



PUPIL REGISTRATION FORM

NAME OF CHILD:	YEAR GROUP
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Weekly sessions guarantee your child a place every week. Sessions are chargeable whether attended or not.

You may change or cancel your sessions by giving **one month's notice** in writing to the school office.

Ad-Hoc * sessions may be booked up to and including the day required, but are subject to a place being available.

Fees are payable upon issue of an invoice at the end of every month. Please see the website for a list of current charges (Breakfast Club) and information on payments (School Policies).

* your child can attend the clubs at short notice, for one off or emergency cover

SESSIONS REQUIRED (please tick)	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	REGULAR /WEEKLY	AD-HOC
BREAKFAST CLUB							
AFTER SCHOOL CLUB							

PLEASE SUPPLY THE NAMES AND RELATIONSHIP OF PEOPLE WHO WILL REGULARLY COLLECT YOUR CHILD FROM AFTER SCHOOL CLUB (e.g. MUM, DAD, GRANDPARENT, etc)

If a place is offered, this information will be kept on record and possibly stored on a computer. This information will always be regarded as strictly confidential and will only be accessed by those with a legal right to see it. You will be able to access your child's information at a reasonable time, on request. Please see the Privacy Notice on the school website for more information.

PARENTAL CONSENT

The details given above are correct and should my child be offered a place, I give my consent to this information being kept on the school's confidential records/computer file. I agree to one month's notice if my child no longer needs a place at the club or agree to pay a months' fees if he/she is withdrawn without notice.

I give permission for my child to be taken from the school on short walks **YES/NO**

I give permission for my child to have his/her photograph taken for the club purposes only, eg, Notice Board **YES/NO**

Signature of Parent/Carer Dated