

St John's CE Primary School
Friends of St John's
Parent Teacher Association
Registered Charity No. 1159471

ANNUAL GENERAL MEETING

Thursday 19th October 2023

To be held in the School Hall at 14.30pm with the option of attending online if needed.

AGENDA

Attendance – Nicola Hull, Amie Burton, Louise Jackson, Anita Ross, Katie Game, Narcisa Ecobici, Kim Leite and Harriet Chapman

Ordinary Business

- 1] Apologies for absence
- Mrs Merrill
- 2] Minutes of the Annual General Meeting held on – **Date unknown as the previous Trustees have not provided us with a copy of these minutes.**
- 3] Matters arising from the Minutes – **Not applicable as we do not have a copy of the minutes.**
- 4] Chair's Report for 20XX/20XX – **Not applicable as the PTA has not been running for a number of years.**
- 5] Treasurer's Report for the year ending DD/MONTH/20XX – **Not applicable as the PTA has not been running for a number of years. When elections have taken place during this meeting the new treasurer will organise having the bank account signed over to the new committee members.**
- 6] Appointment of an Independent Examiner of Accounts for the year ending DD/MONTH/20XX - **Not applicable as the PTA has not been running for a number of years.**
- 7] Election of Officers and Trustees of the Committee

Chair – Louise Jackson (nominated by Nicola and agreed by 5 members of the meeting)

Secretary – Aime Burton (nominated by Louise and agreed by 5 members of the meeting)

Treasurer – Nicola Hull (nominated by Anita and agreed by 5 members of the meeting)

Ordinary Committee members:

Anita Ross (nominated by Aime and agreed by 5 members of the meeting)

Narcisa Ecobici (nominated by Kim and agreed by 5 members of the meeting)

Kim Leite (nominated by Narcisa and agreed by 5 members of the meeting)

Katie Game (nominated by Louise and agreed by 5 members of the meeting)

Special Business

- 8] The Friends of St John's plan to do the following:
- Nicola and Louise to arrange for the current bank account to be signed over to the new PTA members – Nicola Hull and Louise Jackson
 - Facebook page to be set up by Aime
 - Uniformley
 - Christmas Cards
 - Christmas Raffle
 - Disco
 - Refreshments to be sold at KS1 production (11th Dec AM and 12th Dec AM/PM) and EYFS (15th Dec PM)

Any Other Business

- 9] Date of Friends of St John's Meeting – Parent Liaison Room TBC