

St Oswald's Catholic Primary School
Governing Board Organisation 2020 - 2021

The Remit for the Governing Body is to:

- a) Ensure clarity of vision, ethos and strategic direction;
- b) Hold the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- c) Oversee the financial performance of the school and making sure its money is well spent.

Governing Body Composition:

Type of Governor	No.
Foundation	7
Headteacher	1
Local Authority	1
Parent	2
Staff	1
Associate Members	4

Name of Governor	Type of Governor	Term of Office	Date of Appointment	Date of Resignation	Appointing Body
Mrs Julie Hassan	Headteacher	4 years	01/01/2018		Liverpool Archdiocese
Mrs Christine Travis	Foundation	4 years	16/12/2020		Liverpool Archdiocese
Rev Paul Blinston	Foundation	4 years	01/05/2015		Liverpool Archdiocese
Mrs Catherine Hughes	Foundation	4 years	16/12/2020		Liverpool Archdiocese
Mr David Hughes	Foundation	4 years	16/12/2020		Liverpool Archdiocese
Miss Julia Allen	Foundation	4 years	22/10/2018		Elected by parents
Mrs Susan Spencer	Foundation	4 years	22/10/2018		Elected by Parents
Father John Gorman	Foundation	4 years	16/12/2020		
Mrs Catherine Fletcher	LA	4 years	05/05/2021		Governing Body
Mrs Emma Hart	Staff	4 years	21/06/2017		Elected by staff
Mr Neil Holding	Parent	4 years	05/12/2018		Elected by parents
Dr Andrew Wilkinson	Parent	4 years	20/02/2020		Elected by parents
Mr Craig Goulding	Associate member		18/09/2015		Governing Body
Mrs Leanne Morgan-Hillam	Associate member		18/09/2015	31/03/2021	Governing Body
Mr Martyn Ode	Associate member		18/09/2015		Governing Body
Susan Blinston	Associate member		18/09/2019		Governing Body

Name of Governor	Type of Governor	Term of Office	Date of Appointment	Date of Resignation	Appointing Body
Mrs Patricia Carter	Headteacher		01/09/2004	31/12/2017	Liverpool Archdiocese
Deacon John O'Brien	Foundation			21/09/2016	
Mr Ken Stout	Foundation			21/09/2016	
Mr Enda Guerin	Foundation			21/06/2017	
Rev Brian Newns	Foundation	4 years	01/09/2014	31/08/2018	Liverpool Archdiocese
Mr Andrew Smith	Foundation	4 years	01/05/2015	03/04/2019	Liverpool Archdiocese
Mr Mike Spence	LA			21/09/2016	
Ms Angela Hollywood	Associate member			09/12/2016	
Mrs Julie Hassan	Associate member		18/09/2015	01/01/2018	Governing Body

Governing Body Specific Responsibilities:

Responsibility	Name
Chair of Governing Body	Mrs Christine Travis
Vice Chair of Governors	Miss Julia Allen
Safeguarding/Child Protection Governor and Children Looked After	Mrs Christine Travis / Mrs Catherine
SEND Governor	Mrs Susan Spencer
Health and Safety and Premises Governor	Mr Andrew Smith / Mr Neil Holding
Pupil Premium Governor	Mrs Susan Spencer
Data Governor	Mr David Hughes
RE and Collective Worship Governor	Deacon Paul Blinston
EYFS and Keystage 1 Governor	Mrs Catherine Hughes
Keystage 2 Governor	Miss Julia Allen
English Governor	Miss Julia Allen
Maths Governor	Dr Andrew Wilkinson
Website Compliance	Mrs Julie Hassan
Staff Work Life Balance	Mrs Julie Hassan
Headteacher Work/Life Balance	Mrs Christine Travis
Healthy Eating and Relationship and Sex Education	Mrs Emma Hart
Headteacher Performance Management	Mrs Christine Travis / Miss Julia Allen / Mrs Susan Spencer

Committee Structure:

Terms of reference for all committees are available on request from school.

Pay Committee:	
Remit: To make decisions about performance related pay for teachers and the Headteacher	
Name of Governor	Type of Governor
Mrs Christine Travis	Chair of Governors / Foundation
Mr David Hughes	Foundation
Mrs Susan Spencer	Foundation

Headteacher Performance Management Reviewers:	
Remit: To make decisions about performance related pay for the Headteacher	
Name of Governor	Type of Governor
Mrs Christine Travis	Chair of Governors / Foundation
Mrs Julia Allen	Vice Chair / Foundation
Mrs Susan Spencer	Foundation

Ad-hoc Committees:

Three governors with no prior knowledge of the matter will be called alphabetically to form the committee for:

- Staff Disciplinary
- Pupil Discipline
- Complaints
- Appeals

Register of Interests:

Name of Governor	Details of Pecuniary Interest	Details of Personal Interest
Mrs Julie Hassan	Nil	Nil
Mrs Christine Travis	Nil	Nil
Rev Paul Blinston	Nil	Nil
Mrs Catherine Hughes	Nil	Nil
Mr David Hughes	Nil	Nil
Miss Julia Allen	Nil	Nil
Mrs Susan Spencer	Nil	Nil
Mrs Catherine Fletcher	Nil	Nil
Mrs Emma Hart	Nil	Nil
Mr Neil Holding	Nil	Nil
Dr Andrew Wilkinson	Nil	Nil
Mr Craig Goulding	Nil	Nil
Mrs Leanne Morgan-Hillam	Nil	Nil
Mr Martyn Ode	Nil	Nil
Susan Blinston	Nil	Nil

