



1st October 2013

Dear Parents,

A reminder that the school bell rings at 8.55am and so we ask that children arrive in the playground no earlier than 8.45am. Should your child arrive before this time there will be no-one on the playground to supervise them.

The children need to be ready to line up at 8:55am to go into school to begin the school day. The gate will be locked at 9am. After this time your child will need to enter school through the main entrance.

If your child is coming to school through the office, then they will receive a late mark.

Poor punctuality is not acceptable. If your child misses the start of the day they can miss work and do not spend time with their class teacher getting vital information and news for the day. Late arriving pupils also disrupt lessons, which can be embarrassing for the child and can in turn, encourage absence. Being 10 minutes late every day throughout the academic year is the same as missing two weeks of school.

Thank you for your co-operation

Mrs. Baxendale