



Beamish Road, Billingham, TS23 3DX



enquiries@stmichaels.bhcet.org.uk



(01642) 870003



stmichaels.bhcet.org.uk



St Michael's
Catholic Academy



A Proud Member of
**BISHOP
HOGARTH**
Catholic Education Trust

Head Teacher: Clare Humble

8 May 2024

Dear Parents and Carers,

The 2024 examination season, a crucial period in your academic journey, commences tomorrow with the first full cohort examination in RE. We are pleased to witness the diligent approach students are adopting towards their studies, evident in the commendable work they are producing both in school and at home.

Last week, students were provided with their comprehensive examination packs. These packs, designed to assist in their exam preparation, include their exam timetable, a copy of the collapsed timetable, revision lists structured day by day, and a study planner. We trust that you are finding this information beneficial in supporting your child's exam readiness.

From today, the Year 11 timetable has collapsed around the examinations to ensure that students have been taught revision by subject experts ahead of each examination. Maintaining excellent attendance in school throughout the examination period is vitally important. Most students' final day of examinations is **Friday 14 June** and all students are expected to remain in school until this date. For students of Food and Retail, the last exam is Wednesday 19 June for food Preparation and Nutrition and Thursday 20 June for Retail business.

If students need to leave school, there must be a genuine reason, which must be confirmed in advance with Mr Robson, Mrs Franklin, our attendance officer, or a member of the Senior Leadership Team giving at least 24 hours' notice. All appointments should be arranged for outside school time. A written or electronic copy of the appointment letter or confirmation must be provided for urgent medical or dental appointments, and students should be collected in person.

Students must be in full school uniform for all examinations, including shoes, shirt, tie and blazer. Leaver hoodies are prohibited in the exam hall and must not be worn on examination days.

The dining hall will be open from 8:00 a.m. each morning for Year 11, and the library is open after school and may be used for quiet study and revision. Staff will be in warm-up rooms from 8:30 a.m. each morning before exams, and warm-ups will begin promptly at 8:50 a.m. Where after-school revision sessions are scheduled on the collapsed timetable, the minibus to Norton and Wynyard will continue to run.

I want to take this opportunity to wish all pupils in year 11 the best of luck in all their examinations.

Yours sincerely,

Mr. M. McAuley
Deputy Headteacher

Act Justly, Love Tenderly and Walk Humbly with your God