**PTA MEETING – 13 May 2022**

**Those in attendance:**

* Claire Clarke (CC)
* Sheryl Hayes (SH)
* Sarah Hunt (SHu)
* Sarah Jones (SJ)
* Sarah Genner (SG)
* Hayley Marney (HM)
* Kerry Morgan-Shaw – (KM-S)
* Becky Hall (BH)
* Mr Wynn (JW)

**Apologies:**

* Jane Elson (JE)
* Emma Thurman (ET)

**Welcome**

Welcome provided by CC who thanked everyone for giving up their time to attend.

**Minutes from last meeting (28.01.22) to be approved**

CC asked if everyone had read the minutes of the last meeting, and if so whether any amendments were sought. The minutes were approved.

CC noted that since the original meeting some of the dates had changed, but they were correct at the time.

**Carwash**

CC confirming that £300 had been raised from the carwash. CC thanked everyone who had helped.

At the last carwash we raised £400 so initially it seemed like we were slightly down from last time. However on the last occasion the tractor had been washed and they were given a donation of £50. Refreshment were down from the previous year, however it was noted that it had been a nice day and the children had been playing in the field, and as a result people hadn’t ventured into the hall for refreshments.

There had been lots of donations from people. The carwash itself was on a par with the previous events.

CC confirming that they had already brought football goals for the field with the monies. Chloe Hawkins Dad also donated £150 towards them.

JW is going to build them later.

Comments made how it was nice to have an event and have something in mind for the money straight away.

JW and CC confirming that they would put out a message to confirm to everyone where the money has gone.

**Jubilee tea towels**

CC confirming that these are selling really well. The deadline for orders is next Friday (20 May 2022). CC has set up an online payment for it. We do get charged a fee for this but are making approximately £2.50 per tea towel. CC confirming that we have made about £90 so far. If we can hit the 50 mark for orders then the prices for the tea towels go down which will increase our profits.

SHu confirming that she is on the Jubilee Committee and the village may want to buy some of the tea towels from the school. It will be going into the village magazine.

CC confirming that the issue will be the deadline and asked whether someone in the committee fire off a quick email or post a message to confirm the deadline.

SHu confirming that there is a facebook page and therefore she will put it onto the village facebook page. It was noted that the orders can be collected from school.

**Big Breakfast – Saturday 18 June 8.30-11am**

CC confirming that helpers are needed for this.

Volunteers so far include: CC, SH, JE, BH, Mrs Parkes, Mr Challinor, SG, JW, and KM-S

CC confirming that we will need a few more people. JW to see which staff are available.

CC stating that she will start the process of taking donations on 06 June 2022, which is the first day back after half-term.

Helpers for the Friday night before Big Breakfast will also be required in order to help set up.

Volunteers included: CC, SHu, HM, SG and SH.

Leafleting for the event will take place and Amy Walker, KM-S, CC, SH and SHu have volunteered to help with this.

KM-S suggesting that if it will be a morning drop then a Tuesday would be better for her. This was therefore agreed.

CC stating that last time they went out of the village and leafleted Eaton Drive, and down the Main Road by Chancel School.

CC has already ordered the meat and will order the other items nearer to the time. SHu confirming that she will be able to donate some eggs.

**HSBC account update**

It was confirmed that the HSBC bank account has now been closed and the money was transferred into the Lloyds account, the money since having been used for the animal man on Monday. The children were asked what they wanted to do and this is what they wanted. It is therefore nice that PTA help to fund fun activities for the children as well as buying educational resources.

SJ confirming that the balance in the account was £2538.95 and a further £150 to be banked which is a donation from Chloe Hawkin’s father towards the goals. The bank account therefore is looking healthy at the moment.

**Independent examination of accounts update**

Chloe Hawkins is the independent examiner. There needs to be a meeting with Chloe, to include SH and SJ.

Chloe would like us to format the accounts slightly differently. PTA are grateful for her expertise and advice.

**Charity registration update**

SH and CC completed the charity application and on 15 March 2022 the PTA have been registered as a charity.

SH and CC need to have an up-to-date DBS check undertaken for this.

**National PTA Awards**

Last year there were the National PTA Awards. We entered but were not successful, but they are holding them again.

Last time we entered the category for “Changing life of the school” and the Horti Hub. CC felt that we should apply again. The prize is £250. If we win the initial round then we have a chance of winning the PTA Award which is a further £1000.

It was discussed which categories to enter.

