

St. Mary's PTA Meeting Minutes
Wednesday 5th July 2023

ATTENDEES

Mr Ringwood; Mrs Tracey; Donna Mentesh (Chair); Norah McDonagh (Deputy Chair)
Sally Barrett (Treasurer); Laura Jackson (Secretary); Liza Rothery; Brooke Hennessey; Veronika Holes;
Roseline Mukucha; Hanna Atwell; Becky Woolterton

APOLOGIES ACCEPTED Tanya Charlie-Kadambari; Nicola Warrington; Sarah Ellis

MATTERS ARISING FROM MINUTES OF PREVIOUS PTA meeting 5th July 2023	ACTION	STATUS	UPDATE
Christmas Fair banner We are in need of a St Mary's Christmas Fair banner to help advertise our fair to the wider community.	PTA	Closed	This will be looked at as a future project.
CHAIR'S UPDATE	ACTION	STATUS	UPDATE/COMMENTS
<p>This was my first full year as the Chair, helped enormously by a supportive executive committee- Norah, Sally and Laura. Sally will take you through the numbers which I'm sure you are keen to hear but suffice to say, it was another successful year on account of the huge amount of effort put in my many.</p> <p>Last Year's Events: The PTA organised several events last year. Our first main event was the Christmas Fair, however prior to this we had the designing of the Christmas cards and calendar. In addition, we re-introduced the personalised tea towels and bags. These, along with the calendar and candles were sold at the fair too. They were all popular again and sales across them were very good.</p> <p>This year for the Christmas fair we introduced a bar as well as a card payment and both were a successful addition with our regular stalls and grotto.</p> <p>We had our main prize draw where tickets were distributed to all of the children before the fair and also sold on the day. The fair was a magical day and a favourite in the school's events calendar and with me personally. (Love a bit of Christmas)</p> <p>For the first time in December, we introduced wreath decorating at the school and several parents signed up to decorate and personalise a wreath - this was a really fun and we have booked it again this year.</p> <p>We then had the Christmas Panto at the Churchill, a</p>	N/A	N/A	Everyone thanked Donna for her continued hard work in supporting our school and our children.

<p>popular event with many of the school families attending.</p> <p>In the New Year we introduced a new event, a change from Quiz Night and held a Race Night (adult event) and this was a great success, (everyone loved Liam) so much so we have booked it again for March.</p> <p>Although the weather was not on our side, we had the Easter Bonnet Parade on the last day of the Easter term and all the children received a special visit from the Easter Bunny and were given a treat.</p> <p>In the Summer term we had our sports day where we sold cold drinks to aid the thirsty parents watching their children participate in sports day.</p> <p>This followed into the Summer fair which was a huge success. We introduced the Children's Raffle and more games for the children to play and we received some lovely feedback from everyone who attended. This brought a nice end to our fundraising efforts for the year.</p> <p>We are as successful as we are only because of the parents of the school that we rely on to help and support events-a big thank you to the efforts of the Class Reps in organising their own year groups as well as keeping their year groups informed and involved.</p> <p>I'd like to thank the teachers and school staff who work so hard to support the PTA on top of everything else that they do, particularly Mrs Vassallo/Mrs Durand for keeping the PTA focussed (and attending our meetings) and Mr Breen who just does lots behind the scenes, providing knowledge to masterminding many of our crazy ideas.</p> <p>And finally, thanks to all of you! Those PTA committee members who keep up the momentum...you show great commitment to the school, not only coming up with great ideas but most importantly having the drive to turn reality.</p> <p>Now, lets hear from Sally about just how successful we have been this year and what the money has been spent on. Thank you.</p> <p>advance to get more people involved.</p>			
<p>TREASURERS REPORT</p>	<p>ACTION</p>	<p>STATUS</p>	<p>UPDATE/COMMENTS</p>
<p>See attached finance update</p>	<p>N/A</p>	<p>N/A</p>	<p>Sally brought copies of the finance report and they will be attached along with the minutes.</p>

