

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review				
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures			
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified		
						L	S	R

Spring Term 2022	<p>4th January 2022 – Whole school returns.</p> <p>Following further advice from the Local Authority and Public Health England regarding the rise in Covid cases within the area. A number of additional control measures will be re-introduced.</p> <p>The school will continue to act on any Government, Public Health England and any Local Health Protection guidance/advice and will increase control measures where necessary.</p>	3	4	M	<p>The further measures may include:</p> <ul style="list-style-type: none"> - Face masks (or visor if a face mask cannot be worn for medical reasons) to be worn by ALL staff and visitors in all corridors and general communal areas including staff rooms. - Staffing will be monitored on a school by school basis and in line with DFE guidance additional controls introduced where necessary - Additional attention will be given to ventilation, cleaning and respiratory and hand hygiene. - Staff and governor meetings, 	2	4	M
-------------------------	---	---	---	----------	---	---	---	----------

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review		
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures	
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified
						L S R

					<p>where feasible to be carried out virtually, rather than face to face.</p> <ul style="list-style-type: none"> - Limit visitors to the school and consider carefully whether events that bring parents into the school can be managed safely or should return to online. - Careful consideration will be given to the risk assessment of all events to maximise the use of control measures which reduce the risk of transmission. - From 14 December 2021, adults who are fully vaccinated and all children and young people aged between 5 and 18 years and 6 months identified as a 			
--	--	--	--	--	---	--	--	--

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review				
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment					Revised Risk Assessment with Further Control Measures	
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified		
						L	S	R

					contact of someone with COVID-19 are strongly advised to take a LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result.			
Volunteers, CTPP, those wanting to gain experience for ITT etc?	<p>All volunteers, student placements etc. must complete a full health and safety induction including Covid.</p> <p>All volunteers etc will be encouraged to obtain LFD home test kits and swab themselves twice weekly at home.</p> <p>Volunteers will be encouraged to take part in the national COVID 19 vaccination programme.</p>	3	4	M	The Trusts Volunteer Policy is available on Teams/BishopHogarthAllStaff /Files/AllTrust Policies & Documentation	2	4	M

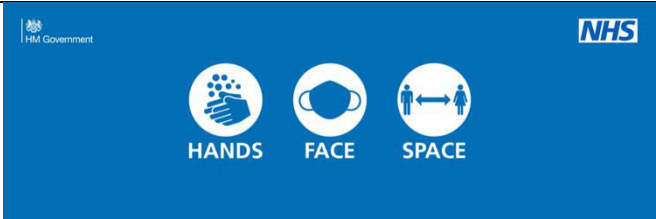
Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment				Revised Risk Assessment with Further Control Measures		
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

Visitors to premises: Including Contractors and Parents	<p>All visitors to be directed to wash their hands/apply alcohol gel on their arrival to the school site.</p> <p>A visitor's risk assessment is in place and is communicated with visitors prior to attending school.</p>	3	4	M	<p>Face masks (or visor if a face mask cannot be worn for medical reasons) to be worn by ALL staff and visitors in all corridors and general communal areas including staff rooms.</p> <p>Staff and pupils will be discouraged from congregating in corridors.</p>	2	4	M
Before/After School Entry/Exit Procedures.	<p>See Organisational plan for specific group arrangements.</p> <p>Each year group will continue to have a dedicated entrance and outside space.</p>	2	4	M	All parents/guardians will be encouraged (where possible) to continue to wear face coverings when dropping off and picking up their children from school (on the school site).	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review				
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures			
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified		
						L	S	R

Hands/Face/Space		2	4	M	<p>Hands - Washing your hands with soap and water for at least 20 seconds, or using hand sanitiser, regularly throughout the day will reduce the risk of catching or passing on the virus.</p> <p>Face - Coronavirus is carried in the air by tiny respiratory droplets that carry the virus. Face coverings reduce the spread of these droplets, meaning if you're carrying the virus you're less likely to pass it on when you exhale. <u>Find out how to make your own face covering on the gov.uk website.</u></p> <p>Space - Transmission of the</p>	2	4	M
-------------------------	--	---	---	----------	---	---	---	----------

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment			Revised Risk Assessment with Further Control Measures				
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
		L	S	R		L	S	R	

					virus is most likely to happen within 2 metres. While keeping this exact distance isn't always possible, remaining mindful of surroundings and continuing to make space has a powerful impact when it comes to containing the spread.			
Breakfast Club	Parents contact via email definite days/times for 'Breakfast Club' and attendance by Thursday of the previous week. Register in place to record which pupils are in. Teachers will be in classrooms from 8.30 am. All bubbles have their own equipment /consumables for Breakfast Club.	2	4	M	Access/egress to and from the school via the main entrance. 1 member of Breakfast Club staff greets them and directs them to the hall.	2	4	M
Handwashing	Handwashing/sanitising will take place every time a child goes outside or comes back in	2	4	M	All persons including staff, parents/carers and visitors are	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review		
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures	
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified
					L	S

