



**APPLICATION TO THE GOVERNORS OF
ST MARY'S CATHOLIC HIGH SCHOOL, LEYLAND
IN-YEAR ADMISSION**



ST MARY'S CATHOLIC HIGH SCHOOL, LEYLAND

St Mary's is a Catholic School under the trusteeship of the Archdiocese of Liverpool. It is maintained by Lancashire County Council. As a Voluntary Aided School, the Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of 'In Year' admission arrangements is undertaken by the school. For 'In Year' applications, the Governing Body has set each year group admission number at 166.

Our principal role as a Catholic school is to participate in the mission of the Catholic Church by providing a framework which will help children to grow in their understanding of the Good News and in the practice of their faith. The school will help the children develop fully as human beings and prepare them to undertake their responsibilities as Catholic in society. The school asks all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the rights of parents who are not of the faith of this school to apply for and be considered for a place here.

ADMISSIONS TO THE SCHOOL will be determined by the Governing Body. Parents must complete an 'In Year' application form. If you wish to have your admission request considered against the school's faith/denomination criteria then you should ALSO complete the Supplementary Information Form (SIF). For 'In Year' applications received outside the normal admission round, if places are available, they will be offered to those who apply. Where there are more applications than the number of places available, the following set of OVERSUBSCRIPTION CRITERIA will be applied:

Admission Criteria

CRITERIA:	✓ <i>Please TICK</i> <i>next to criteria applicable for your child</i>	TICK
1. Looked After Children and previously Looked After Children. This includes children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted		
2. Baptised Catholic children who will have a sibling* in the school at the time of admission		
3. Baptised Catholic children resident in the parishes of St Mary's, Leyland; St Catherine's, Farington; St Agnes', Eccleston; St Mary's, Euxton and SS Peter & Paul, Mawdesley.		
4. Other Baptised Catholic children.		
5. Other children who have a sibling in the school at the time of admission.		
6. Children attending one of the following Catholic Feeder Primary Schools in the parishes named in criterion 3 above: St Anne's, Leyland; St Mary's, Leyland; St Catherine's, Farington; St Mary's, Euxton and SS Peter & Paul, Mawdesley.		
7. Children from other Christian denominations. Proof of Baptism in the form of a Baptismal Certificate or confirmation in writing that the applicant is a member of their Faith community from an appropriate Minister of Religion is required.		
8. Children of other faiths. An appropriate Faith Leader would need to confirm in writing that the applicant is a member of their faith group.		
9. Other children.		

Where there are more applicants for the available places within a category, then the distance between the Ordnance Survey address points for the school and the home measured in a straight line will be used as the final determining factor, nearer addresses having priority over more distant ones. This address point is within the body of the property and usually located at its centre. Where the cut-off point is for addresses within the same building, then the single measure between address points will apply and the Local Authority's system of a random draw will determine which address(es) receive the offer(s). Children with a Statement of Special Educational Needs or Education Health Care Plan that names a school will be offered a place without using the admission criteria and will count as part of the school's published admission number.

**The School Admissions Policy contains more detailed information regarding applications for places.
You should complete this form after reading the Admissions policy in full.**

P.T.O.



**ARCHDIOCESE OF LIVERPOOL
SUPPLEMENTARY FAITH REQUEST FORM**



ST MARY'S CATHOLIC HIGH SCHOOL, LEYLAND

This form should be completed by the parent / carer and returned to the school

SECTION A (to be completed by Applicant)

Name of child: _____

Address of child: _____

1. Is the child a baptised Catholic? Yes No
 (see Note 1)

2. If yes, please state parish of baptism and date _____

3. In which parish do you now live? _____

4. If your child is not a baptised Catholic, please state to which denomination or faith, if any, your child belongs
 (see Note 2)

Notes:

- 1. Evidence of Baptism – Catholic**
 Proof of Baptism in the form of a Baptismal Certificate **OR** the completion of the statement below is required to confirm your child is a baptised Catholic.

- 2. Evidence of Faith Group membership**
 - a) If you are applying for a Catholic school and want to be considered under the relevant criterion as an other than Catholic Christian please state your Christian denomination. Proof of Baptism in the form of a Baptismal Certificate **OR** confirmation in writing by completion of the statement below to show that your child is a member of a faith community by an appropriate Minister of Religion is required.

 - b) If you belong to a faith other than the Christian faith, please state to which faith you belong. An appropriate faith leader would need to confirm in writing by completing of the statement below to show that your child is a member of their faith group.

SECTION B (to be completed by Minister of Religion / Faith Leader)

Minister / Leader (Print name): _____

Address: _____

Position held _____

Signed and dated _____

**Please return form to: Headteacher, St Mary's Catholic High School,
 Royal Ave, Leyland PR25 1BS**