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Headteacher: Mrs. C. Humble CEO: M Shorten M.Ed., BA (Hons) Chair of Directors: Y Coates

11 May 2023

Dear Parents and Carers,

Year 11 Public Examinations

The Summer examination season is upon us, and our students and staff have been working hard in preparation. The timetable has been restructured to support students throughout their examination period. Tailored revision and guidance from the subject teacher before each examination will enable students to be at their best. Revision sessions will focus on recalling and applying essential knowledge and skills required for each exam.

Directly before each examination, students will meet in the dining hall for a warm-up. During warm-ups, subject teachers will be on hand to support students, and the Curriculum Leads will go through important information and provide reminders on examination technique. Warm-ups begin at 8.40 am for morning examinations and 1.15 pm for afternoon exams. Students must arrive early to enable a prompt start. The school will be open from 8.00am each day, and breakfast will be available, and pupils are encouraged to do some quiet revision or join one of the scheduled early morning revision sessions.

Students must attend school throughout the examination period until they have completed their last exam. All students must wear their full school uniform, including their school blazer. Wearing leavers' hoodies will not be permitted.

Students must ensure they are well prepared and bring their revision materials for the forthcoming examinations. Students can take a clear plastic water bottle for the exam hall, but it must not display any labels or markings. All equipment and stationery that students require for their examinations will be provided in the exam hall. Watches and electronic devices, such as mobile phones and earphones, must be handed over at the beginning of the examination. Failure to do so may result in disqualification. For further information, please see the guidance and warnings from the Joint Council for Qualification (JCQ) on the Year 11 page of the school website in the curriculum section.

Students will receive a pack which includes:

- a revision timetable to help set aside time each week to work at home.
- a revision planner to help map out the subjects and topics they will revise before each examination.
- 'Top Tips' to help prepare effectively.
- information on Health & Wellbeing
- · a timetable of scheduled early morning revision.

We are all very proud of our Year 11 students and the hard work they have put in. I want to take this opportunity to wish them the very best of luck with their examinations.

Yours sincerely.

Matthew M^c Auley Deputy Headteacher