	<p>and will normally take place in allocated toilets. All rooms have a sink which can also be used and a sanitising station.</p> <p>Pupils taught how to wash their hands by staff members. Pupils that need support to wash their hands are supported by a member of staff.</p> <p>Pupils are supervised throughout the school day to wash their hands for 20 seconds by staff members. Staff follow the guidance provided.</p> <p>Handwashing posters located in pupil and staff toilet areas and in the classroom areas. Pupils and staff follow the 'Catch it, Bin it, Kill it', guidance and avoid touching their faces, noses etc. practice followed whilst at school. Catch it, bin it, kill it posters located in pupil, staff toilet areas and around the school site.</p>				<p>advised to sanitise hands on arrival (sanitising station in entrance).</p> <p>Pupils and staff are advised to wash hands and/or sanitise throughout the day i.e. on arrival, breaktimes, lunchtime (before and after eating) and when changing rooms etc.</p> <p>Provisions and time has been allocated to facilitate all necessary hand washing and/or sanitising.</p> <p>Disposal facilities for wipes available.</p> <p>Ongoing Monitoring</p>			
--	---	--	--	--	--	--	--	--

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review				
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures			
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified		
						L	S	R

	<p>Pupils taught to cough and sneeze into their elbow and away from the direction of other pupils and staff.</p> <p>Staff and Pupils are directed to wash their hands before and at the end of the school day, before and after eating and following coughing and sneezing and where additional need is identified.</p> <p>Pupils and Staff ensure that they thoroughly dry their hands.</p>							
Catering/Lunchtimes/ Playtimes	<p>See organisational plan for specific timings.</p> <p>Cleaning will take place between year groups.</p> <p>Each year group will continue to have a dedicated outside space.</p> <p>All windows in the hall will be open to ensure</p>	2	4	M	<p>School kitchens are fully operational but must comply with the “Guidance for food businesses on Coronavirus (COVID 19)”.</p> <p>Catering staff may choose to wear a visor when preparing</p>	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment			Revised Risk Assessment with Further Control Measures				
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	ventilation.				food or working in the kitchen.			
Classrooms	<p>See Organisational plan for specific group arrangements.</p> <p>To prevent infection spread on handles and for air flow, where possible, classroom doors and windows should be kept open.</p> <p>Soap, hand wash, tissues and other related products will be available in all teaching areas. Lidded bins with hazards bags will be provided in all classrooms for disposal of tissues and paper towels. Other bins will be provided in all classrooms for any other waste</p>	2	4	M	<p>Face masks (or visor if a face mask cannot be worn for medical reasons) to be worn by ALL staff and visitors in all corridors and general communal areas including staff rooms.</p> <p>Staff and children will be actively sanitising their areas throughout the day and predominantly at the beginning and end of the day.</p> <p>Provisions for regular spot cleaning are located in each classroom.</p>	2	4	M
Resources/Pupil Supplies	Individual children's equipment will be minimal and kept where possible at their	2	4	M	Children encouraged to wash hands / use hand gel before	1	4	L

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment				Revised Risk Assessment with Further Control Measures		
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	table. Pupils will be encouraged not to share resources				lessons and after each lesson.			
Facilities and Premises	Complete all usual pre-term opening checks.	1	4	L	Site Team to ensure all PPM (planned preventative maintenance) is scheduled and carried out.	1	4	L
Ventilation	Good ventilation with fresh air is essential at all times in classrooms and particularly during this period. Refer to the system of controls for guidance on keeping occupied spaces well ventilated. The school now have access to ?? Co2 monitors. They will be used in areas of the school where ventilation is most restricted. Monitoring will be carried out and recorded daily so decisions can be made regarding ventilation i.e., windows open/closed.	3	4	M	All the school's mechanical ventilation systems are serviced and maintained in accordance with the manufacturers recommendations. All areas of the school must be kept well ventilated. It is the individual's responsibility to ensure that the windows and doors (where appropriate) are fully opened within their office,	1	4	L

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment				Revised Risk Assessment with Further Control Measures		
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	Where there are positive Covid cases or an outbreak, Co2 monitors can be monitored to track air quality.				classroom etc. Results from Co2 monitors will be used as the basis of SLT discussions regarding increased ventilation and ways to improve air quality if required.			
Extra-curricular Activities	All extra-curricular activities can resume from the 1 st of September 2021.	3	4	M	A review of all extra-curricular activities (other than essential wrap around care) will be undertaken in line with Government Guidelines and PH advice.	2	4	M
Educational Visits	From the 1 st of September 2021 all educational visits including international visits can resume. You should be aware that the travel list (and broader international travel policy) is subject	2	4	M	The school will consider whether to go ahead with planned international educational visits in line with Government Guidelines.	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment			Revised Risk Assessment with Further Control Measures				
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	to change and green list countries may be moved into amber or red. The travel lists may change during a visit and you must comply with international travel legislation and should have contingency plans in place to account for these changes.							
Lettings	From the 1 st of September 2021 all lettings, includes sporting fixtures can resume. Due diligence is carried out to ensure the necessary insurance and risk assessments are in place for all letting hirers.	3	4	M	A review of all lettings will be undertaken in line with Government Guidelines and PH advice.	2	4	M
Home Visits	A home visits risk assessment is in place and is communicated with all parties prior to attending the visit.	2	4	M	Where possible face to face visits should be replaced with video conferencing.	2	4	M
Deliveries	Advise all delivery drivers that no goods or food should be physically handed over. Decide on a location as a set drop-off point	1	4	L	Only essential items are ordered for delivery. Any member of staff accepting any deliveries to must wash or sanitise their	1	4	L

