



St. Nicholas C of E Primary School

Policy for Supporting Pupils with Medical Conditions

Our Vision Statement

“To maximise the learning potential of every pupil within the love of God.”

Date reviewed: June 2018

Reviewed by: G. Kitchen

Approved by governors: July 2018

Date of next review: Summer 2021

Children and Families Act 2014

1. The Children and Families Act 2014 includes a duty on schools to support children with medical conditions. This is inclusive of children with diabetes. Schools must make arrangements for supporting pupils at schools with medical conditions and in meeting that duty they must have regard to the statutory guidance issued by the Secretary of State (*Supporting pupils at school with medical conditions*, published April 2014).

2. St Nicholas Church of England Primary School ensures that children with medical conditions are well supported

- Mrs Kitchen is the named person with responsibility for supporting these children and, along with the senior leadership team, for ensuring that sufficient staff are suitably trained.
- We have a commitment that all relevant staff will be made aware of the child's condition.
- We provide cover arrangements in case of staff absence or staff turnover to ensure someone is always available.
- We brief supply teachers, and arrangements are clear on class noticeboards.
- We undertake risk assessments for school visits, residentials, and other school activities outside of the normal timetable.
- We monitor Individual Health Care Plans in liaison with the health practitioners e.g. School Nurse.

3. Procedure to be followed when notification is received that a pupil has a medical condition

- We liaise with their previous/new school when we know of a child coming to or going from St Nicholas and ensure arrangements are in place for the start of their placement or as soon as. In other cases, such as a new diagnosis or children moving to a new school mid-term, we make every effort to ensure that arrangements are put in place as soon as possible.
- We will not wait for a formal diagnosis before providing support to pupils. In cases where a pupil's medical condition is unclear, or where there is a difference of opinion, judgements will be made about what support to provide based on the available evidence. This would normally involve some form of medical evidence and consultation with parents. Where evidence conflicts, some degree of challenge may be necessary to ensure that the right support can be put in place.

4. Individual Health Care Plans

(for a copy of St Nicholas' current Individual Health Care Plan please see appendix 1)

Some children will need an Individual Health Care Plan (IHCP) which can help to ensure that schools effectively support pupils with medical conditions. They provide clarity about what needs to be done, when and by whom. They will often be essential, such as in cases where conditions fluctuate or where there is a high risk that emergency intervention will be needed, and are likely to be helpful in the majority of other cases, especially where medical conditions are long-term and complex. However, not all children will require one. The school, health care professional and parent should agree, based on evidence, when an Individual Health Care Plan would be inappropriate or disproportionate. If consensus cannot be reached the school's Inclusion Manager is best placed to take a final view on this.

- The format of Individual Health Care Plans may vary to enable school to choose whichever is the most effective for the specific needs of each pupil. The level of detail

within the plan will depend on the complexity of the child's condition and the degree of support needed. This is important because different children with the same health condition may require very different support.

- Individual Health Care Plans (and their review) are initiated in consultation with the parent, relevant staff and a relevant health care professional, e.g. school nurse or specialist, who can best advise on the particular needs of the child. Pupils are also involved whenever appropriate. The aim is to capture the steps which a school should take to help the child manage their condition and overcome any potential barriers to getting the most from their education.
- Plans will be reviewed at least annually or earlier if evidence is presented that the child's needs have changed. Where the child has a Special Educational Need identified in a statement or EHC plan, the Individual Health Care Plan should be linked to or become part of that statement or EHC plan.
- Where a child is returning to school following a period of hospital education or alternative provision (including home education), school will work with the Local Authority and education provider to ensure that the Individual Health Care Plan identifies the support the child will need to reintegrate effectively.
- When deciding what information should be recorded on a Health Care Plan, the school will consider the following:

a. the medical condition - its triggers, signs, symptoms and treatments;

b. the pupil's resulting needs, including medication (dose, side-effects and storage) and other treatments, time, facilities, equipment, testing, access to food and drink where this is used to manage their condition, dietary requirements and environmental issues e.g. crowded corridors, travel time between lessons;

c. specific support for the pupil's educational, social and emotional needs – for example, how absences will be managed, requirements for extra time to complete exams, use of rest periods or additional support in catching up with lessons, counselling sessions;

d. the level of support needed, (some children will be able to take responsibility for their own health needs), including in emergencies. If a child is self-managing their medication, this should be clearly stated with appropriate arrangements for monitoring;

e. who will provide this support, their training needs, expectations of their role and confirmation of proficiency to provide support for the child's medical condition from a healthcare professional; and cover arrangements for when they are unavailable;



Health Care Plan

To be used in conjunction with Additional Information attached: YES NO x

Name of school/setting:	Year group:
Child's Name:	Date of Birth:
Hospital/NHS number:	
Child's Address:	
Medical Condition/Allergies:	
Date:	Document to be Updated by Date:

Family contact information

Name:	Relationship:	
Phone [work]	[Home]	[Mobile]
Name:	Relationship: Father	
Phone [work]	[Home]	[Mobile]
Name:	Relationship: Grandmother	
Phone [work]	[Home]	[Mobile]

Medical Contacts:

Consultant Paediatrician:	Phone:
G.P.:	Phone:
Health visitor/School Nurse:	Phone:
Therapist:	Phone:

Health needs and details of child's symptoms:

Daily care requirements:

Staff training:

Emergency needs and action to be taken:

Person responsible in an emergency:

Onsite:

Off-site: e.g. School visit -Teacher in Charge (usually class teacher)

Parent/Guardian Signed Consent:

I consent to staff named above administering the medical procedures as laid out in the Healthcare plan to my child, and to the information in the Healthcare Plan being shared with non-parent carers.

I agree to provide school with up to date medical information, current contact numbers and prescribed medications (within the expiry date)

Signed:

Name:

Date:

Form completed by:

Copies held by: School /School Nurse/ Parents