme across all eight Gatsby Benchmarks. Every school will be asked to name this Careers Leader (required by September 2018).
- The way in which careers guidance will continue to be considered during Ofsted inspection is set out in Ofsted Common Inspection Framework and School Inspection Handbook. A successful careers guidance programme will also be reflected in higher numbers of pupils progressing to positive destinations such as apprenticeships, technical routes, sixth form colleges, further education colleges, universities or 2 employment. We publish KS4 and 16-18 (KS5) education destinations in performance tables on gov.uk , meaning that they are becoming an established part of the accountability system.

Careers Overview Our careers programme involves some fixed programmed activities and some additions which are edited throughout the year. The careers programme can be found at the following link:

[Careers Programme 2025-2026](#)

Premises and facilities

St John's will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. St John's will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Assistant Headteacher (Careers/WRL Lead).

We do not allow memory pens at St John's and so presentations would need to be emailed in advance. If a provider requires access to IT equipment to assist their presentation, the provider will need to contact St John's in advance of their visit to secure their requests (5 working days).

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Main Reception. Depending on the target audience, the literature will be

made available to students via the LRC or the Sixth Form Area. The Learning Resource Centre is available to all students at lunch and break times.