

St. Mary's PTFA

AGM Minutes 12th October 2023

Attendees

Amy Ingham, Craig Lewis, Jenny Merry, Julia Morales, Chloe Rodgers, Margaret Rogerson, Annette Root, Jeni Wilson.

Apologies

Angela Catterall, Amanda Davidson, Francesca Leigh, Emma McLaughlin, Nadine Ormshaw, Joanne Robinson, Patrick Smyth, Emma Southern.

Distribution of Minutes (AGM 9th November 2022)

Welcome/Introductions

Jeni welcomed everyone and explained that at St Mary's all parents are automatically considered to be members of the PTFA and the school rely on them for their support in raising funds. PTFA funds are used to support a wide variety of school activities including author visits, coaches for the Christmas pantomime etc. £2,000 is transferred directly to school funds each year. In addition to fundraising the social aspect of all we do in the PTFA is also very important.

Following introductions, Jeni shared some of the suggestions put forward by parents from a recent parental communication regarding the meeting. These are listed at the end of the minutes.

Election of Officers

All current officers present agreed to continue in their current roles.

Chair J Wilson/A Catterall
Treasurer M Rogerson
Secretary A Root

Finance

Margaret confirmed a balance of £6,571 (31/8/23)

With the annual direct contribution of £2000 to school funds the remaining balance stands at £4,571.

Breakdown of Fundraising Events for 2022/2023

Spooky dress up £ 180
Christmas Fair £2,116
Ladies Night £ 965
Summer Fair £1,355

Suggestions for future expenditure included maintenance work to the junior trim trail and infant play equipment.

- **Spooky Fancy Dress Day – Tuesday 31st October**

There will be a voluntary contribution of £1 from pupils taking part.

Action Point: Jeni to confirm date, details and guidelines to parents.

- **Christmas Fair Checklist (attached)**

Members ran through the checklist for the Christmas Fair 2023:

- Date confirmed as Friday 8th December
- Non-uniform days Friday 1st (toys, chocs)
- Friday 8th (bottles)

- **Events for 2023/2024**

A range of potential events were suggested and discussed. These included:

- Using annual colour run as a platform for fundraising
- Secondhand toy tombola/stall
- Uniform swapshop

- **Suggestions from parental questionnaire:**

Break the rules day, bog eyed jog, bingo, movie nights, refreshment at school events, quiz night, talent show open to parents, disco – spooky/Easter, meal or no meal fundraiser, charity ball, family fun day, Lion's race night

It was acknowledged that the two fairs and the Ladies Night are the most significant in terms of fundraising in the PTFA calendar and the tombola and raffles are the main "money spinners". Some of these suggestions could potentially be incorporated into existing events e.g. secondhand toy stall at the Summer Fair or explored by sub-committees as standalone events in the future. The PTFA is always mindful of the busy school calendar and other demands on parental resources, for example our Good Shepherd events etc.

Key events including Ladies Night and the Summer Fair would be discussed and confirmed after Christmas.