Attendance Record 2020 - 2021:

Full Governing Body Meeting														
Name of Governor	Business - 16/09/2020		Finance - 11/11/2020		Curriculum - 16/12/2020		Finance - 03/02/21		Curriculum - 22/03/21		Finance - 05/05/2021		Curriculum - 14/07/2021	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs Julie Hassan	✓		✓		✓		✓		✓		✓			
Mrs Christine Travis	✓		✓		✓		✓		✓		✓			
Father John Gorman		x	✓		✓		✓		✓		✓			
Rev Paul Blinston		x	✓		✓		✓			x	✓			
Mrs Catherine Hughes	✓			x	✓		✓		✓			x		
Mr David Hughes	✓		✓		✓			x	✓		✓			
Miss Julia Allen	✓		✓		✓		✓		✓		✓			
Mrs Susan Spencer		x	✓		✓			x	✓		✓			
Vacancy					✓				✓		✓			
Mrs Catherine Fletcher	✓			x	✓		✓		✓			x		
Mrs Emma Hart	✓		✓		✓		✓		✓		✓			
Mr Neil Holding	✓		✓		✓		✓		✓		✓			
Dr Andrew Wilkinson	✓		✓		✓		✓		✓		✓			
Mr Craig Goulding	✓		✓		✓		✓		✓		✓			
Mrs Leanne Morgan-Hillam	✓		✓		✓		✓		✓			x		
Mr Martyn Ode	✓		✓		✓		✓		✓		✓			
Mrs Susan Blinston		x	✓		✓		✓			x	✓			

Pav Committee Meeting 11/11/2020		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mrs Susan Spencer	✓	
Mr David Hughes	✓	

Attendance Record 2019 - 2020:

Full Governing Body Meeting														
Name of Governor	Business - 18/09/19		Finance - 06/11/19		Curriculum - 04/12/19		Finance - 05/02/20		Curriculum - 25/03/20		Finance - 06/05/20		Curriculum - 13/07/20	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs Julie Hassan	✓		✓		✓		✓		P		P		P	
Mrs Christine Travis	✓		✓		✓		✓		P		P		P	
Rev Paul Blinston	✓		✓	x		x	✓		P		P		P	
Mrs Catherine Hughes	✓		✓			x	✓		P		P		P	
Mr David Hughes	✓		✓			x	✓		P		P		P	
Miss Julia Allen	✓		✓		✓		✓		P		P		P	
Mrs Susan Spencer	✓		✓		✓		✓		P		P		P	
Vacancy									P		P		P	
Mrs Catherine Fletcher	✓		✓		✓		✓		P		P		P	
Mrs Emma Hart	✓		✓		✓		✓		P		P		P	
Mr Neil Holding	✓		✓			x	✓		P		P		P	
Dr Andrew Wilkinson					✓		✓		P		P		P	
Mr Craig Goulding	✓		✓			x	✓		P		P		P	
Mrs Leanne Morgan-Hillam	✓		✓		✓		✓		P		P		P	
Mr Martyn Ode	✓			x		x	✓		P		P		P	
Mrs Susan Blinston	✓			x		x	✓		P		P		P	

P Postponed due to Covid-19

Pay Committee Meeting 06/11/2019		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mrs Susan Spencer	✓	
Mr David Hughes	✓	

Attendance Record 2018 – 2019:

Full Governing Body Meeting														
Name of Governor	Business - 19/09/2018		Finance - 17/10/2018		Curriculum - 05/12/2018		Finance - 27/02/2019		Curriculum - 03/04/2019		Finance - 15/05/2019		Curriculum - 03/07/2019	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs Julie Hassan	✓		✓		✓		✓		✓		✓		✓	
Mrs Christine Travis	✓		✓		✓		✓		✓		✓		✓	
Rev Paul Blinston	✓			x		x	✓		✓			x	✓	
Mrs Catherine Hughes	✓		✓		✓		✓		✓			x		x
Mr David Hughes	✓		✓		✓		✓			x	✓		✓	
Miss Julia Allen	✓		✓		✓		✓		✓		✓		✓	
Mrs Susan Spencer	✓			x	✓		✓		✓		✓		✓	
Mr Andrew Smith	✓		✓		✓		✓		✓			x		x
Mrs Catherine Fletcher	✓		✓		✓		✓			x	✓		✓	
Mrs Emma Hart	✓			x	✓		✓		✓			x		x
Mr Neil Holding		x		x	✓			x	✓		✓		✓	
Mr Craig Goulding	✓		✓		✓		✓		✓		✓		✓	
Mrs Leanne Morgan-Hillam	✓		✓		✓		✓		✓		✓		✓	
Mr Martyn Ode	✓		✓		✓		✓		✓		✓		✓	

Pay Committee Meeting 17/10/2018		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mr Andrew Smith	✓	
Mr David Hughes	✓	