

**St. Mary's PTA Meeting Minutes**  
**Monday 17th June 2024**

**ATTENDEES**

Mrs Durand; Mrs Tracey; Donna Mentesh (Chair); Laura Jackson (Secretary) Roseline Mukucha; Michelle Godenhoe  
Veronika Holes; Michelle Fahey; Ashley-Jane

**APOLOGIES ACCEPTED** Rebecca Woollerton; Nicola Warrington; Sophia Symeou; Brooke Hennessy; Hanna Atwell;  
Norah McDonagh; Sally Barrett; Liza Rothery; Tanya Dee Kadambari; Rosey Kenny; Joanne Azeez; Evette Martins

<b>MATTERS ARISING FROM MINUTES OF PREVIOUS PTA meeting 6th February 2024</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE</b>
<p>Little Recyclers</p> <p>Veronika informed everyone that Little Recyclers can provide a Clothing Bank to be placed on school ground free of charge. Everyone agreed that this was a great idea and will possible increase that amount of requested donations</p> <p>Veronika will discuss this with Mrs Vassallo and order the Clothes Bank if agreed.</p> <p>Possible location of the Clothes bank will be by the the container.</p>	PTA	Closed	The clothes bank has been installed in the carpark and has been a great success raising over £200 so far this year.
<p>School Disco</p> <p>It was suggested that we hold a school disco and this idea will be explored, possibly for Spring/Summer. School availability dependant.</p>	PTA	In Process	Due to upcoming events and after school clubs, the only time available to host a school disco will be the week before the Christmas holidays. This will be discussed again to see if the event is possible.
<p>Container tidy up</p> <p>We will organise another container tidy up as it was left in a terrible state post Christmas Fair.</p> <p>We will appreciate volunteers on the day once confirmed.</p>	PTA	In Process	A date will be arranged post Summer Fair to tidy the container. We will be very grateful for volunteers to help on this date.
<p>Smarties Challenge</p>	PTA	In Process	On hold. To be discussed at next PTA meeting.
<p>Christmas Fair Summary</p> <p>Reception events need to be reevaluated. It was suggested using Mr Ringwood's classroom for facepainting/crafts.</p> <p>The bar may possibly be set up by the entrance into the Reception playground.</p> <p>It was suggested that we have a quantity sheet to pass on to the new reps e.g. How many hot dogs sold etc.</p>	PTA	In Process	On hold. To be discussed at next PTA
<p>Allotment</p> <p>The PTA agreed to fund an Allotment project if all</p>	PTA	In Process	The works on the allotment is ongoing and the PTA will support

children are involved in its revival through the curriculum. Unfortunately the PTA will not be able to support a project if parents are kindly volunteering their time.			this project if the children are involved in its revival.
<b>CHAIR'S UPDATE</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
<p>I want to thank the committee, especially those that have recently stepped down. Laura, Norah and Sally will step down at the end of the school year. Also a thank you to Sophia who recently left the PTA.</p> <p>A big thank you to the on going support of the rest of the committee. However, it would be really good to find a few more willing parents to join the PTA and take on roles we still have available.</p> <p>My focus for the rest of the term is the Summer Fair and then the hard task at hand will be to persuade new class reps for Sept 24. (Reception 24 are in place and I thank those parents who have stepped forward.</p> <p>A we know getting volunteers to events is a struggle and therefore I have put together a MS Forms survey asking parents what they would like to see from the PTA going forward. Just deciding whether to send out at the end of this term or the start of the next academic year.</p> <p>We all lead busy lives and as much as we love organising events and raising money for the school, we do need parents to participate.</p> <p>To make sure I leave this on a positive spin - one of our successful wins this year, and thank you to Veronika, has been the Little Recyclers clothes bin - bringing over £200.00.</p>	N/A	N/A	Everyone thanked Donna for her continued hard work in supporting our school and our children.
<b>TREASURERS REPORT</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
See attached finance update	N/A	N/A	Sally brought copies of the finance report and they will be attached along with the minutes.
<b>HEADTEACHER'S UPDATE</b>	<b>ACTION</b>	<b>STATUS</b>	<b>UPDATE/COMMENTS</b>
<p>Mrs Durand:-</p> <p>A massive thank you for everything you do for the children. Thank you from Mrs Beirne for the lollies provided on St Rafaela Mary day and for the new Reception construction equipment.</p> <p>Mrs Vassallo really appreciated the increased class budgets and requested we keep it at the increased rate.</p> <p>Mrs Vassallo has some requests:</p>	N/A	N/A	<p>The PTA are very grateful for for Mrs Durand's attendance and the</p> <p>The PTA agreed to the increased rate for class budgets.</p>
Strings Project - Can the PTA purchase the violins from BYMT instead of renting. The cost is £60 per violin. This			Everyone agreed to support the purchasing of the violins and the