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment			Revised Risk Assessment with Further Control Measures				
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	agreed in advance.				hands before and after.			
					Items wiped down before being stored or passed on			
Offices/Meetings rooms/Staff Room	Encourage increased natural ventilation in smaller offices. Staff should leave their desks as clear as possible so that it can be easily cleaned. Waste bins to have lids on for any discarded tissues etc, should be lined with a bag for easy removal and should be operated by foot.	2	4	M	Clean down tables after you have finished and remove all uneaten food and drink and dispose of in bin or rubbish bag. Hand gel is available throughout the building for staff use.	2	4	M
Cleaning	PPE will be worn by all cleaning staff (disposable gloves and aprons). Where possible cleaners will have own set of cleaning resources (with the exception of large equipment i.e. Floor buffers) to reduce the risk of indirect transmission.	2	4	M	NTH NHS will carry out termly cleaning audits and training where necessary. All areas within school will be cleaned thoroughly on a daily basis.	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment			Revised Risk Assessment with Further Control Measures				
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	Cleaning schedule in place.				All touchpoints/toilets cleaned at lunchtime			
Handling Cash	Reduce the amount of cash payments from parents/carers. Disposable gloves are available for any member of staff handling cash. Hand sanitiser is available in the school office.	1	4	L	Encouraging parents/carers to use the schools on line payments systems where possible i.e. Scopay	1	4	L
Emergency Procedures	Fire Emergency procedures are reviewed regularly to ensure that arrangements remain valid for Fire Safety including the numbers and locations of trained fire wardens. Consider social distancing measures where possible. Staff must maintain 2 metre separation as far as possible during evacuation and at	2	4	M	A fire drill will be carried out during the Spring Term TBA. The school's caretaker will carry out weekly testing of the fire alarm to ensure legal requirements are met.	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review					
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment			Revised Risk Assessment with Further Control Measures					
Hazards / Consequences	Existing Control Measures		L	S	R	Further Control Measures Whole School			Modified		
						L	S	R			

	assembly points. Emergency lockdown procedures are reviewed regularly to ensure that arrangements remain valid.										
First Aid/Possible COVID-19 Symptoms	First aid equipment will be available in each bubble. Where possible, teachers should provide minor first aid to any child who requires it. Protective equipment, such as disposable gloves, aprons and a mask, should be worn when first aid is administered. First Aid trained/responsible person/s in place. Disposable gloves and aprons available. Children showing signs of Covid-19 will be isolated until parents can collect them.	2	4	M	PPE is in place. Personal protective equipment must be worn when administering first aid. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/877658/Quick_guide_to_donning_doffing_standard_PPE_health_and_social_care_poster_.pdf There is a protocol in place for managing individuals who present with symptoms of	2	4	M			

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment			Revised Risk Assessment with Further Control Measures				
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

					<p>Covid-19. Individuals who fall within the moderate or high risk category will not be expected to assist any individual who presents with possible symptoms of Covid-19.</p> <p>There is a process in place for the pupils to receive the annual flu vaccinations.</p> <p>See PPE Matrix.</p>			
Contact due to personal / intimate care	<p>Staff must wear the normal personal protective equipment they need for giving intimate/personal care.</p> <p>Disposable gloves and aprons available.</p>	2	4	M	<p>PPE Is in place and staff have been given instruction on how to use, store, clean and dispose.</p> <p>See PPE Matrix.</p>	2	4	M
Staff/Pupil Wellbeing	Staff have been provided with Public Health England Guidance for the public on the mental health and wellbeing aspects of	2	4	M	<p>Ongoing monitoring</p> <p>Staff are made aware of:</p>	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review		
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers	Risk Assessment		Revised Risk Assessment with Further Control Measures		
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified
					L	S

	<p>coronavirus (COVID-19).</p> <p>https://www.gov.uk/government/collections/public-mental-health#improving-the-lives-of-people-with-mental-health-problems</p> <p>Staff receive sufficient breaks during the school day.</p> <p>Staff encouraged to leave the school site shortly after the end of the school day.</p> <p>Staff informed of 24 hour free counselling service.</p>				<p>healthy child programme</p> <p>Parents and carers to be made aware of the following agencies;</p> <ul style="list-style-type: none"> - MindEd - a free educational resource from Health Education England on children and young people's mental health. - Rise Above is a website co-created and produced by young people. - Every Mind Matters includes an online tool and email journey which aims to support everyone to feel more confident in taking action to look after their mental health and wellbeing. - Barnardo's See, Hear, Respond programme, focusing 			
--	--	--	--	--	--	--	--	--

