15th July 2020

Dear Parents/Carers,

**School Reopening Information: September**

I am writing to inform you of our plans for the reopening of St Mary’s in September.

It is pleasing that the government are being proactive in allowing us to get back to some resemblance of normality although there will be some obvious differences in the day-to-day running of the school which I have detailed below.

We have again taken these steps to ensure the safety of our staff and your children.

I hope that this information, detailing what the Government recommendations will look like in practice, will set your minds at rest that your child will be safe. The key point for children is that they will spend the bulk of their school day in their classroom setting and will be kept away from other classes as best we can.

The following table documents a summary of our risk assessments for the whole school and each year group as well as a timetable to support you in organising your day. As with our June correspondence, I would recommend talking through our actions with your child in order to prepare them for their return. Risk assessments will be available on the school website.

**Whole School Measures to Keep Your Child Safe:**

* Staggered drop off and collection times to prevent cross contamination of year groups.
* Zones within school for each class.
* Two-metre markings will be in place throughout school such as in the corridor.
* Two-metre markings will be in place at drop off and collection points.
* Parents will not be allowed into the building.
* Designated staff members will work with each year group throughout the day.
* Each class will have their own toilet block.
* Each class will have their own designated outside area.
* Lunchtimes will be staggered for each year group and the children will eat in their designated classrooms.
* The school will be deep cleaned daily and regularly cleaned throughout the day.
* Guidance states that masks are not needed but staff will have the option to wear these if they see fit as indeed will your child if you so wish.
* Masks/visors will be used for intimate care such as toileting/illness.

**How you can support us (note key changes from June 1st correspondence in bold)**

* Ensure your child arrives and is collected at the correct time and from the correct area of school.
* **Ensure your child has a pencil case they can keep in school, (see our stationery letter as per last September).**
* Please leave the area outside school as quick as you can and avoid chatting in groups.
* Observe two metre social distancing as you wait for your child.
* Please use the one-way system outside of school.
* **Uniforms must now be worn.**
* Please limit items brought into school to an absolute minimum.
* **Drinks bottles will be allowed and will be kept on each child’s table.**
* Please administer sun cream prior to arrival on days when you deem this necessary. Do not send suntan lotion into school.
* Please do not car share on your commute to school.
* Follow government guidance on staying safe. If your child displays any symptoms of illness, (not just Covid 19 specific), please keep them off school.
* **Children are welcome to bring in packed lunches.**
* Children shouldn’t come in if they are displaying any of the following:
* Temperature above 37.7C
* Cough
* Stomach upset/pain
* Vomiting
* Diarrhoea
* Eye infection
* Headache
* Cold or flu-like symptoms, (sneezing, runny nose, etc.).

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| **Classes** | **Collection/Drop-Off Point** | **\*Start and Finish Times**  | **Friday** |
| Class 1(Nursery and Reception) | Gate onto the playground, (their usual route into school). Please drop your child at the marked area by the gate and follow the one-way system.  | 9:00am - 3:00pm | Please note that school will finish at 1:30pm for all year groups.Children to be collected from their designated pick up points.  |
| Class 2(Year 1 and Year 2) | Through the class door, (under the clock tower). Please do not pass through the gated area for these drop-offs and follow the one-way system into school.  | 8:50am - 3:10pm  |
| Class 3(Year 3 and Year 4) | Through the main office. Please drop your child at the designated area and use the one-way system in place. | 8:40am - 3:20pm |
| Class 4(Year 5 and Year 6) | Through the staff car park gate. Please wait outside of the car park for your child at the end of the day.  | 8:30am - 3:30pm |

\*If you have children in different classes please bring all your children to school at the earliest start time and collect them at the latest finish time for their classes.

**Mental Health and Parent/Child Well-Being.**

We cannot wait to have St Mary’s up and running again but do understand that these planned changes can make for an unsettling experience for children and parents. With this in mind we would like you to fill out the questionnaires below so that we can be fully prepared to meet your child’s individual needs come September. More information is within the questionnaire.

Parent Questionnaire: <https://forms.gle/FA7B73Ed594mGFB47>

Children’s questionnaire: <https://forms.gle/BdNQRGn88FygNki68>

I would like to thank you for your continuous support in helping your child learn from home and for your positive and supportive comments throughout this unprecedented time. I hope that this letter has answered any queries you may have had but as always if you have any questions, please contact us.

Kind regards,

**Mr Wynn**

**Headteacher**

**St Mary's C.E Primary School**