

The logo of St. Joseph's Catholic Primary School is centered in the background. It features a large, light grey circle containing a stylized figure of a person with arms raised in a 'V' shape. The figure is composed of yellow and white shapes. A white cross is positioned above the figure's head.

**St. Joseph's Catholic Primary School**

**Secondary School Transfer Meeting 2024**

**Welcome!**

A decorative horizontal bar at the bottom of the page, consisting of a thin yellow line on top and a wider brown line below it.

## Let us pray together...

Lord, we seek the guidance of the Holy Spirit in planning the next stage of our child's education.

Over the coming weeks, help us to keep focused on what is best for our child and consider all the options.

Give us the wisdom to make those decisions responsibly.

We ask this through Christ our Lord.

Amen

# When to apply

- You will be able to apply for Year 7 2025 online at: [www.eadmissions.org.uk](http://www.eadmissions.org.uk) from 1<sup>st</sup> September 2024
- **WARNING** - Deadline for applications is 31<sup>st</sup> October 2024
- If you are making a paper application you are strongly advised to submit this to your child's primary school by **25<sup>th</sup> October**. Primary schools will be closed for half term from 28<sup>th</sup> October
- When you submit your application you will get a reference number (16 digits)

# How to apply

- Create an account using [www.eadmissions.org.uk](http://www.eadmissions.org.uk) , you will receive immediate confirmation by email
- Make a note of your username and password
- You must complete the Common Application Form (CAF) for the Borough you live in – online or paper. For paper applications, you will not receive confirmation of receipt and are therefore strongly advised to retain proof of postage

# What do I do now? Lots of reading and visiting

- Information leaflet has dates and times of open days/evenings
- Visit schools
- Use websites
- Compare and contrast – you have a good idea of what you do and what you don't want
- Read the online prospectus 'Starting High School 2025' ([www.ealing.gov.uk/admissions](http://www.ealing.gov.uk/admissions)) – look at the criteria and statistics
- What's good for the eldest child is not necessarily good for the younger child
- Specialist places – check school websites and download forms
- Beware of school gate gossip

# Types of Schools

Schools to list on your application:

- State maintained high schools, Academies, Faith Schools, Foundation Schools, Community schools and Grammar Schools

Schools **not** to list on your application:

- Private/Independent Schools
- New schools that are proposed to open in 2025

# eAdmissions System

- List schools in **PREFERENTIAL** and a realistic order – **not** alphabetical order:
  - 1 The school you really WANT
  - 2 The school you would be really happy with
  - 3 The school you would be happy with
  - 4 - 6 Three other schools that you would also be happy with

NB – one choice should be a school that you are eligible to be offered a place based on the statistics page (i.e. you are a higher criteria or live nearer to the school than the last child to be offered a place)

# eAdmissions System

- The preference order does not affect your priority to be offered a place and schools will not see where they are listed on your application
- If you meet the admissions criteria to be allocated a place at more than one school, you will receive an offer for the highest preference only, the lower preferences will be withdrawn



# Outcome example

Preference Rank	Meets admissions criteria to be offered	Outcome on National Offer Day
1 <sup>st</sup> Preference School	No	Placed on Waiting List
2 <sup>nd</sup> Preference School	Yes	Place Offered
3 <sup>rd</sup> Preference School	No	Application Withdrawn
4 <sup>th</sup> Preference School	Yes	Application Withdrawn
5 <sup>th</sup> Preference School	Yes	Application Withdrawn
6 <sup>th</sup> Preference School	No	Application Withdrawn

# Applying for a Catholic School

- All of the above, plus:
- On the Common Application Form (CAF) write reason for preference...Your faith
- Complete the school Supplementary Information Form (SIF) – Governors rank you using this form and their school criteria
- Get Certificate/s of Catholic Practice from your priest
- When getting forms signed by priest, take all Catholic School forms in one go
- Take to the school of choice and ask for a receipt/mail by 'sign for delivery'/email – check what school prefers

# Looked after children or previously looked after children

- If you are completing your application for child that is currently in the care of a local authority you will need to attach a letter from the child's social worker to your application
- If your child was in the care of a local authority immediately prior to adoption or becoming subject to a residence, special guardianship or child arrangements order you will need to provide a copy of the order / proof of adoption **and** proof of your child's previous looked after status
- If your child was in state care outside of England and ceased to be as a result of being adopted you will need to provide evidence with the application for priority to be considered

# Education, Health and Care Plans (EHCP)

- No need to complete a CAF as the SEND Assessment Service will reserve places for children with Education, Health and Care Plans after consultation with parents and school/s
- As parent, you must chase department

# Exceptional medical/social circumstances

- Check if the school to which you are applying gives priority to exceptional medical or social circumstances
- If the school does not have an exceptional medical/social criteria, priority cannot be awarded
- If the school does award priority under this criteria you must provide a **supporting letter from a consultant (medical) or appropriate professional i.e social worker (social)** stating why education must be at the preferred school by the closing date

# Information Required

- Proof of date of birth e.g. your child's passport, birth certificate or medical card
- Proof of address is not required at the time of application, however, if Ealing are unable to verify the address from their records they will require proof of address
- **Please note** – If you give a false address, any offer that has been made will be withdrawn

# Moving address

- If you move after submitting your application form but before the closing date, 31<sup>st</sup> October, you must update your application with the new address. Failure to do so may result in withdrawal of offer.
- If you move after closing date, you do not need to update details
- If you move address between 1<sup>st</sup> November and 12<sup>th</sup> December, you may choose to update your address and new preferences
- Any change of address after 12<sup>th</sup> December cannot be dealt with until after 1<sup>st</sup> March