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review					
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment			Revised Risk Assessment with Further Control Measures					
Hazards / Consequences	Existing Control Measures		L	S	R	Further Control Measures Whole School			Modified		
						L	S	R			

					on finding and reaching out to vulnerable children around the country who are experiencing negative impacts on their health and wellbeing, as well as those at risk of harm; and are not being seen by statutory agencies. - Bereavement UK and the Childhood Bereavement Network provide information and resources to support bereaved pupils, schools and staff.			
Sensory Seeking Behaviours displayed (SEND issues)	Pupils with sensory seeking behaviours identified. Risk assessments are in place for pupils who demonstrate sensory seeking behaviours. Relevant staff are involved in the risk	2	4	M	Review whether PPE is required when managing sensory seeking behaviours e.g. gloves to be worn, access to cleaning equipment / disinfectant wipes. Behaviour Policy amended.	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review		
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures	
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified
						L

	assessment and follow action set out via risk assessment. Staff and pupils to wash their hands regularly.							
Potential Symptoms (General) High Temperature Coughing and sneezing Loss of taste and smell	General precautions as advised by the Government to be strictly observed: <ul style="list-style-type: none"> Cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze Put used tissues in the bin immediately Wash your hands with soap and water often – use hand sanitiser gel if soap and water are not available Try to avoid close contact with people who are unwell Don't touch your eyes, nose or mouth if your hands are not clean Each person in school, staff, student or visitor will where possible maintain a practical distance away from each other and not get	2	4	M	Any member of staff presenting with symptoms whilst in school will inform the Head Teacher or SLT on rota. Advice will be sought from Public Health England. To arrange a test call 119 or visit www.gov.uk/coronavirus	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review			
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment				Revised Risk Assessment with Further Control Measures		
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified			
						L	S	R	

	into close proximity with each other if it can be avoided.							
Clinically Extremely Vulnerable / Clinically Vulnerable Staff (Including BAME, pregnancy etc.)	Shielding is currently paused. Although the advice to shield has ended, clinically extremely vulnerable people must continue to follow the rules that are in place for everyone. We are also advising clinically extremely vulnerable people to continue to take extra precautions to protect themselves. https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19	3	4	M	A risk assessment review will be carried out with all pregnant staff approaching 28+ weeks, so that additional control measure can be considered (if required).	2	4	M
Tracing close contacts and isolation	Close contacts in schools are now identified by NHS Test and Trace and education settings will no longer be expected to undertake contact tracing. From 14 December 2021, adults who are fully vaccinated and all children and young people	3	4	M	All travellers arriving into the UK will need to isolate and get a PCR test by 'day two' after arrival. They may end their isolation once they receive a negative result. If the result is positive, they should continue to	2	4	M

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review		
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures	
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified
						L S R

	<p>aged between 5 and 18 years and 6 months identified as a contact of someone with COVID-19 are strongly advised to take a LFD test every day for 7 days and continue to attend their setting as normal, unless they have a positive test result. Daily testing of close contacts applies to all contacts who are:</p> <ul style="list-style-type: none"> fully vaccinated adults – people who have had 2 doses of an approved vaccine. all children and young people aged 5 to 18 years and 6 months, regardless of their vaccination status. people who are not able to get vaccinated for medical reasons. people taking part, or have taken part, in an approved clinical trial for a COVID-19 vaccine. <p>Children under 5 years are exempt from self-isolation and do not need to take part in daily</p>				isolate and follow rules on isolation following a positive test. Unvaccinated arrivals aged over 18 will follow the existing, more onerous, testing and isolation regime. All Red list arrivals will enter quarantine.			
--	---	--	--	--	--	--	--	--

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas			Date of Review					
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment			Revised Risk Assessment with Further Control Measures					
Hazards / Consequences	Existing Control Measures		L	S	R	Further Control Measures Whole School			Modified		
						L	S	R			

	<p>testing of close contacts.</p> <p>Individuals may now take LFD tests on day 6 and day 7 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 6 of the self-isolation period and tests must be taken 24 hours apart. This also applies to children under 5, with LFD testing at parental or guardian discretion. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result and return to your education or childcare setting from day 7.</p> <p>Report your LFD test results after taking each test,</p>									
Asymptomatic testing of staff	From 11 January 2022 any member of staff or student who receives a positive lateral flow device (LFD) test result for coronavirus	2	4	M	All staff have been provided with LFD home test kits to swab themselves twice a week at	2	4	M		

Coronavirus (COVID-19) Whole School Risk Assessment – Spring Term 2022	<u>ST JOSEPH'S CATHOLIC PRIMARY SCHOOL</u>	Ref No	C19/001
		Date	04/01/2022

Task Description	Whole School Risk Assessment – Spring Term 2022	Location	All Areas	Date of Review				
Persons Affected Individuals or Groups	Employees, children, contractors, visitors, members of the public and family members/carers		Risk Assessment		Revised Risk Assessment with Further Control Measures			
Hazards / Consequences	Existing Control Measures	L	S	R	Further Control Measures Whole School	Modified		
						L	S	R

	(COVID-19) will be required to self-isolate immediately and won't be required to take a confirmatory PCR test. This is a temporary measure while COVID-19 rates remain high across the UK.				home. Households of children attending Education can now access lateral flow tests as per Government Guidance. https://www.gov.uk/guidance/rapid-lateral-flow-testing-for-households-and-bubbles-of-school-pupils-and-staff			
Impact on individuals who may be more vulnerable to COVID-19 due to their vaccination status	The Trust encourage all employees to take part in both LFD testing twice a week and where medical conditions allow the National Vaccination Programme.	3	4	M	Ongoing Monitoring Unvaccinated, employees who are identified by Track & Trace as a close contact should self-isolate as instructed, and where possible work from home.	3	4	M

Risk Assessment Notes:

Government Guidance

[Managing COVID 19 in Educational and Childcare Settings](#)

[Actions for school during the COVID 19 outbreak](#)


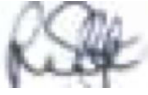
[Guidance on protecting Clinically Extremely Vulnerable from COVID 19](#)

[When to Self-isolate and what to do](#)

****Throughout the re-opening process there will be incidents that require a dynamic risk assessment – an assessment of unforeseen or emergency hazards. The risk will be assessed by the staff at the time of the event.***

The normal duties of consultation on health and safety matters still apply during the pandemic. Section 2(6) HSWA states:

“It shall be the duty of every employer to consult any such representatives with a view to the making and maintenance of arrangements which will enable him and his employees to co- operate effectively in promoting and developing measures to ensure the health and safety at work of the employees, and in checking the effectiveness of such measures.”

