**St Mary’s Primary School PTA AGM**

**Friday 24th November 2023**

**Those in Attendance**

Claire Clarke (CC)

Amy Walker (AM)

Jen Benton (JB)

Becky Hall (BH)

Lucy Cooper (LC)

Matthew Walker (MW)

Mel Havelock-Crozier (MH)

Mrs D. Davis (DD)

**Apologies**

Sarah Jones (SJ)

Charlotte Strong (CS)

Kelly Walker (KW)  
Helen McClure (HM)

**Welcome**

AW welcomed everyone to the meeting and thanked them for the making time to attend the meeting today. AW stated apologies they had received from SJ and CS. CC gave apologies for KW and HM.

**Minutes of the last AGM**

The last minutes were approved.

The minutes of the last AGM were approved by AW and attendees. The last EGM (September 2023) made the following appointments:

* AW Chair
* JB Vice Chair
* LC Secretary
* BH Treasurer

AW stated that she had not received any other expressions of interest in the above appointments. AW verified that all committee members wish to be re-elected. Votes taken by those in attendance and unanimous decision made. New committee elected as above.

**Chair’s report**

Please see attached report.

AA said a massive thank you to CC and other PTA members for their support over the last few months whilst the new committee members have taken up their new roles. It has been challenging to take in all the information, understand how everything works and what the new roles entail. AW stated how happy the new committee are with their progress to date. In just a few weeks since being elected, a massive £1062.97 has been raised. This includes the new ‘Pumpkin sale’ raising £269.97 and the big breakfast raising a massive £628.

AW stated this is amazing and was very happy with these achievements.

AW informed the committee that there are a few other fundraising events planned before the end of 2023. These include the tombola at the Colton Christmas Fair on Sunday 26th Novemeber 2023. AW thanked BH and her mother-in-law, HC and CS for their support in running this event and the whole school for the kind donations of tombola prizes.

AW thanked MH for offering to host a wreath making class again this year. This is always a well-received event that people look forward to attending.

AW stated that the final fundraising event will be the Christmas raffle which includes a top prize of £100 cash.

AW stated that Santa will be coming into school during the Christmas dinner and HC has offered to be our Christmas Elf again this year. AW thanked HC for this. The raffle will be drawn at the Christmas Dinner.

AW and committee have been in talks about future events for 2024. The committee have been in talks with the PTA at the Howard and plan to meet them soon to share ideas for new fundraising ideas and maybe even collaborate to do some joint events.

The teachers have given AW a ‘wish list’ of items the school are in desperate need for and what they would like the money raised by the PTA to go towards next year.

**Treasurers Report**

Please see attached report.

**Election of officers of executive committee:**

One of the functions of the AGM is to appoint the officers of the executive committee. AW confirming that there had been no new nominations. The current members are required to stand down but can stand again.

**Chair**

AW wanted to thank everyone for voting in the new committee and for their support. AW noted how grateful she was to JB, BH and LC for helping her through these past few weeks, she couldn’t have done it without them and their ongoing support. AW noted thanks to CC and the previous committee who have done a wonderful job, but especially to CC who has shown patience when teaching and explaining how to run the PTA. AW noted that she and the new committee hoped we can make the pupils, parents, carers, teachers and the community proud. The new committee aim to continue to raise lots of money for our lovely school and be able to give the pupils some amazing experiences along the way.

Unanimous decision for AW to be re-elected as Chair.

**Vice Chair**

JB was put forward as vice chair.

Unanimous decision for SH to be re-elected.

**Secretary**

LC was put forward as secretary.

Unanimous decision for LC to be re-elected.

**Treasurer**

BH was put forward as treasurer.

Unanimous decision for BH to be re-elected.

