

**St. Mary's PTA Meeting Minutes**  
**Tuesday 6th February 2024**

**ATTENDEES**

Mrs Beirne; Donna Mentesh (Chair); Norah McDonagh (Deputy Chair)  
Sally Barrett (Treasurer); Laura Jackson (Secretary); Liza Rothery; Brooke Hennessey; Veronika Holes;  
Roseline Mukucha; Michelle Godenho; Tanya Charlie-Kadambari; Justyna Szeller

**APOLOGIES ACCEPTED** Rebecca Woolterton; Nicola Warrington; Sophia Symeou; Liz Tracey; Hanna Atwell;  
Francesca Fear

<b>MATTERS ARISING FROM MINUTES OF PREVIOUS PTA meeting 27th September 2023</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE</b>
Matter arising from minutes of previous minutes are detailed under the heading Fundraising/Events below.	<b>PTA</b>	<b>In Process</b>	The Race Night will have a St Patrick's day theme. Tickets will be available
<b>CHAIR'S UPDATE</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
<p>Thank you everyone. It is astounding the amount of money we raised at the Christmas Fair and it wouldn't have happened without parent support.</p> <p>I attended another school Christmas Fair and it humbled me. We raise a staggering amount without having to pester parents.</p> <p>We have a great PTA and community.</p> <p>We gave all the children a Christmas activity treat which was gratefully received</p> <p>Francesca Fear, one of our Foundation Governors, contacted Bromley Council regarding the poor lighting on the school side of Westgate Road. It was made clear that the PTA were willing to pay for the installation of the lights.</p> <p>Unfortunately, Bromley Council have refused to install lighting as they say that there is adequate lighting on the opposite side of the road and any additional lighting would put road users at risk.</p>	<b>N/A</b>	<b>N/A</b>	Everyone thanked Donna for her continued hard work in supporting our school and our children.
<b>TREASURERS REPORT</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
<b>See attached finance update</b>	<b>N/A</b>	<b>N/A</b>	Sally brought copies of the finance report and they will be attached along with the minutes.
<b>HEADTEACHER'S UPDATE</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
<p>Mrs Beirne attended the meeting on behalf of Mrs Vassallo:-</p> <p>Thank you all for how hard you work to raise money for</p>	<b>N/A</b>	<b>N/A</b>	The PTA are very grateful for Mrs Vassallo's kind words and thanked Mr Ringwood for his attendance at the

<p>our school. I speak to many teachers and they can't believe the amount we raise at St Mary's. We are very grateful for all you do.</p> <p>The new interactive whiteboards are fantastic. The children were very excited at there arrival and are enjoying them very much.</p> <p>Mrs Beirne will send pictures of the new interactive boards that will be included in PTA Newsletter.</p> <p>Mrs Beirne requested if the funds raised for Dare to be Different be used to support a Library suitable for children with Dyslexia</p> <p>Mrs Beirne informed the attendees that some of the Reception construction sets are incomplete and asked if the PTA funds be put towards buying new, full sets of, Mobilo, Magnetic Blocks etc for both classes to keep the children engaged and help with development.</p>			<p>meeting.</p> <p>Everyone agreed to support a the Library with the Dare to be Different donations.</p> <p>Everyone agreed to support the new constructions sets for Reception. A sum of £2000.00 has been agreed. Mrs Beirne will source the new equipment and provide receipts.</p>
<b>ROLES/RESPONSIBILITIES</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE</b>
<p>Donna (Chair), Norah (Deputy Chair), Sally (Treasurer) and Laura (Secretary) are all due to step down from their roles on the PTA at the end of the school year. Donna will continue to Chair if she has a full committee. A message will go out to advertise the positions. Please contact us if you are interested.</p> <p>Also, if a committee member has a current role but wishes to step down, please let Donna know so we can advertise the position.</p>	<b>PTA</b>	<b>In Process</b>	
<b>EVENTS/FUNDRAISING</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
<p>Race Night - Friday 15 March 2024</p> <p>Brooke is organising the Race Night and re-booking Liam to host the event.</p>	<b>PTA</b>	<b>In Process</b>	<p>The Race Night will have a St Patrick's day theme. Tickets will be available on ParentPay after half-term.</p>
<p>Smarties Challenge</p>	<b>PTA</b>	<b>In Process</b>	<p>To be discussed in next meeting.</p>
<p>Happy Circus - Sunday 21 April 2024</p> <p>Donna has contacted Worsley Bridge Primary School and they are in agreement to hold the Happy Circus event on their grounds. The amount raised will be split equally between both PTA's.</p>	<b>PTA</b>	<b>In process</b>	<p>The price will be £9 per ticket. Both PTA's will work together to provide food, drinks and snacks for the event.</p>
<p>PTA Lottery</p> <p>We currently have 73 members in the PTA Lottery so the prizes have increased compared to last year!</p> <p>It was suggested that we offer an Early Bird promotion for the first week after the Christmas and Easter holidays. It was decided that this would be very time</p>	<b>PTA</b>	<b>Closed</b>	

consuming and will only be held at the start of the school year.			
<p>Little Recyclers</p> <p>Veronika informed everyone that Little Recyclers can provide a Clothing Bank to be placed on school ground free of charge. Everyone agreed that this was a great idea and will possibly increase that amount of requested donations</p> <p>Veronika will discuss this with Mrs Vassallo and order the Clothes Bank if agreed.</p> <p>Possible location of the Clothes bank will be by the the container.</p>	PTA	In Process	Next Little Recyclers collection will be on 7 June 2024.

AOB	ACTION	STATUS	UPDATE/COMMENTS
<p>Christmas Fair Summary</p> <p>Reception events need to be reevaluated. It was suggested using Mr Ringwood's classroom for facepainting/crafts.</p> <p>The bar may possibly be set up by the entrance into the Reception playground.</p> <p>It was suggested that we have a quantity sheet to pass on to the new reps egg. How many hot dogs sold etc.</p>	PTA	In Process	
<p>Container tidy up</p> <p>We will organise another container tidy up as it was left in a terrible state post Christmas Fair.</p> <p>We will appreciate volunteers on the day once confirmed.</p>	PTA	In Process	
<p>Easter Event</p> <p>The PTA will buy Easter Eggs or a suitable treat for every child. There will also be a cork hunt in the field weather permitting.</p> <p>There will be an Easter Bonnet Parade during the school day.</p>	PTA	In Process	
<p>School Disco</p> <p>It was suggested that we hold a school disco and this idea will be explored, possibly for Spring/Summer.</p> <p>School availability dependant.</p>	PTA	In Process	
<p>Allotment</p> <p>The PTA agreed to fund an Allotment project if all children are involved in its revival through the curriculum. Unfortunately the PTA will not be able to support a project if parents are kindly volunteering their time.</p>	PTA	Closed	

DATE OF NEXT PTA MEETING			TBC
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