Declaration of Competent Person	Print Name: Tracy Metcalfe	Head Teacher	Print Name: Ruth Whyte
	Signed: 		Signed: 
	<i>I am satisfied that the controls within this risk assessment are sufficient to mitigate identified risks.</i>		<i>I undertake to implement the control measures identified in this risk assessment and to review the assessment on a dynamic basis</i>

Rating: Low = 1 – 6, Medium = 8 – 15, High = over 15

Risk Assessment Matrix (Probability and Likelihood Scales)							
		Likelihood Rating					
Severity Rating	Description	1	2	3	4	5	6
		Very Unlikely	Unlikely	May happen	Likely	Very likely	Certain or imminent
1	Delay only	<p>The matrix grid is composed of 6 rows and 6 columns of cells. The risk levels are determined by the intersection of the Severity Rating (row) and Likelihood Rating (column):</p> <ul style="list-style-type: none"> Low (Green): Severity 1 with Likelihood 1-3; Severity 2 with Likelihood 1-4. Medium (Yellow): Severity 2 with Likelihood 5; Severity 3 with Likelihood 2-4; Severity 4 with Likelihood 1-3. High (Red): Severity 3 with Likelihood 5-6; Severity 4 with Likelihood 4-6; Severity 5 with Likelihood 5-6; Severity 6 with Likelihood 3-6. 					
2	Minor injury, minor damage						
3	Lost time injury, illness, major damage						
4	Major injury, disabling illness, major damage						
5	Single fatality, or permanent total disability						
6	Multiple fatalities						

ST JOSEPH'S CATHOLIC PRIMARY SCHOOL, BILLINGHAM – January 2022

Managing the organisation of the school day... (things to consider) St Joseph's Billingham					Ongoing wrap around care for key workers/Additional Information
<p>Who has returned?</p> <ul style="list-style-type: none"> 7th September 2021 all pupils-no bubbles-3 Wings <p>All staff All staff have now returned to school. All staff have opted in to using Lateral Flow Tests every Monday and Thursday morning.</p>	<u>Nursery-Wing 1</u>	<u>Reception /Year 1-Wing 1</u>	<u>Year 2/Year 3-Wing 2</u>	<u>Years 4/5/6-Wing 3</u>	<p>Parents contact via email definite days/times for 'Breakfast Club' and 'After School Care' for the following week</p> <p>Main Entrance-1 member of 'Breakfast Club' staff directs them to the hall</p> <p>Register in place to record which pupils are in</p> <p>Pupils go to classes from 8.30</p> <p>After School Care-to be in the hall pupils directed to hall by staff in their class</p>
<p>Entrance/Exit to school All 3 gates open at 8.45-school officially starts at 8.55 All 3 gates open at 3.05-school finishes at 3.10 Nursery 8.45-11.30 PM 12.10-3.10</p>	<p>Nursery entrance at front of school No parents/carers enter nursery entrance Member of staff at door/other member of staff in nursery to</p>	<p>External Rec/Year 1 doors-Nursery gate open for parents to access-social distance markers on pavements Member of staff at gate/member of staff at class</p>	<p>External Year 2/Year 3 doors-LGA Gate open for parents to access-social distance markers on pavements. Member of staff at LGA gate/member of</p>	<p>External Year 6/5 and Year 4 doors-side gate open Member of staff at top gate/member of staff at class external door Parents stand on social distanced</p>	<p>All staff supervising gates wear visor.</p>

	direct children	external door	staff at class external door Parents stand on social distanced markings on playground as pupils enter and exit through class door	path as pupils enter and exit through class door (With parent's permission some Y5/6 pupils will walk home on their own)	
<p>Movement around school, including toilets. <i>Allocated staff monitor main corridors for toilet.</i> <i>On entry to school/before and after breaks/before and after lunch/before going home- wash or sanitise hands</i></p>	Nursery (toilets)	Rec/Y1 toilets Go back to separate Boys/Girls	Y2/3 toilets Go back to separate Boys/Girls	Y5/6 toilets Boys/Girls separate	<p>All staff wear mask or visor when moving around school.</p> <p>Limit toilet trips between allocated toilet stops unless absolutely essential. All toilets and sinks, including staff's, are cleaned at lunchtime. Wall mounted sanitiser dispensers are available in all classrooms and main areas throughout school</p>
<p>Organisation of learning activities <i>Staff to be aware of the need to provide remote learning immediately in the event of pupil self-isolation. Staff have had 'Seesaw' training and have used it successfully throughout Lockdown 3. They will continue to plan online homework resources for maths and</i></p>	EYFS learning environment planned effectively for learning. All classrooms, hall and dining	Primary focus on the emotional needs of the children, following a Recovery Curriculum. Build on previous	Primary focus on the emotional needs of the children, following a Recovery Curriculum. Build on previous	Primary focus on the emotional needs of the children, following a Recovery Curriculum. Build on previous	

