Student identification POLICY (Exams) 2023/24

This policy is reviewed annually to ensure compliance with current regulations

Approved/reviewed by	
Reviewed: Ziad Amjad	
Date of next review	01/10/2024

Key staff involved in the policy

Role	Name(s)
ALS lead/SENCo	**Heather Woodward / Samantha Thompson**
Exams officer	**Ziad Amjad**
Senior leader(s)	**Toni Beardmore**
IT manager	

Role	Name(s)

Contents

This policy is reviewed and updated annually on the publication of updated JCQ regulations and guidance on access arrangements and instructions for conducting exams.

Introduction

Purpose of the policy

This policy details how St Martins School complies with AA

Scope of policy

As a small school, St Martins School is familiar with all students and do not require to see identification for any students as they are known to all staff.