



Achievement (Standards and Effectiveness) Committee

Terms of Reference

St Luke and St Philip's
A Church of England Academy

Membership

The committee shall consist of up to 6 members of the Local Governing Committee (LGC). The headteacher is, ex-officio, a member of the committee.

The committee will elect a chair from within its own membership. Non-voting participants may be invited to meetings by the committee as and when required.

The membership of the committee shall be reviewed and determined annually by the governing body.

Quorum

The quorum shall be a minimum of 3 governors, including the headteacher, but excluding any associate members. Staff governors will not be in the majority.

Meetings

The clerk to the committee shall be responsible for convening meetings of the committee.

Procedures of any meetings held must be minuted and these minutes presented for the next meeting of the governing body.

The committee shall meet at least once a term and otherwise as required.

Responsibilities:

The main function of the committee is to advise the headteacher and LGC on matters concerning assessment and improvement, in particular;

1. To monitor and evaluate the effectiveness of leadership and management
2. To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement
3. To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups
4. To monitor and evaluate the impact of continuing professional development on improving staff performance
5. To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.

6. To monitor and evaluate the progress and achievement of all groups of vulnerable children (e.g. looked after children).
7. To regularly review and develop the Assessment Policy and to ensure that the policy is operating effectively.

Reviewed: 24 November 2016

Adopted: 15 December 2016

Next Review: Autumn 2017