<p><i>English each week.</i> <i>Staff trained and prepared for remote learning if necessary and following advice from Public Health/DFE</i> <i>Families struggling to access have been provided with laptops.</i> <i>Extra copies of work to go home for pupils if required.</i> <i>Plastic homework folders provided for every child/Reading books from Rec- Short bursts of activities and therapeutic tasks to address the needs of all children. Key Stage 2 pupils will continue to have their own learning resources in a plastic wallet. Key Stage one return to centralised resources</i> <i>I-pads/laptops will be timetabled so they can be cleaned between use</i> <i>Pupils wear their PE Kits for school on their allocated PE Day</i> <i>Collective Worship will begin in smaller gatherings Rec/Y1 Y2/ Y3 Y4/ Y5/6 This will gradually increase to larger gatherings later in the term.</i> <i>Whole school Achievement Assembly will continue remotely and will move to the hall during Autumn Term</i></p>	<p>area to have clear "Catch-it, bin-it, kill-it" areas with bins and tissues.</p>	<p>learning experiences and ensure tasks help to re-establish independence, resilience and recall of prior learning</p> <p>All classrooms, hall and dining area to have clear "Catch-it, bin-it, kill-it" areas with bins and tissues.</p>	<p>learning experiences and ensure tasks help to re-establish independence, resilience and recall of prior learning</p> <p>All classrooms, hall and dining area to have clear "Catch-it, bin-it, kill-it" areas with bins and tissues.</p>	<p>learning experiences and ensure tasks help to re-establish independence, resilience and recall of prior learning</p> <p>All classrooms, hall and dining area to have clear "Catch-it, bin-it, kill-it" areas with bins and tissues.</p>	
---	--	--	--	--	--

<p><i>Music will continue in class groups. Singing is permitted Blown instruments may be played</i></p>					
<p>Lunch and break arrangements. Morning Break 10.30-10.45 Rec/Y1/Y2/Y3 10.45-11.00 Y4/Y5/Y6</p> <p>Classes can mix outside for break Hot Lunch/Packed Lunch provided Tables split for School dinners/Packed Lunches <i>Classes will sit separately from each other but social distancing will not be enforced.</i> Staff supervising or preparing food wear appropriate PPE as advised (including clearing plates)</p>	<p>30 hrs provision pupils have packed lunches in nursery</p>	<p>11.45-12.05 Pupils not at hatch -straight to seats where their dinner is ready for them. Lunchtime staff supervise. Pupils clear their own plates.</p>	<p>11.45-12.05 Pupils collect main course from hatch on entrance to hall then straight to seats then collect their dessert. Pupils clear their own plates.</p>	<p>12.05-12.30 Y4-Y6 1 class at a time Pupils collect main course from hatch on entrance to hall then straight to seats then collect their dessert.</p>	<p>Lunchtime 1 LTS supervise hall with kitchen staff 1 LTS to be on duty outside Tables wiped down regularly as pupils finish their dinner Outdoor Play Playground will continue to have 4 separate areas for classes to be separate as much as possible</p>
<p>Staffing requirement</p> <p>TAs used across classes to implement intervention and RWI. Intervention groups now mixed classes to address needs ICT Suite now a 'break out' room for Wing 1 to address specific needs of</p>	<p><i>Mrs Bell Mrs McCabe Mrs Conway</i></p> <p>Timetable takes into account toilet breaks and lunchbreaks</p>	<p><i>Mrs Dybell Mrs Bradshaw Mrs Wharton Mrs Smith</i></p> <p>PPA HLTA support + L2 TA</p> <p>Timetable takes</p>	<p><i>Mrs Ross Miss Bradley Mrs Turner (Mrs Kirby</i></p> <p>PPA L3+L2 TA</p> <p>Timetable takes</p>	<p><i>Mrs Francis (4 days) Mrs Moodie Mr Scrimshaw Mrs Linley Mrs Daniel Miss Wharton</i></p> <p>PPA</p>	<p>All staff wear mask or visor when moving around school.</p>

<p><i>individual pupils</i></p> <p><i>Staff are aware of the need to provide remote learning immediately in the event of pupil/staff self-isolation</i></p> <p><i>Staff well-being to be held in the highest regard. Regular checking in with staff, open door policy, monitoring workload. Staff must continue to feel supported and confident in the return to school plan.</i></p> <p><i>Staff can now use the staff room for refreshments/breaks</i></p> <p><i>Staff are provided with hygiene resources/ PPE in classrooms and all other rooms and areas</i></p>	<p>Seesaw/Teams to be used as a learning platform for remote learning when needed.</p> <p>Trust Remote learning policy to adhered to.</p> <p>Staff to be aware of the Contingency Plan regarding remote learning when needed in cases of self isolation</p>	<p>into account toilet breaks and lunchbreaks</p> <p>Seesaw/Teams to be used as a learning platform for remote learning when needed.</p> <p>Trust Remote learning policy to adhered to.</p> <p>Staff to be aware of the Contingency Plan regarding remote learning when needed in cases of self isolation</p>	<p>into account toilet breaks and lunchbreaks</p> <p>Seesaw/Teams to be used as a learning platform for remote learning when needed.</p> <p>Trust Remote learning policy to adhered to.</p> <p>Staff to be aware of the Contingency Plan regarding remote learning when needed in cases of self isolation</p>	<p>Y4/5 Thurs/Fri PM- Rota of activities PE/Music/GOAL</p> <p>Yr 6 Thurs PM Mrs Moodie cover</p> <p>Timetable takes into account toilet breaks and lunchbreaks</p> <p>Seesaw/Teams to be used as a learning platform for remote learning when needed.</p> <p>Trust Remote learning policy to adhered to.</p> <p>Staff to be aware of the Contingency Plan regarding remote learning when needed in cases of self isolation</p>	
---	---	---	---	--	--

