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**St Michael's**  
Catholic Academy

**Head Teacher:** Clare Humble

**Deputy Head(s):** Marc Scott, Clare Carey  
& Matthew McAuley

**BHCET CEO:** Stuart McGhee

**BHCET Chair of Directors:** Yvonne Coates

6 November 2024

Dear Parents and Carers,

### **Year 8 Parents' Evening – Tuesday 26 November 2024**

I hope this find you well.

I am delighted to be able to invite you into the academy for the Year 8 Parents' Evening on Tuesday 26 November from 4.00 - 6.30pm. This will be an opportunity for you to speak to your child's subject teachers about their progress.

Appointments will need to be booked using the on-line booking system. Please go to the home page on our website [www.stmichaels.bhcet.org.uk](http://www.stmichaels.bhcet.org.uk) and you will see a 'Parent's' tab in the left-hand side of the screen. Please select 'Parents' Evening System' from the options and complete the fields to open up the booking system for your child. Your email address should be the same as the one we hold on our school system for you. Should you require any help using this system, please contact our Admin team and they will be happy to offer help. The system will be open for booking from Monday 11 November 2024.

Should you have any questions regarding this evening, please do not hesitate to contact me at the academy.

Yours sincerely,

**Clare Humble**  
Headteacher



**Act Justly, Love Tenderly and Walk Humbly with your God**