# Applying for a school out of Borough

If you live in Ealing and wish to apply for an out of Borough school:

- Apply for the school/s on the same application
- Look at the council's website where the school is located for details of entry requirements




# eAdmissions System

- Single offer date – 3<sup>rd</sup> March 2025
- Single Offer – you will only get an offer from one school
- ‘Best possible’ – you will be ranked using the school admission criteria
- Confirm if accepting or declining place offered by 17<sup>th</sup> March 2025 after which the site closes
- If using eAdmissions – **remember logins and passwords**

# Need help?



- Make an appointment to see me or the office staff
  - Do something – late applicants have little hope
  - Don't try to play the system, your child deserves better
  - Do reflect and pray
- 

# Late applications

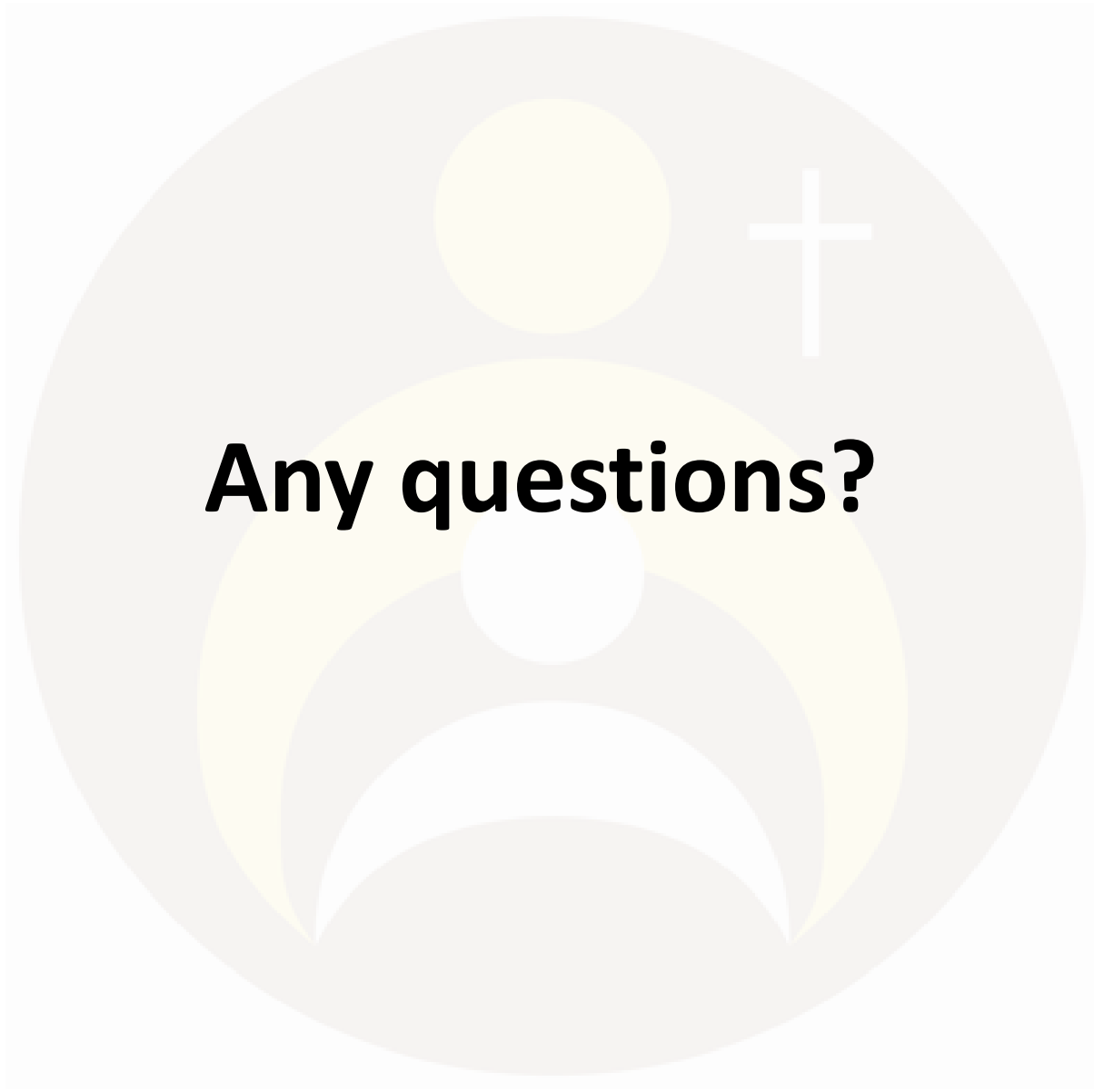
- Applications received after the closing date will not be dealt with until after offers have been made to on time applicants;  
Round 2 offers close on 21<sup>st</sup> March 2025

# You don't get the offer you wanted

- Accept what you are offered
- Don't talk down the school you are offered
- See me or office staff
- Go on the waiting list, this may not be automatic, ring the school and asked to be placed on it
- Contact admissions: Monday to Friday 9am to 12pm on 0208 825 5511 or email [mainroundadmissions@ealing.gov.uk](mailto:mainroundadmissions@ealing.gov.uk)
- Consider an appeal

# The good news!

- St Joseph's has prepared your children well for this transition
- There is a tougher regime in Year 5 and Year 6 with regards to homework, uniform, manners and discipline
- The result is that children settle well at High School
- There are fewer Catholic children about



**Any questions?**

