

St. Nicholas C of E Primary School

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17th July 2020

September Opening Plan for Parents and Children

The government issued guidance to schools on 2nd July asking for schools to prepare to welcome all children back this autumn. Within the guidance, there was an acknowledgement that social distancing in schools is not possible but schools should try to do this where possible. These can be seen as a hierarchy of controls that, when implemented, creates an inherently safer system, where the risk of transmission of infection is substantially reduced.

These include:

- minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges
- cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered
- ensuring good respiratory hygiene - promote the 'catch it, bin it, kill it' approach
- cleaning frequently touched surfaces often, using standard products, such as detergents and bleach
- minimising contact between individuals and maintain social distancing wherever possible

The government and local authority recognise that all schools are different and have individual issues that need to be addressed at school level and have therefore allowed the school to use the guidance and make decisions that are unique to the setting and the school community.

As you can imagine the preparations needed to make decisions moving forward are both complex and challenging – and we have put together a Risk Assessment and Plan for the full re-opening of School on Wednesday 2nd September 2020 - this Risk Assessment follows the guidance published on 2nd July 2020 'Guidance for full opening: schools'.

This letter should give you all the information you need in order for us to welcome your child back to school in September.

Our Plan:

At St Nicholas, 'Bubble Groups' will be based on year groups of up to 60 children to allow for the teaching of subjects such as Phonics to be across both classes and for play-based provision in Year 1.

We have produced a Risk Assessment document, which will be reviewed weekly, as the situation develops, and if necessary changed, if plans are deemed inadequate or unworkable in practice.

STRUCTURE OF THE DAY

School attendance is mandatory again from the beginning of the autumn term. This means from this point, the usual rules on school attendance will apply, including;

- parents' duty to ensure that their child attends regularly at school where the child is of compulsory school age
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with Local Authorities codes of conduct

Pupils will arrive from home at staggered times between 8:30am and 9:10am.

Please drop them off at the school gates – parents will NOT be allowed onto the playground.

Pupils will exit from school at staggered times between 3.10pm and 3:30 pm.

See timetable below:

	Entry time	End of the day Collection time / location
Reception	9.00 - 9.10am via front door	3.10pm Front door of school
Year 1	8.50 - 9.00am	3.10pm - 1SJ Large double gates on playground 1SM gate number 1
Year 2	8.50 - 9.00am	3.15pm - 2SB Large double gates on p/g 2LT gate number 1
Year 3	8.40 - 8.50am	3.20pm - 3MG Large double gates on p/g 3LD gate number 1
Year 4	8.40 - 8.50am	3.25pm - 4JG Large double gates on p/g 4DE gate number 1
Year 5	8.30 - 8.40am	3.30pm - Year 5 Large double gates on p/g
Year 6	8.30 - 8.40am	3.30pm - Year 6 gate number 1

Pupils **MUST** be dropped off at their allocated time – parents should form a queue on the markings outside school (2m apart). Only one parent / guardian can accompany a child. Senior Leaders and other pastoral staff will be on hand to direct the children to their class. If you have more than 1 child in school, please bring your children at the latest allocated time slot of the classes your children are in.

Please do not come to school outside of your allocated time – we have 410 children to get into and out of school safely.

A hand sanitising unit will be located on every entrance door into school - ALL children will follow the initial hand hygiene rules.

Entry into school will be followed by registration.

Full School Uniform **MUST** be worn, including appropriate footwear.

Please be advised that jewellery, including earrings, and accessories such as scarfs, hair ribbons and bows, watches, or any other non-essential item of clothing IS NOT PERMITTED. Children will be asked to remove any non-essential item and this will be sent home.

On PE days – PE kit should be worn - school tracksuits, shorts / T-shirts, trainers. The new tracksuit will be available at some point during the Autumn Term – there is no compulsion to purchase the new tracksuit – the current tracksuit is fine.

Collective worship may take place in each Bubble Group – whole school singing is not allowed in school due to the respiratory elements of the virus. Singing is possible in smaller groups up to 15.

Pupils will sit in a designated seat at a designated table for all learning and activities – in rows facing the front – this is for all year groups except Reception class.

Bubble Groups will stick to their allocated playtime / lunchtimes to minimise possible contact with other Bubble Groups. This will mean having staggered breaks.

Lunchtime will be staggered from 11:45 am to 1:30 pm. A timetable will be used.

The School Kitchen will be open for pupils to have hot meals. These lunches will be ready as children enter the hall at their designated time.

Only one adult should wait on the painted 2m lines outside the playground for each child.

Parents and carers should **not enter the school building at any time unless in an emergency and only then with explicit permission.**

All contact with staff from parents should be via email, Parentapp, ClassDojo or telephone.

If a child is being picked up for an emergency appointment or due to illness, they should be collected from the main entrance. (Please contact the school office in advance).

Parents must not come to school for any reason other than in an emergency during the school day.

Staff will prevent their class from sharing equipment and resources such as stationery. Each child will be given their own pack of learning resources on the first day back.