<p>Classrooms needed <i>All classrooms will be needed.</i></p> <p><i>Meeting Room used as Isolation Room when necessary.</i> <i>The meeting room will also be used as a small calm down/break out space if needed. (Unless being used to isolate a pupil)</i></p> <p><i>The school hall will be set for lunch at 11.30 each day and tables put away at the end of lunch</i> <i>Phase/whole school assemblies to return to timetable during September</i></p> <p><i>All classes can use the hall for intervention when it is available</i></p>	<p>Nursery</p>	<p>Reception / Year 1 ICT Suite for individual/small group</p>	<p>Year 2/Year 3 Library/ Outer corridor area for individual/small group</p>	<p>Year 4/Year 5 /Year 6 Outer corridor area for individual/ small group</p>	
<p>After-school Clubs</p>	<p><i>After school clubs will begin during the Autumn Term.</i> <i>Numbers will be limited and groups will be largely consistent.</i> <i>Registers of attendance will be kept.</i> <i>Different year groups can mix and equipment may be shared.</i></p>				

Wraparound Care	<p><i>Wraparound care is to be offered from 7.30am -8.45 am and from 3.15pm - 5.30 pm Registers will be kept. All pupils attending will be from St Joseph's. Year groups will mix</i></p>
Caretaking Arrangements Mr Conway	<ul style="list-style-type: none"> • Allocated times for opening and closing • Staff to identify any jobs/repairs needing doing through teams/email which is logged
Cleaning Arrangements - End of day Staff will arrive from 2.30 and clean toilets first-where there will be no pupils Staff-given allocated daily cleaning spaces-Time allocated AM/PM when pupils and most staff are not in school Mary Keenan to continue to clean toilets and touchpoints before lunchtime. Usual Cleaners x3 (3 hrs a day each)	<ul style="list-style-type: none"> • Toilets-sink and toilets cleaned at lunchtime daily by allocated cleaner • Beginning and End of day/ cleaning staff timetabled for allocated daily areas • Agreed cleaning rota and regime in place • Lunchtime staff ensure Hall thoroughly cleaned during/after lunchtime
Office Staff Allocated responsibilities Mrs Morgan x 4 days Mrs Swainston X 2 ½ days (Support with outdoor area)	<p>Sanitiser will still be available in the main entrance Buzzer system in place for visitors accessing school Visitors to wear masks when moving around school and in Main Entrance(except if exempt)</p>

Classrooms and Further Implications

- Windows/doors open for ventilation
- Door stops etc used throughout school for ventilation-touchpoints cleaned throughout the day
- Pedal bins for waste

- Soap, handwash, sanitiser etc available in all classrooms/toilets and checked regularly

Medical and First Aid

- Any individual medication kept where it can be easily accessed
- First aid equipment/PPE available if anyone requires isolation-located in classrooms and key areas around school
- Children showing signs of Covid-19 will be isolated until parents can collect them in the meeting room-this will clearly signposted where children will be kept in isolation. Children will be supervised by an individual wearing suitable PPE equipment if 2 metres is not possible.

First Aid

- Update FA Training for 12 staff across school-Autumn 2021.
- Copy of reviewed First Aid Policy is in the office and available on teams-staff to sign that they have read it and familiar with it
- First Aid Kits-stored in classrooms and key areas (Ice packs in fridges in main areas of school)
- Kits checked weekly and replenished where necessary-First Aid stock stored in first cupboard in office

Registration

- As normal/x code implemented for COVID related absence/**DFE register completed daily**-Paper register for fire evacuation purposes

Fire Safety

- Regular fire alarm checks by caretaker continue
- Fire Drill to take place during 2nd week of Autumn Term

Fire Drill

- Revised and displayed in all classrooms and key areas

Other Safeguarding

- Designated Safeguarding leads in school daily.

- All staff have read and understood the updated CP/Safeguarding Policy in line with COVID-19, it is also on the school website. This will be updated in Autumn 2021 in line with KCSIE and BHCET
- The contact details for the LA/CHUB/LADO etc have also been sent to all members of staff, if we have any safeguarding concerns. There is a copy of the numbers on notice boards in the office, the HT office and in the hall.

The usual safeguarding procedures are followed, contact designated safeguarding leads in the first instance. If you are in school and a pupil makes a disclosure, take notes as per the training from September 2021. At this time it would be best to complete the witness/incident sheet which is in the docket in the office. Also in there is the record of confidential phone calls-if it is necessary for you to record the statement/ phone call. Any incidents and outcomes must be recorded on CPOMs.



