



## Chorley, St Mary's Catholic Primary School and Nursery

Hornchurch Drive, Chorley, Lancashire. PR7 2RJ

Mr P Smyth  
Headteacher

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4<sup>th</sup> February 2022

### Video Parent Meetings

Dear parent/carer,

You are invited to make an appointment for the school's next parent-teacher meetings. These meetings will be booked online, **and held by video meeting** rather than in-person at the school. They will last for 10 minutes (auto timed on the system) and are an opportunity to speak to your child's class teacher about your child.

The parent-teacher meetings are being held on **the dates shown below (and previously shared on Class Dojo)**

Nursery - Wednesday 16th February - pm/eve  
Reception - Tuesday 8th & Wednesday 9th pm/eve  
Year 1 - Thursday 10th & Tuesday 15th pm/eve  
Year 2 - Thursday 10th & Tuesday 15th pm/eve  
Year 3 - Thursday 10th & Thursday 17th pm/eve  
Year 4 - Tuesday 15th pm/eve  
Year 5 - Wednesday 9th - pm & Tuesday 15th pm/eve  
Year 6 - Thursday 10th & Tuesday 15th pm/eve

To make your appointments please login at: <http://www.parents-booking.co.uk/stmaryscps>

#### **To login you will need to enter:**

- Your title (Mr/Mrs/Dr etc) and surname
- Your child's first name, surname and date of birth

The login details you enter **must** match those we have on record for you.

Appointments will be available to book from **10 am on Saturday 5<sup>th</sup> February** until **12 noon, 2 days before the first/only day of appointments for your class.**

On the day of your appointments, you need to **re-login at the website address above**. 10mins before your appointments are due to begin you will be able to join the video meeting room, where you can wait for your appointment(s).

#### **Internet Browser Compatibility:**

You **must** use one of the below device and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Firefox
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome, Firefox or Edge (Chromium)

#### **Troubleshooting Tips**

- If you cannot login please contact the school office.
- The email address field entered is only used to send your appointment confirmation. If you have problems logging in, it will not be because of the e-mail address you entered.

If you are unable to book at home, please contact the school office for help.

Kind regards,

Mr P Smyth  
Headteacher