

St Joseph's PTA meeting

Tuesday 10th March 2020
The Community Class Room

Attendees

Yvonne Smith (YS) (Chair) [5B]	Margaret O'Hea (MOH) [6I]	Christine Walsh (CW) [6J]
Basia Ozga (BO) (Co-Chair) [5S]	Siobhan Mcivor (SM)	Julian Rakowski (JR) Headteacher
Stephanie Carty (SC) (minutes) [Sunshine]	Aneta Zapala (AZ) [1SW 4S]	Catherina Balls (CB) [Ladybirds]
Marta Doktor (MD) Treasurer[1SW 3SR]	Louise Brett (LB) [Ladybirds]	Launa Durshola (LD) [5B]
Sally Stone (SS) [6B]	Anne Farmer (AF)	Elizabeth Barquin (EB) [4S]
Joy Ofili (JO)	Breedge Delaney (BD)	Isabel Prada (IP)

Apologies

Katarzyna Piek (KP)	Guiliana (3DS Rep)	
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Agenda

1. Opening prayer
2. Review last meeting minutes.
3. Summer Fete
4. Year 6 hoodies
5. Request for goal for the girls football team
6. AOB

1. Opening prayer

JR opened the meeting with a prayer before handing over to YS, BO , MD and SC for introductions.

2. Review of last meetings minutes

YS reviewed the minutes of last meeting and updated the attendees regarding actions.

Disco profit

The profit from the January disco profit after expenditure was approximately £1000. Exact amount is currently outstanding from the previous PTA.

Uniform Giveaway

Nursery parents were very grateful of the uniform giveaway.

- Another uniform sale will take place after the summer fete as it has been requested by parents.

Easter Raffle

YS and BD feedback re: the popularity of the class competition. The children and teachers are very keen to win the movie and popcorn prize and are being quite competitive.

YS and BO decided to reduce the ticket price (50p) to make it more economically sound for parents. A rota for raffle tickets has been circulated for next week's sales. The week after that tickets will be on sale for 3 days.

- Eggs to be displayed. JR to let YS where the display can be housed.
- Photo of a full box to go in the newsletter to motivate classes. (YS SC)
- Egg offer to be placed in the newsletter (SC)

The group discussed alternatives to chocolate. Some children would prefer Haribo.

Parents social

To be kept in mind for later in the year.

3. Summer Fete

YS informed the group that the boards from Doyle's have been agreed. Everyone volunteering and sending their addresses made it a very easy process. Thank you so much!

Prizes were discussed and it was agreed that an apple watch would replace the ipad prize. YS and BO have approached several sponsors and potential prize givers. They would prefer emails. Possible /previous prizes have included a TV from Sky, golf sessions, and various vouchers e.g for dinner and local services.

- letterhead to be obtained and emails sent. (YS)

CB will be attending her AGM at Chiswick Business Park so will inquire as to whether any of the 53 companies on site would be willing to donate prizes.

- Letter template to be emailed to CB in time for next Monday 16th
- Letter also to be given to MOH.

The committee went onto discuss the PA sound system to aid the sound quality

- BO to explore alternative options
- Mrs Kenny will be emailing teachers to obtain preferences for their stalls.
- A box will be placed in reception for the children to submit suggestions for the fete.

Ann Ryan has offered to help manage the PTA emails and assist with the fete.

- Email access to be granted

Cash and card payments at the fete were discussed, including card payments(purchasing a card machine) , a cash tent/bank and the use of tokens. The group discussed fees associated with card machines and possible alternatives e.g phone app.

Possible stalls /ideas mentioned below:

Rotate activities to save space - timetabled and advertised.

Afro- Caribbean stall - JO confirmed she would be happy to take responsibility for the stall . She intends to create a flyer appealing for other parents to help run the stall.

- Flyer to be passed to JR for approval prior to circulation.

Lazer quest

Go Karts- heavy and cumbersome

Inflatables- must involve several children at a time to keep wait times down and ensure the space is used effectively. Bouncy castles in the hall.

Reaction games- could be a tournament run and winners invited back at times throughout the day.

- Further ideas to be discussed next meeting.

4. Year 6 hoodies

BD clarified how the hoodies were designed , ordered and purchased last year. Parents agreed to fund the cost via sponsors. Their continued generosity was thanked.

- BD and MOH to obtain quotes and quality samples.
- Sample sizes to be obtained.
- Yr 6 teachers are happy to facilitate trying on the jumpers. Be sure to clarify/recommend slightly bigger to ensure the jumpers fit for as long as possible.
- New school logo to be used.
- Design and order in May (BD/MOH)
- Ready for leavers mass or the day after.
- Autograph books to be purchased by the PTA. (YS)
- PTA to sponsor the yr 6 leavers disco
- PTA also agreed to uphold the previous PTA commitment to fund the yr 6 theatre trip for the next 4 years.

5. Girls football team request

SS explained that the girls team do not currently have goal posts when training. She requested the PTA purchase some for the team. They train at the same time as the boys so cannot share the goal posts. The PTA unanimously agreed.

- SS to explore options. Ensure the goals are weather resistance and not too heavy. Perhaps with a trolley or something to help transport the goals.

6.AOB

All attendees were invited to contribute any other business.

Cash donations for the fete PTA will be happy to provide cash donations to stalls that generate a lot of profit for the school. However there is no breakdown of what stalls generated for the last two years so hard to be certain exactly how much each stall makes and what donation would be appropriate.

Deep clean due to Coronavirus - JR confirmed that the school are following guidance from the local authority and there are no plans for a deep clean at the moment. He will continue to adhere to the authority's recommendations. A deep clean is only effective once the process has been completed. Once children and adults are back in the building it is open to potential contamination. If a case were reported guidance would be sought.

Children have been briefed re: the importance of hand washing. When children are in a rush to wash their hands and get out of the toilet they might be too forceful with soap dispensers. When they are "jammed" soap cannot be obtained. However JR reassured the group that soap dispensers are checked twice a day and fixed/refilled as and when required. Soap donations are not required.

LB highlighted that James Murray is not the MP for the schools locality. He has taken over from Steve Pound who worships at Our Lady and St Joseph and had children at the school. The group concluded that V.Sharma should be invited to open the Fete.

JR /YS to discuss

JR sought clarification as to whether BO had been voted in as a Co- Chair. SC confirmed she had not and so it was agreed and seconded by SC, SS and BG. The vote was unanimous.

Basia Ozga class rep for 5S has been appointed the Co-Chair in conjunction with Yvonne Smith class rep for 5B.

Both Basia and Yvonne will require access to the PTA's bank account which is currently held with Metro bank. They should be added to the account as signatories. New Treasurer, Marta Organisciak who was voted in during January's meeting also needs to be added to the account signatories capabilities.

The new officials will have to attend with the outgoing PTA (Edyta Marciniuk, Chair and Katarzyna Piek, Treasurer) to complete relevant paperwork and organise the transfer of responsibility.

Minutes to be signed

YS , BO, MO and outgoing PTA to book an appointment to go to the bank.

Next Meeting : TBC April 7pm Community Classroom.

Signed _____

Julian Rakowski

Position:

Headteacher

Signed _____

Name _____

Position _____

Signed _____

Name _____

Position _____