**AOB**

AW proposed an event to ‘give back’ to the pupils such as a free disco. Funds would not allow a big event such as the pantomime that was funded last year. This may be achievable in coming years. LC noted that a disco may not appeal as much for the older children. After discussions as a group and DD as the teacher representative, it was decided by all in attendance, that a ‘gift’ of resources such as glue sticks, pens, pencils for each class would be of great benefit to the teachers and pupils. BH will cost up a box of resources for each class and will be purchased soon.

AW noted to maximise attendance at PTA meeting, the next meeting will be held virtually on **26th January 2024 at 7.30pm**. Log in details will be sent out in due course.

AW thanked everyone for attending the meeting.

**St Mary’s PTA AGM**

**Friday 26th November 2023**

**Chair’s Report**

Since the last AGM, St Mary’s PTA have had another productive year, as well as electing a new committee. I am very proud to be part of the new committee.

We will continue to develop effective relationships between the staff, parents and others associated with the school and we engage in activities that raise funds to provide facilities and equipment for the school to advance the wellbeing and education needs of the pupils.

Our events are also always a lot of fun and provide us all with a very busy social calendar!

The committee consists of 4 key roles, Chair, Vice Chair, Secretary and Treasurer and as always, I am very grateful for everyone who supports the PTA, in whatever capacity they can offer – every contribution counts, however big or small.

Thanks, in particular to Jen, Becky and Lucy, who have made my role already a little less stressful with their help and support and I'm sure we will have fun along the way too!

So, since the last AGM in November 2022, let’s look at some of the things we have achieved…

Pumpkin Party 2023 £269

Pumpkin Sale 2023 £165

Sports Day £140

Pre-loved Clothes Sale £74

PJ day £87

Carwash May 2023 £327

Big Breakfast Nov 2023 £628

Through these fundraisers, the PTA have been able to fund some amazing things for our children as well as support the school and community. These include:

* Georgia Holloway to provide weekly dance and drama lessons
* Annual subscriptions to The Phoenix Comic, First News, Wonderbooks and Paddington Postcards
* Year 6 leaver’s celebrations and hoodies
* Welcome packs for all new parents
* Welcome/ welcome back coffee morning for all parents
* Memorial planter for Joan Kinsman updated seasonally with new plants
* Crayola pens for each class
* Live caterpillars for each class
* Netball posts
* Repair of school BBQ
* Trim trail
* Sumup card machine (so we can take card payments at PTA events)
* ‘Resource Boxes’ (glue sticks, pens, pencils and other essentials) coming to all classrooms very soon!

I think you will all agree that these are all impressive achievements for such a small school!

So, we plan to continue many of the traditional events you have all been used to but we also plan some new events so keep an eye out for these in 2024!! We have the Christmas Raffle and a visit from Santa and his Elf planned for the school Christmas Dinner.

Despite the incredible achievements of our PTA this year, we continue to welcome new members to join us and share the fun. We would love to see more new faces join us in our fundraising efforts so we can continue the fantastic work that the PTA do for the school.

I am confident that as a new committee we can continue to grow and make a difference to St Mary’s and the wider community.

Thank you. If you have any questions, would like to get involved or can simply help at events please don’t hesitate to get in touch. Either come and chat to me at the school gates or you can email me ([stmaryscoltonpta@gmail.com](mailto:stmaryscoltonpta@gmail.com))

Many thanks and I look forward to this exciting opportunity as the Chair of the St Mary’s PTA J

St Marys PTA Treasurer Report September 2022- 2023

|  |  |  |
| --- | --- | --- |
| **Amount Overview** |  | |
|  | **November 2022** | **November 2023** |
| **Lloyds** | **£ 939.33** | **£ 857.64** |
| **Petty cash** | **£686.91** | **£1047.15** |
| **Total** | **£1626.24** | **£1904.79** |

# Expenses- Overview of main payments November 22

# Income - Overview of main income November 22

# Expenses overview of main payments

|  |  |
| --- | --- |
| **November 22** |  |

# Expenses overview of main income

# General Comments

Chloe Hawkins of Chloe Hawkins Accounting solutions is the PTAs independent accountant examiner