



February 2026

Dear Parent/Carer,

We are writing to encourage eligible families to apply for Free School Meals (FSM).

Free School Meals provide your child with a nutritious meal school day at no cost to you. In addition, schools receive extra funding for pupils who are eligible who are registered, which helps us to provide additional learning support, resources, and opportunities for all pupils.

Check if you qualify – it is not just if you are unemployed, so please look at the eligibility list below.

Your child may be able to get free school meals if you receive any of the following:

- Universal Credit with a household income of less than £7,400 a year (after tax and not including any benefits you get)
- Income Based Jobseekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit, not entitled to Working Tax Credit and household income has less than £16,190
- Support under part VI of the Immigration and Asylum Act 1999
- Guarantee element of State Pension Credit
- Income Support
- Working Tax Credit 'run on' – the payment you receive for a further four weeks after you finish work

Applying is simple, confidential, and will not affect how your child is treated in school. Other pupils will not know who receives Free School Meals.

To apply, please visit <https://www.lancashire.gov.uk/children-education-families/schools/free-school-meals/> or contact the school office if you need assistance.

If your circumstances have changed recently, you may now be eligible even if you were not in the past. We strongly encourage all families who think they may qualify to apply.

Thank you for your continued support. If you have any questions or would like help with the application process, please do not hesitate to contact us.

LET YOUR LIGHT SHINE

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If you are unable to complete the form online, please come into the school and someone in the office can support you, we will treat your application in the strictest confidence. No one will know you will have registered and it will not affect any other benefits you are claiming.

Those children that are eligible for free school meals have their accounts credited daily so pupils can have meals alongside friends. Those entitled to them are treated with the strictest confidence.

Yours sincerely

A handwritten signature in black ink, appearing to read "Phil Thompson".

Phil Thompson
Headteacher