

16 March 2023

Dear Parents and Carers,

Key Dates - Year 6 Transition to St Michael's

You will have received a transition pack from St Michael's. This has lots of interesting and useful information about school and what to expect in September 2023. Included in the pack are several forms you need to complete and return to us here in preparation for the new academic year. These forms include photographic, annual trip, and biometric consent, along with the blue student information form. The deadline for all of these forms is Friday 9 June 2023.

Transition Meeting – Monday 3 July 2023

Before your child attends our transition days we will be hosting a transition evening for parents and carers on Monday 3 July at 4.00pm. This evening provides you with the opportunity to meet key members of staff and have any questions you may have answered.

Transition Days – 6 and 7 July 2023

We are holding our transition days this year on Thursday 6 and Friday 7 July. Students will have the opportunity to follow a timetable, experience a range of lessons and gain an insight into what the Academy has to offer. All students should attend these transition days in their primary school uniform.

On the transition days, our school gates will be open from 8.40am and your child should arrive at the academy no later than 8.55am. Students will then make their way through to the school hall for an assembly at 9:00am. There will be a team of staff and student leaders ready at the front of the school to help and support you.

Enhanced Student Transition – Wednesday 28 June 2023

Enhanced transition is for those students where they may only know one or two other children coming to St Michael's. I have been in touch already to invite students, however, if you wish your child to participate please would you contact either myself at abrigg@stmichaels.bhcet.org.uk or Mrs Abbs, our SENCo, at vabbs@stmichaels.bhcet.org.uk

The transition from primary to secondary school can be an anxious time not only for students but for you as parents too, therefore we aim to host a number of parents' sessions where you can come into school and meet staff. Details on these sessions will be given to your primary school in due course.

Our St Michael's website contains lots of useful information under the section 'Transition'. You can also contact the academy on 01642 870003 or email enquires@stmichaels.bhcet.org.uk if you or your child have any questions. We hope your child has a smooth transition to secondary education and we look forward to working with you over the next five years.

Yours sincerely,

Andrew Briggs
Assistant Headteacher