



Date: 14.11.23

Dear Parent/Carer

**PROPOSED VISIT TO: The British Commercial Museum Leyland.**

It is proposed that KS4 Photography will be visiting The British Commercial Museum, Leyland PR25 2LE on Thursday 14<sup>th</sup> December 2023.

In the event of unforeseen circumstances, the trip will be cancelled and an alternative date may be arranged later in the school year.

The educational purpose and proposed activities of this visit are as follows:

- a) Look around the museums vehicles to take photographic pictures of them.
- b) Pupils are able to look at different parts of the machinery and build their GCSE photography skills.
- c) It develops a wider understanding of the subject.

The group will be leaving school at 10.00am and will return at 2.00pm

The transport arrangements are: School mini bus.

Pupils are requested to bring the following items:

Packed lunch

A coat

The following staff and volunteers will be accompanying this visit:

Mrs D Sales (Teacher of Technology)

Mr A Cave

Mrs E Moss

For emergencies during the visit please contact the school office on the following number: 01772 421909.

For the visit and the journey to be a valid and safe educational experience, sensible active involvement is required from all participating children. To ensure that the maximum value is gained the school has particular requirements regarding conduct and behaviour. Your acknowledgement of this is essential. If you require any further details, please do not hesitate to contact the visit leader.

It is important that parents/carers contact the school prior to the visit if there has been any recent illness of which the visit leader should be aware. Furthermore, parents/carers should provide the school with any updated medical information and any changes to emergency contact numbers.



**LET YOUR LIGHT SHINE**

ROYAL AVENUE | LEYLAND | PR25 1BS

t 01772 421909 | e head@ismchs.com | bursar@ismchs.com

HEADTEACHER MR P THOMPSON

WWW.ISMCHS.COM





# ST MARY'S

CATHOLIC HIGH SCHOOL LEYLAND

It is vital that you inform the school office as soon as possible if there are any changes to any medical condition your child may have and to ensure the school office is informed of any changes to the emergency contact details, they hold.

Both updating medical and contact information can be completed via the Edulink App.

There will be no charge for this visit.

Please note that this visit is covered by Lancashire County Council public liability insurance but there is no personal accident insurance for your child. If you feel that this is necessary, you will need to make separate arrangements.

In the light of unacceptable behaviour, the school reserves the right to deny a place for a student on the visits or return the student home.

Copies of written Risk Assessments for the activities (including Plan B) are available on request from the school.

If you wish your child to take part in this visit, please complete the attached permission slip. If insufficient tickets are purchased, then the activity will be cancelled.

All forms should be returned to school by deadline for reply slips. Non receipt of the form will mean that your child will not be able to participate on this visit.

Yours sincerely

Mrs D Sales  
Teacher of Technology



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CATHOLIC HIGH SCHOOL LEYLAND

PLEASE RETURN THIS PAGE TO THE SCHOOL OFFICE  
**By the 1<sup>st</sup> December 2023**  
The British Commercial Museum Leyland Trip  
FAO: Mrs D Sales

Child's Name .....

Form .....

(Please ✓ as appropriate)

I give permission for my child to take part in the above

I do not give permission for my child to take part in the above

I confirm that there are no changes in medical information

Parent/Carer Signature .....

Printed Name: ..... Date: .....



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