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**St Michael's**  
Catholic Academy

**Head Teacher:** Clare Humble

**Deputy Head(s):** Marc Scott, Clare Carey  
& Matthew McAuley

**BHCET CEO:** Stuart McGhee

**BHCET Chair of Directors:** Yvonne Coates

19 November 2025

Dear Parents and Carers,

The Autumn term is always a busy one especially as we approach the Christmas period. With the wintry weather snap and particularly at lunchtime the weather may feel really cold. With this in mind, I will be offering for the foreseeable the use of the Assembly Hall and LRC on lunchtimes for those students who would like to stay indoors with their friends. We would recommend that students consider wearing their coats when travelling to and from school.

### **Breakfast Club**

Breakfast Club is open to all students from 8.00am Monday to Friday during term time. Students are able to buy hot chocolate and toast if they wish or they can simply sit inside in the warm space of the Dining Hall.

### **Year 7 Parents' Evening**

On Tuesday 25 November Year 7 parents are invited to meet your child's subject teachers, 4.00pm – 6.30pm. Appointments will need to be booked using the on-line booking system. Please go to the home page on our website [www.stmichaels.bhcet.org.uk](http://www.stmichaels.bhcet.org.uk) and you will see a 'Parent's' tab at the top of the screen. Please select 'Useful Links' and then 'Parents' Evening System' from the options and complete the fields to open up the booking system for your child. Should you require any help using this system, please contact the School Office and the admin team will be happy to offer help.

### **Christmas Dinner Days**

As we did last year, to ensure that all students have a memorable experience, we will be splitting the Christmas dinner over two days. The arrangements are as follows:

Tuesday 16 December: Year 7, Year 8 and Year 9 Christmas dinners

Wednesday 17 December: Year 10 and Year 11 Christmas dinners.

Please be aware that on these two days, the only other option will be sandwiches with biscuits and drinks. The Dance Studio will be used for serving sandwiches on these days. If you know your child will not eat the school sandwiches, please ensure that on this one day in the year, they have an alternative lunch they can eat.

### **Christmas Jumpers**

Also, as we did last year, students will be allowed to wear their Christmas jumper on the day that they have their Christmas dinner. This year we will be asking for a £1 donation for wearing Christmas jumpers and all monies raised will be going to a very worthy cause in our local school community.

### **Achievement Assemblies**

As a school we always like to acknowledge students' efforts and achievements at the end of a busy term. These special assemblies will take place during the final week of the term. It is always wonderful to see the joy and happiness on the faces of students when they share these special moments as a year group.

Yours sincerely

**Mrs. Clare Humble**  
Headteacher



*Act Justly, Love Tenderly and Walk Humbly with your God*