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St Michael's Catholic Academy

Head Teacher: Clare Humble
Deputy Head(s): Marc Scott, Clare Carey & Matthew McAuley
BHCET CEO: Stuart McGhee
BHCET Chair of Directors: Yvonne Coates

3 November 2026

Dear Parents and Carers,

Year 7 Parents' Evening

I am pleased to invite you to our Year 7 Parents' Evening on Tuesday 17 November, from 4:00pm to 6:30pm.

Parents' Evening is an important opportunity to meet your child's subject teachers, discuss how they have settled into school and hear about the progress they have made during their first term.

Appointments can be booked with your child's teachers using our SchoolCloud booking system. The bookings will go live this evening. This can be accessed from the front page of the school website by visiting the *Parents* section and selecting *Useful Links*.

To log in, you will need to use the email address you have provided to school and which we currently hold on our records. If you experience any difficulties accessing the system or booking appointments, please contact the school office and we will be very happy to help.

We recommend making a note of your appointment times and the names of your child's teachers before attending. Parents' Evening will take place in the sports hall, where staff will be seated together in their subject departments and will have clear name plates to help you find them easily.

If, for any reason, you are unable to book appointments in advance, please do still attend. You will be very welcome to speak to your child's teachers when they are available. Your child is also very welcome to attend Parents' Evening with you, and we would be delighted to see them involved in conversations about their progress.

We look forward to seeing you on Tuesday 17 November.

Yours sincerely,

Mr M. McAuley
Deputy Headteacher