

# Admissions Policy

St Martins School

2022 - 2023



Approved by:

Date: 8<sup>th</sup> September 2022

Last reviewed  
on:

Next review due  
by:

St Martins has been part of the Shaw Education Trust since April 2020.

We cater for secondary aged students at St Martins and Post-16 students at Horizons with a diverse range of Special Educational Needs. All students will have an Education, Health and Care plan (EHC) and students attend from Derby City, Derbyshire, Nottingham City, Nottinghamshire and Staffordshire.

### **St Martins School Admissions Criteria**

St Martins offer places for young people with mild learning difficulties, learning disabilities, autism spectrum conditions and young people with social, emotional and mental health. As part of these profiles, students may have the following characteristics:

- Have low levels of learning at least 2 years or below of chronological age.
- On leaving Key Stage 3 (Age 14) – working at Entry Level – Level 1.
- An attachment disorder/early trauma
- Attention Deficit Hyperactivity Disorder
- Medical needs
- Physical Disabilities
- Sensory Impairment (VI, HI, MSI)
- Speech, language, communication difficulties/disorder.

The process of application and decision making is displayed in the flow chart below;

### ST MARTINS SCHOOL ADMISSIONS PROCESS

- Child/Young Person has existing Educational Health and Care Plan.
- A Special School Educational placement is requested (either at an annual review of the EHCP or on a new EHCP).
- The revised or new EHCP is then sent to the Local Authority (LA), who decide if a request for a special school place is agreed.
- The revised Plan is sent to the school named on it for consultation.
- Paperwork is then analysed by the Senior Leadership team at St Martins School as follows...