<p>will be cost effective over time compared to renting. A single solid table tennis table for the quiet area costing between £2500-£5000.</p> <p>Unfortunately the Amphitheatre needs to be demolished as it is beyond repair and unsafe and possibly build a new one.</p> <p>There were lots of ideas for its replacement but Mrs Durand confirmed that a wooden structure doesn't need planning permission.</p> <p>Roseline suggested setting up a GoFundMe to raise money for the amphitheatre.</p>			<p>solid table tennis table for the quiet area. Donna said she would allocate the funds raised from the Summer Fair towards these requests.</p>
<p><b>ROLES/RESPONSIBILITIES</b></p>	<p><b>ACTION</b></p>	<p><b>STATUS</b></p>	<p><b>UPDATE</b></p>
<p>We need some volunteers to take on the roles of the Calander coordinator and pre-loved uniform helpers. Nicola and Brooke currently organise the pre-loved uniform. Nicola informed Laura prior to the meeting that she will continue with pre-loved uniform until October. Brooke informed Donna that she will continue with pre-loved uniform until replacements are found even though she will be Deputy Chair from September. At present, we are unable to hold whole uniform sales as we do not have enough volunteers to support the stall.</p> <p>There will be a pre-loved uniform sale of smaller clothes for the new reception parents during the stay and play sessions on 1st July.</p>	<p>PTA</p>	<p>In Process</p>	<p>Please see advertisement of these roles attached in the email with these minutes.</p>
<p><b>EVENTS/FUNDRAISING</b></p>	<p><b>ACTION</b></p>	<p><b>STATUS</b></p>	<p><b>UPDATE/COMMENTS</b></p>
<p>PTA Lottery</p> <p>The PTS Lottery has been very successful this year! The Early Bird Promotion that was offered in September 23 will continue this year with an offer to purchase a number at a lower cost of £20 per number in the month of September.</p>	<p>PTA</p>	<p>In Process</p>	
<p>Summer Fair</p> <p>Stacey is organising the estate agent advertising boards promoting the fair and the estate agent.</p> <p>We have 26 volunteers to have a board placed outside their home.</p> <p>Mrs Tracey and Michelle volunteered during the meeting to also have a board.</p> <p>There is still some year groups that need volunteers to</p>	<p>PTA</p>	<p>In Process</p>	<p>Since the meeting Stacey has increased this to 42 volunteers.</p>
<p>fill in spaces on their stalls. Help is need for these stalls to operate.</p>			

<p>The sausages and vegan burgers have kindly been donated to the fair by parents at St Mary's, Chompu and Gerard Virolle.</p> <p>The PTA are purchasing the burgers from Hayes Butchers</p> <p>The BBQ's still need to be collected from Scouts.</p>			
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AOB	ACTION	STATUS	UPDATE/COMMENTS
<p>Ashley-Jane suggested introducing different instruments when discussing the Strings Project.</p> <p>Mrs Durand provided some background over why Violens are the chosen instrument for year 3. As part of the KS2 curriculum, the children have to have access to a tuned instrument.</p> <p>Mrs Durand said that from next year, the service level agreement with BYMT is that they will attend school for demonstration assemblies for the samba drums and clarinet.</p>	PTA	In Process	
<p>Container tidy up</p> <p>We organise a day post Summer Fair to have a tidy up of the container. We will appreciate volunteers on the day.</p>	PTA	In Process	
<p>Reception Curriculum Evening</p> <p>Donna requested the date of the reception curriculum evening using held in September. Mrs Durand said she will confirm a date in due course.</p> <p>Reception start date in September will be 4th September and full time from 9th September.</p>	PTA	In Process	

DATE OF NEXT PTA MEETING			TBC
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