Children can only bring into school: Water Bottle (only water please), Packed Lunch box if needed, Reading Book / Reading Record. **Please DO NOT bring in any bags / toys from home.**

Curriculum:

All pupils across the school will receive a high quality education that enables the children to thrive and progress. We will be delivering a broad and balanced curriculum.

Early Years and Y1 will adapt their curriculum and continuous provision will still be part of the curriculum we offer – we will include opportunities to play and use inside and outside areas.

Home Learning:

Home Learning will be encouraged for homework purposes and will be accessed on Class Dojo. Further details will follow in September about possible 'catch up sessions' and activities for some children.

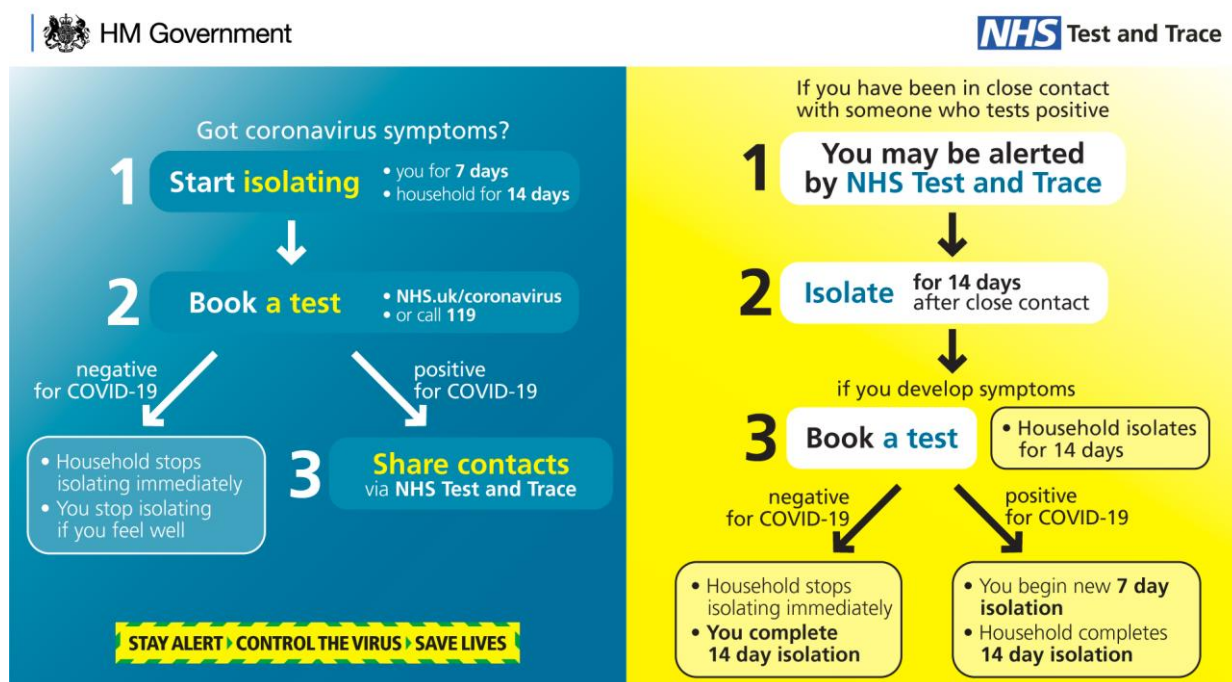
Sickness:

If a child or staff member has symptoms of Coronavirus they **must not** come to school. Anyone who develops symptoms must not come to school for 7 days unless they have been tested and the results of the test are negative and they no longer show any symptoms.

If a child develops symptoms in school they must leave the site as quickly as possible avoiding contact with others. The child will be taken to the medical room whilst parents are telephoned to pick them up. Siblings will also be brought to the room.

They will be supervised by staff who will wear Personal Protective Equipment (PPE). The area will be thoroughly cleaned by that staff member when the child is picked up. Anyone who has developed symptoms in school must stay at home for 7 days unless tested and found to be negative, this includes any of their siblings.

If any children or staff test positive, the rest of their class and bubble may be sent home and advised to self-isolate for 14 days. The other household members of that wider class or bubble do not need to self-isolate unless the child, young person or staff member they live with in that group, subsequently develops symptoms.



Extended Care Club Information

Before school and after school care club provision will resume as per normal, with the usual drop off and collection times.

Children will remain in their class bubbles for After School Care Club – a member of staff will be allocated to that ‘bubble’. There will also be one member of staff on the front door messaging classrooms for children to be sent to their parent/guardian for collection.

ASCC food – snacks will continue to be served. Food health and safety / nutrition guidelines will be adhered to as per usual.

Parents will drop off and collect their child by delivering them to the front entrance of school.

Parents / Guardians will NOT sign the child out – the member of staff will simply write the name of the adult collecting and the time next to the register.

The Headteacher and Governing Body will keep our plan under constant review considering changes in government guidance, views of our community, good practice in other settings and learning from what is a new situation for us all. Any changes will be communicated with parents.

Miss C Taylor (Headteacher)

Mr S Dunstan (Chair of Governors)

17th July 2020