It was felt that we could potentially look at the following:

* Fundraising achievement of the year
* Community Initiative of the Year

With regard to the fundraising achievement of the year – We have had the Big Breakfast which has brought the community back together, then the car wash, and the opening of the Horti Hub.

Community initiative could bring in the Big Breakfast and Car wash as it how the PTA have helped bring the community back together.

CC asked if JW could write a supporting statement which he confirmed he would.

**Sports Day Friday 1st July 2022**

JW confirmed that this will start at approximately 1pm.

CC confirming that if there are more people to help then we can watch our own children in their races.

Helpers so far include CC, SHu, HM, SH, SG, SJ who will also help set up. KM-S can help in the afternoon.

HM suggested that we sell ice lollies and drinks etc if it likely to be a nice day.

**Leaver’s party Friday 8th July**

The church service is likely to be in the afternoon so that the Year 6’s can have some time on their own before everyone comes and joins in and plays.

JW said that he would look at the service starting at 1.30pm. The Year 6 children can then have an hour on the field and then everyone can join at 3.30pm. It was suggested that the event ends at approximately 5.30pm. Families can bring picnics to have on the field. The PTA will fund fish and chips for the Year 6 Leavers.

CC has booked three bouncy castles, one of which is the disco dome. JW agreed to prepare the playlist.

A member of staff will be manning each of the bouncy castles, as opposed to PTA.

CC has ordered the Year 6 leaver’s hoodies this week.

CC raising that normally the children have the ice cream van and PTA pay for year 6’s ice creams. Alex has his van but parents said that his ice creams are a bit more expensive.

SH saying that there is something about an ice cream van rocking up with their music on. It was agreed that the ice cream van would be better and CC will book this for around 3.30pm.

In terms of schedule, the fish and chips will be ordered for about 4.45 pm and everyone else can bring picnics.

**Pre-loved uniform sale Thursday 14 July**

This will be between 3 and 4pm. CC needs about 3-4 people for that. Will set up at 2pm. Bags will come from JE.

We will need donations of uniform from everyone by 4th June 2022.

SJ confirmed that she can set up and help until 3.30pm. SH and SHu can help but SHu may have to leave early.

**Money raised/spent since last meeting/proposed spending**

Money Raised:

* Valentines Disco – £93
* Easter Bingo – £406
* Car wash – £300

Money Spent:

* A new urn
* Toaster
* PC monitor for the library
* 4 reading boxes with picnic blankets
* Funding of Georgia Holloway for Dance and Drama
* Welcome packs for new children and ones joining the school,

On Parentkind there is a forum and one suggestions for items going into the welcome pack was a packet of seeds. The thinking being that parents can plant them and watch them grow like their children. This would just be for the younger children.

Proposed spending:

* Football goals
* Paddington Bear from all around the world, which you subscribe to for the year, costing £8 per month
* Wonder books for Save the Children, for 6 months. This is £9 per month.
* JW suggested a comic subscription which is £110 per year for a weekly comic
* First News is weekly which costs £26 per quarter.

CC asked if we could agree on a couple subject to the spending team’s approval.

JW wanted to encourage the joy/love of reading, rather than just their reading books.

SHu suggesting that it sounds like the Paddington stuff is more likely KS1 level and the Wonder Books for KS2.

We went through the process of adding up what each subscription would be and it was agreed that we would look to fund all of them, subject to the spending team’s approval.

JW saying that he can open the Paddington postcards during assemblies and make it into a nice experience for the children.

After twelve months we can review and potential try different subscriptions.

**Dates in diaries for Autumn term**

SHu suggesting a tea and cake event for new parents. SHu was concerned that parents are not really interacting with each other. It would be nice to get people out of their cars and talking. If it goes well then there could be a regular morning where we sell drinks to get people out of their cars.

HM said how when her children were younger there was a meet up at the church on a Friday after school.

CC was open to the idea but did feel that a weekly event would be a big commitment but felt that we should all give some thought as to how this might work.

JW saying that there are some good friendships forming lower down in the school.

Events like the Mother’s Day event helped to introduce people to each other. BH confirming that she had met a few new parents by attending.

BH suggesting breakfast outside where everyone pays for themselves.

**AOB**

SHu asked if the school could help to sell some of the duck race tickets for the Jubilee event and ask if any of the children would like to help out at the “oldies” afternoon tea.

Duck race = 4 June

Afternoon tea – 2 June (Thursday)

JW said the school would help support this.

CC thanked everyone for their attendance today.