Outbreak Management Plan

Date Adopted	July 2021
Date Reviewed	
Next Review Date	July 2022
Version	1.0
Review Cycle	Annual
Publication Scheme	Trust Website Local Schools' Websites

This Outbreak Management Plan is based on the contingency framework for managing local outbreaks of COVID 19 and the school's/college's operational guidance from step 4, published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- To help manage a COVID-19 outbreak within the school/college
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

The Trust will have an up-to-date risk assessment in place, it will be communicated to the whole staff team; appropriate information will be shared with students, parents/carers, visitors, and any other people impacted by the school/college activities.

The Senior Leadership Team will review the risk assessment each month to make sure the measures included are providing the best level of protection available, whilst allowing the school/college to run in a way which will prioritise student's education and growth.

The Trust will have arrangements in place so it can re-introduce measures, up to and in line with the Summer 2021 COVID-19 risk assessment. This may include:

- Reintroduction of face coverings in communal areas
- Adhering to national guidance on the reintroduction of shielding which would apply to those on the shielded patient list (SPL). We will speak to individuals required to shield about additional protective measures in school/college or arrangements for home working or learning
- If recommended to reduce mixing between groups, we would:
 - Reintroduce bubbles
 - Have separate entrances/exits for bubbles
 - Deliver lunches to classrooms
 - Separate rota for breaks and lunches
 - Timetabled use of specialist rooms
 - Reintroduce 'maximum capacity' notices for all communal areas
- If recommended, we would limit:
 - Residential educational visits
 - Transition days
 - Parents coming into school/college
 - Non-essential visitors coming into school/college
 - Live performances

As well as increasing the level of controls, the measures will include providing high quality remote education where students are not able to attend. The school will continue to provide meals or lunch parcels for students eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

LFD Testing kits will be available on site and supplies will allow for a scaling up of testing if required to allow students and staff to attend. LFD testing is not appropriate for people with symptoms, and they should not attend school/college whilst they have symptoms.

PCR Testing kits will be available for any individual who is symptomatic and may not be able to access a PCR test by other means. Individuals (and where appropriate their parents/carers) should be encouraged to use PCR testing centres where they are likely to get a rapid result. Individuals (and where appropriate their parents/carers) should be strongly encouraged to share the results with the school/college at the earliest opportunity.

- Where a suspected case occurs, the individual will be asked to self-isolate and take a PCR test.
- It is possible when there are confirmed cases the school/college will be asked to provide a list of close contacts, this could lead to the need to take advice from PHE or the Local Health Protection team.
- Where there are multiple cases within a year group, further measures in line with the summer term risk assessment may be re-introduced. Public Health England will be consulted (08000468687 (1)) and any changes in their immediate or publicised guidance will be acted upon. In line with guidance released in August, if the school/college hits the outbreak threshold (General education 5 individuals or 10% of people test positive in a group), advice will be taken, and significant measures introduced.






Where an individual is asked to self-isolate, they will be provided with an isolation number. The number will allow the individual and the school/college to track how long the isolation must be in place.

Individuals who have been informed by Test and Trace to isolate, or have symptoms, must not attend the school/college. The school/college retains the authority to refuse entry to individuals who have symptoms or where the school/college feels their attendance may lead to an outbreak.

Personal Protective Equipment Matrix

The matrix below details the type (not make) of Personal Protective Equipment which may be suitable for a specific task. Government advice specifically states:

The majority of staff in education settings will not require PPE beyond what they would normally need for work, even if they are not always able to maintain a distance of 2 metres from others. PPE will only be required in a very small number of cases.

	(Not PPE) Sanitiser	Face Mask	Disposable Gloves	Disposable Apron	Full Face Shield
					
Teaching or Assisting Teaching	When hand washing facilities are not available	X	X	X	X
Cleaning / Site responsibilities	When hand washing facilities are not available	When specific protection is needed due to chemicals being used or cleaning a potentially infected area.	When specific protection is needed due to chemicals being used or cleaning a potentially infected area.	When specific protection is needed due to chemicals being used or cleaning a potentially infected area.	X
Kitchen/Dining roles	When hand washing facilities are not available	X	In line with normal guidance and while clearing used crockery/cutlery	X	X
First Aid	When hand washing facilities are not available	When close contact is needed whilst administering First Aid	In line with normal guidance	In line with normal guidance	X
Required close contact (within 2 metres) with an actual or suspected COVID 19 case	When hand washing facilities are not available	When close contact is required whilst supporting an individual before they are transported off site, and until area is cleaned.	When close contact is required whilst supporting an individual before they are transported off site, and until area is cleaned.	When close contact is required whilst supporting an individual before they are transported off site, and until area is cleaned.	When close contact is required whilst supporting an individual before they are transported off site.
Cleaning an area after a suspected COVID 19 case	When hand washing facilities are not available	Used when cleaning an area where a significant chance of infection exists (room where individual has waited for attention or toilet used)	Used when cleaning an area where a significant chance of infection exists (room where individual has waited for attention or toilet used)	Used when cleaning an area where a significant chance of infection exists (room where individual has waited for attention or toilet used)	X
Transporting in vehicles	Required along with disposable wipes	Available and provided for employees. Students encouraged to use their own	X	X	X