

# St Mary's Catholic High School, Leyland

Royal Avenue, Leyland, PR25 1BS

Headteacher: Mr P. Thompson

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September 2023

Dear Parent / Carer,

Wednesday, 27<sup>th</sup> September is our Open Evening and **school will close in the afternoon at 12:30 pm.** The buses will be at school for this time. Any pupil in receipt of Free School Meals will be able to collect their lunch at break time.

Our Open Evening is always a special occasion and, as ever, many of our pupils will be helping out during the evening. Full school uniform is expected from all of our helpers. The evening itself runs from 6pm – 9pm, so if I could ask that pupil helpers are in school from 5:45pm, it would help very much with organisation.

When they have finished helping, pupils need either to go straight home, or stay in the area where they have been helping until they are picked up.

Thank you for your support in this matter.

A handwritten signature in black ink, appearing to read 'P Thompson'.

Mr P Thompson  
Headteacher  
St Mary's Catholic High School