

St. Joseph's Catholic Primary School
Tuesday 16th June 2020 at 7pm
Budget Approval Governing Body Meeting

Remote meeting via Zoom

PRESENT: Julian Rakowski (JR), Eileen Mullin (EM), Anita Marshall (AM), Maggie Jones (MJ), Gerard McMahon (GM), Philip Stark (PStark), Hilary Turner (HT), Patricia Roche-Salume (PR-S), Louise Brooks (LB), Una Whybrew (UW)

OBSERVER: Kate Kenny

CLERK: Cath McNee

Item	Discussion	Action
1a	The Chair of Governors started the meeting with a prayer.	
1b	<p>Apologies</p> <p>Danita Rowlands and Father Cristiano Braz sent apologies.</p>	
1c	<p>Declaration of Interests</p> <p>None.</p>	
2a	<p>Governors' Purpose: vision, ethos and direction, educational performance, financial performance – part one. Finance</p> <p>To approve Budget 2020/21</p> <p>Governors reviewed the 2020/21 budget circulated by the Headteacher before the meeting.</p> <p>The Headteacher apologised to Governors for the delay in getting the high needs pupil figure. The Headteacher said he has since been informed by the bursarial service that the high needs figure should be based on the previous year's figure and Ealing Council either add or take money off over the course of the year with monthly payments.</p> <p>The Headteacher said he would like to propose: £40,000 into miscellaneous £5,000 for additional cleaning supplies for Covid-19 £8,710 into salaries for Early morning drop off club</p> <p>£53,710 in total to be taken out of surplus.</p> <p>Governors had a brief discussion and compared the new budget with the previous budget presented to Governors at the meeting on 6th May 2020 GB meeting.</p> <p>Governors approved the 2020/21 budget. PS Proposed MJ Seconded</p>	

<p>3.</p> <p>3a</p> <p>3b/c/d</p>	<p>Governor’s Purpose: vision, ethos and direction, educational performance, financial performance – Part two. Covid-19 Update.</p> <p>Risk Assessment</p> <p>The Headteacher informed Governors BAME staff will have a separate Risk Assessment and these are in the process of being completed.</p> <p>Return to school/Vulnerable children</p> <p>The Headteacher said the return to school for children has been successful. The phased return worked well and was useful to see where changes were needed.</p> <p>The Deputy Head said staff are now more reassured and working in pairs.</p> <p>The Headteacher said the Inclusion Manager is continuing to contact vulnerable families once a week and teachers are phoning children who are not in school.</p> <p>A Governor asked if staff are wearing PPE? The Headteacher said some staff are wearing PPE.</p> <p>A Governor suggested an addition to the Risk Assessment document – two different masks should be used: one for use on public transport and one for use in school. The Headteacher agreed.</p> <p>A Governor asked if anything can be done to encourage parents to social distance. The Headteacher said next step would be a note in the newsletter.</p> <p>A Governor asked if there were any plans for the Year 6 leavers? The Headteacher said there were no plans yet. It may be possible to have a weekend in September for a video / presentation. An open-air mass for Year 6 was suggested. The Headteacher said parents are not allowed on the school site. Guidance may change.</p> <p>The Chair of Governors said she completed a walk of the school and the school site was well organised and clearly marked.</p> <p>A Governor asked what plans were in place for new Reception children in September? The Headteacher said a PowerPoint presentation is being sent to parents and if allowed children will be brought into school earlier.</p> <p>A Governor had further questions but due to technical difficulties with Zoom will email them to the Headteacher.</p>	
	<p>Meeting finished at 7.30pm.</p>	