



**MINUTES OF THE GENERAL MEETING HELD ON 30/09/22 @ 2PM
 IN THE ECOPOD AT ST. MARGARET'S AND VIA ZOOM**

Present:	Victoria Cawkwell (VC)	Hannah Brown (HB)	Becky Ribchester (BR)	Helena	Rachel
	Helen Tait (HT)	Lorna Winship (LornaW)	Rowan	Lisa Willis (LW)	Liza Rycroft (LR)
	Lynda McIvor (LMc)	Kirsty McCann (KM)	Paul Latham (PL)	Meixuan Chen (MC)	Chris Ferguson (CF)
	Nic Down (ND)				
Apologies:	Emma Swarbrick (ES)	Annette Geragusian (AGer)	Angela Gunn (AG)		

Item No.	Topic:	Actions:
1	<p>Grants requested from school for 2022/23</p> <ul style="list-style-type: none"> • Sustainable storage for outdoor equipment to support the Opal (open space journey) project. A couple of units likely to be needed; large storage capacity for wheeled boxes, welly & waterproof storage etc. School is contacting a local carpentry firm for quotes and are planning to contact local businesses for support in sourcing equipment. They have a Grounds meeting in a couple of weeks to look at locations on site. Estimated cost £5000 • Christmas crackers • Hardship Fund (e.g., for winter/waterproof coats) • In-person theatre performance in school • Phases 2 & 3 of Library Refurbishment (HB shared the plans for Phase 1) <ul style="list-style-type: none"> ○ Phase 2 estimated costs roughly the same as Phase 1 ○ No costs for Phase 3 yet 	
2	<p>Pre-loved Uniform Sale(s)</p> <ul style="list-style-type: none"> • Date set for Thursday 13th October 2022. • Volunteers needed to help with the sale which is being held in the EcoPod • Signage being created 	

	<ul style="list-style-type: none"> • LW will put a call for help to the volunteer group between 2-4:30pm on the day of the sale • Consider adding Forest School kit, wellies and waterproof/winter coats to the stock for sale • Sales will primarily be on-site but further developments for pre-loved uniform including investigating having an online store via the Friends website and/or Facebook age • Consideration being given to a pre-loved Christmas Jumper sale later in the year 	LW
3	<p>Events/fundraising this year</p> <ul style="list-style-type: none"> • Emphasis this year will on building the school community • KM will pull ideas together and share with the Committee • Plan for year ahead will be to encourage a team of helpers who can donate small amounts of time (e.g., an hour here and there) to help KM • Suggestions include a family bingo night, picnic on the field, a summer fayre, wreath-making workshop, no-uniform day(s), wine & cheese night and more 'Meet the Friends' events • LW to share the QR code to join the volunteer WhatsApp group • LW shared lessons learned from previous events e.g., requests for specific help get better responses than general requests for help • The Committee are considering conducting a survey around skills/volunteers (subject to GDPR) 	LW
4	<p>AOB</p> <ul style="list-style-type: none"> • Suggestion about having Year group reps who could be a 'champion' for the PTA within their group 	
Date and time of next meeting: TBC		