**St Mary’s Primary School PTA Meeting**

**Friday 23rd May 2025**

**Attendance**

Amy Walker (AW) - Chair

Becky Hall (BC)

Rajni Harbais RH)

Tori Salmon (TS)

Jen Benton (JB)

Emma Thurman (ET)

Vicky Bradley (VB)

Sarah Jones (SJ)

Caroline Bannister (CB)

Ms D. Davis (DD)

**Apologies**

Lucy Cooper (LC)

Claire Clarke (CC)

Charlotte Strong (CS)

**Welcome**

As Chair, AW welcomed everyone to the meeting and thanked them for making time to attend. Apologies received from LC, CC and CS.

**Minutes of the previous minutes to be approved**

The minutes of the previous meeting held on 17th January 2025 were approved without any amendments .

**Treasurers Report**

BH provided the updated Treasurer’s report.

The petit cash figures are missing from the report. There is currently £4640 in the bank, with a further £510.23 in petit cash.

Apart from the 59 club expense, there haven’t been any other changes to the account since the previous meeting to date.

**Chair’s Report (AW)**

* **Year 6 leavers update**

Alex is set to do BBQ food for the Year 6 leavers family fun day. This will be free of charge for Year 6 pupils. DD is to get a list of food requests for Year 6 pupils.

AW suggested that it might be better to set up for Year 6 in the hall as there are more children this year. She has also asked for an extra staff member to support this year.

The inflatables have been booked and include an assault course, space castle and a family bouncy castle with a slide. Following feedback from last year’s event, there are more inflatables this year.

DD has the leavers’ hoodies and these will be given to the children before the Year 6 trip.

SJ asked whether Year 6 will get any exclusive use of the inflatables. BH explained that this hasn’t worked very well in previous years as there wasn’t enough parental supervision. AW suggested that this year, Year 6 could stay for an extra 45 minutes at the end of the event with all other children leaving by 5pm and Year 6 being welcome to stay until 5:45 pm. There will of course be some siblings staying with the Year 6 pupils too. AW added that siblings of Year 6 children who no longer attend the school can also attend the event, but will be unable to use the inflatables.

**ACTION**

AW to create/update a poster for the event stating timings as above.

AW suggested that it might be better to have the family fun day on a separate day to the leavers’ service next year. This is something to look at next year, but it would mean that Mr Wynn couldn’t be at both events.

AW: we need some decorations/goody bags for the event. If anyone would like to donate anything they are very welcome, but please let the PTA know so there are no duplicates.

* **Pre-loved uniform sale date**

TS suggested that we could try holding the pre-loved uniform sale on sports day (4th July). We are currently asking for uniform donations by 4th July, but could change this to 30th June.

AW: we would need volunteers and we would need to ensure no parents miss the races. We could hold the sale before or after the races or alongside refreshments. VB and ET offered to help with this on sports day.

**ACTION**

RH to change the date of the pre-loved uniform sale on the website.

* **Sip & Paint event update (27th June)**

AW confirmed that so far, we have sold 23 tickets for the Sip & Paint event andwe need to sell 30 tickets for the event to go ahead. The PTA are hoping for more sales this week, but AW asked everyone to spread the word as much as possible as it is a local event. We can sell up to 60 tickets and the PTA gets £10 per ticket sold.

* **Trim trail update**

AW asked when Mr Wynn will need the money for the trim trail, and when it is being delivered and fitted. DD to investigate.

* **Summer raffle**

The summer raffle was very successful last year. AW and BH asked for donations of summer toys for the summer raffle. The PTA also has a coffee machine as this was re-donated to the PTA. It has not yet been decided whether this is going to be sold as online tickets or paper tickets and this will be confirmed.

VB suggested that we could hold a non-uniform day for money to be used as part of the raffle prize. DD agreed that there can be a non-uniform day on Monday 7th July in exchange for a cash donation.

It was suggested that the raffle could be drawn at the leaver’s event on 21st July.

**AOB**

AW suggested having a banner outside the school with a QR code that could link up to events.

**Chairs closing comments**

AW thanked everyone for attending the meeting.