HEADTEACHER'S UPDATE	ACTION	STATUS	UPDATE/COMMENTS
Mr Ringwood expressed Mrs Vassallo's apologies for being unable to attend this evenings AGM. Mr Ringwood passed on Mrs Vassallo's thanks for everything we do to support our school and that she will hopefully be at the next PTA meeting.	N/A	N/A	The PTA are very grateful for Mrs Vassallo's kind words and thanked Mr Ringwood for his attendance at the meeting.
ROLES/RESPONSIBILITIES	ACTION	STATUS	UPDATE
Laura Jackson announced that her two year tenor in the role of secretary is due to complete at the end of the year. Please get in touch if you are interesting in on taking on this role with lots of guidance provided.	PTA	In Process	
EVENTS/FUNDRAISING	ACTION	STATUS	UPDATE/COMMENTS
Elfridges Gift Amnesty - Friday 13 October We will appreciate donated gifts to be used for our Elfridges stall which will be held on Wednesday 6 December. Please look out for details and updates on WhatsApp and our Facebook page	PTA	In Process	
Christmas Fair - Saturday 25 November 2023 The raffle tickets have been ordered. Prizes as follows: 1st Prize: £250.00 2nd Prize: Michelin-starred 'Gauthier Soho' Grand Diner tasting menu for two. Lots of other fantastic prizes to be one including 7x luxury hampers.	PTA	In Process	The PTA will purchase another sum up machine for the PTA stall. Everyone was grateful to Chompu and family for again donating such a wonderful prize of a dining experience in a Michelin-starred restaurant.
Christmas Wreath Workshop - Tuesday 28 November Nadia from Blossom and Threads will be hosting the class. The cost is £45 per ticket and you can by via ParentPay. If you do not have a ParentPay account, please contact Donna on 07769 942 990. Nadia is a parent at St Mary's.			The Christmas Wreath Workshop is now being advertised across WhatsApp and our Facebook page with more information about this event.
Elfridges Stall - Wednesday 6 December There will be an own clothes day to support Elfridges on Friday 10 November. Please look out for details and updates on WhatsApp and our Facebook page.	PTA	In Process	
School Calendar Liza is organising the production of the school calendar again this year. Great suggestions for themes were the Olympics where children can hold props for different tournaments.	PTA	In process	The calendars are now available to pre-order on ParentPay. The PTA thanked Liza for all of her efforts in organising the production of the calendars.

Childrens Christmas Cards	PTA	In Process	The order templates displaying your children's lovely artwork have now been sent home. Christmas card shop will be open until 18th October so please order quickly. Mr Ringwood said he would remind children during assembly. Everyone thanked Hanna for her efforts in organising the production of the children's Christmas cards and other merchandise.
Panto - Wednesday 13 December This year it will be Cinderella!	PTA	In process	The tickets for the Panto have now sold out. We hope you enjoy your evenings!
Happy Circus - Sunday 21 April 2024 Unfortunately, due to the condition of the unmade part of Westgate Road, our Happy Circus visit may have to be cancelled. The only other alternative is if St Mary's PTA join with another school to share the cost and profit. Donna has also approached a number of schools via Facebook and will await their reply.	PTA	In process	Donna has contacted Worsley Bridge Primary school and they are happy to have the Happy Circus event on their grounds and the amount raised will be split equally between both PTA's. The agreed date of this event is Sunday 21 April 2024.
Happy Bags Veronika has taken ownership of Happy Bags. She has found a new company, Little Recyclers that pay 55p per kilo which is 15p more than Happy Bags. Veronika prefers Friday collections going forward.	PTA	In Process	Everyone agreed to work with Little Recyclers going forward. Suggested collection dates for the next year are 6 October 2023, 19 January 2024 and 7 June 2024. Everyone thanked Veronika for her efforts organising the collections.
Race Night - Friday 15 March 2024 Brooke is organising the Race Night and re-booking Liam to host the event.	PTA	In Process	
Smarties Challenge - Date TBC	PTA	In Process	
AOB	ACTION	STATUS	UPDATE/COMMENTS
PTA Lottery 68 numbers have now been purchased and there were discussions about giving a prize to the person who purchases the 100th number			
Container tidy up We will organise another container tidy up before the Christmas fair. Date TBC We will appreciate volunteers on this day.	PTA	In Process	

Garden Project The PTA agreed to reimburse Mrs Watson for any costs up to £120 for the year to improve our garden areas.	PTA	Closed	
Christmas Trees Nadia's (parent who runs Blossom and Threads) husband runs a Christmas Tree firm. He will donate £5 to St Mary's PTA for every Christmas tree sold to a St Mary's parent. Collections will be from St George's pub in Beckenham. Further information to follow.	PTA	In Process	
School Maintenance Donavan Simmonds, a parent a St Mary's is a painter and decorator and has offered to paint the school where necessary.	PTA	In Process	

DATE OF NEXT PTA MEETING			TBC
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