

St Oswald's Catholic Primary School

Governing Board Organisation 2021 - 2022

The Remit for the Governing Body is to:

- a) Ensure clarity of vision, ethos and strategic direction;
- b) Hold the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- c) Oversee the financial performance of the school and making sure its money is well spent.

Governing Body Composition:

Type of Governor	No.
Foundation	6
Headteacher	1
Local Authority	1
Parent	2
Staff	1
Associate Members	3

FULL GOVERNING BOARD					
Chair: Dr Andrew Wilkinson Vice Chair: Father John Gorman Clerk: Governor Services – Jan Grant Quorum: 50%				Term of Office (all 4 years)	
Name	Type of Governor/ Associate Member	Voting rights	Packs	Start Date	End Date
Vacancy	Foundation	Yes	Digital		
Deacon Paul Blinston	Foundation	Yes	Digital		01/05/2023
Mrs Catherine Hughes	Foundation	Yes	Digital		02/10/2024
Mr David Hughes	Foundation	Yes	Digital		30/11/2024
Mrs Susan Spencer	Foundation	Yes	Digital		05/02/2023
Mrs Christine Travis	Foundation	Yes	Digital		13/11/2024
Fr John Gorman	Foundation	Yes	Digital	03/12/2020	02/12/2024
Mrs Julie Hassan	Headteacher	Yes	Digital	Ex-Officio	-
Mr Neil Holding	Elected Parent	Yes	Digital		02/12/2022
Dr Andrew Wilkinson	Elected Parent	Yes	Digital		23/02/2024
Mrs Catherine Fletcher	LA	Yes	Digital		20/06/2025
Mrs Emma Hart	Staff	Yes	Digital		02/07/2025
Mrs Susan Blinston	Associate Member	No	Digital	18/09/2019	17/09/2023
Mr Craig Goulding	Associate Member	No	Digital		
Mr Martyn Ode	Associate Member	No	Digital		

Past Governors:

Name	Type of Governor/ Associate Member	Date of Resignation
Mrs Patricia Carter	Headteacher	31/12/2017
Deacon John O'Brien	Foundation	21/09/2016
Mr Ken Stout	Foundation	21/09/2016
Mr Enda Guerin	Foundation	21/06/2017
Rev Brian Newns	Foundation	31/08/2018
Mr Andrew Smith	Foundation	03/04/2019
Mr Mike Spence	LA	21/09/2016
Ms Angela Hollywood	Associate Member	09/12/2016
Mrs Leanne Morgan-Hillam	Associate Member	31/03/2021

Governing Body Specific Responsibilities:

Responsibility	Name of Governor
SEND Governor*	Mrs Susan Spencer
Safeguarding/Child Protection Governor* and Children Looked After	Mrs Christine Travis Mrs Catherine Fletcher
Pupil Premium Governor & Catch Up	Mrs Susan Spencer
Data Governor	Mr Dave Hughes
Health and Safety Governor Premises Governor	Mr Neil Holding
RE and Collective Worship	Deacon Paul Blinston
Website Compliance	Mrs Julie Hassan
Staff Work/Life Balance	Mrs Julie Hassan
Healthy Eating Relationship and Sex Education	Mrs Emma Hart
Headteachers' Work/Life Balance	Dr Andrew Wilkinson
English Governor & KS2	TBC
Early Years & KS 1	Mrs Catherine Hughes
Maths Governor	Dr Andrew Wilkinson

Committee Structure:

Terms of reference for all committees are available on request from school.

Pay Committee:	
Remit: To make decisions about performance related pay for teachers and the Headteacher	
Name of Governor	Type of Governor
Mrs Christine Travis	Foundation
Mr David Hughes	Foundation
Mrs Susan Spencer	Foundation

Ad-Hoc Committees:

Pupil Discipline, General Complaints, Staff Dismissal/Appeals/Grievance Committee

3 Governors with no prior knowledge of the matter will be called alphabetically to form these committees.

Headteacher Performance Management Reviewers:	
Remit: To make decisions about performance related pay for the Headteacher	
Name of Governor	Type of Governor
Dr Andrew Wilkinson	Elected Parent
Mr David Hughes	Foundation
Mrs Susan Spencer	Foundation

Register of Interests:

Name of Governor	Details of Pecuniary Interest	Details of Personal Interest
Mrs Julie Hassan	Nil	Nil
Mrs Christine Travis	Nil	Nil
Rev Paul Blinston	Nil	Nil
Mrs Catherine Hughes	Nil	Nil
Mr David Hughes	Nil	Nil
Mrs Susan Spencer	Nil	Nil
Mrs Catherine Fletcher	Nil	Nil
Mrs Emma Hart	Nil	Nil
Mr Neil Holding	Nil	Nil
Dr Andrew Wilkinson	Nil	Nil
Mr Craig Goulding	Nil	Nil
Mr Martyn Ode	Nil	Nil
Susan Blinston	Nil	Nil

Attendance Record 2021 – 2022:

Full Governing Body Meeting							
Name of Governor	Business 15/09/2021	Finance 10/11/2021	Curriculum 15/12/2021	Full Body 16/02/2022	Full Body 23/03/2022	Full Body 04/05/2022	Full Body 13/07/22
Mrs Julie Hassan	✓						
Dr Andrew Wilkinson	✓						
Father John Gorman	✓						
Rev Paul Blinston	✓						
Mrs Christine Travis		X					
Mrs Catherine Hughes	✓						
Mr David Hughes	✓						
Mrs Susan Spencer	✓						
Mrs Catherine Fletcher	✓						
Vacancy	✓						
Mrs Emma Hart	✓						
Mr Neil Holding	✓						
Mrs Susan Blinston	✓						
Mr Craig Goulding	✓						
Mr Martyn Ode	✓						

Pay Committee Meeting 10/11/2021		
Name of Governor	Yes	No
Mrs Christine Travis		
Mr David Hughes		
Mrs Susan Spencer		

Attendance Record 2020 - 2021:

Full Governing Body Meeting														
Name of Governor	Business - 16/09/2020		Finance - 11/11/2020		Curriculum 16/12/2020		Finance - 03/02/21		Curriculum - 22/03/21		Finance - 5/05/2021		Curriculum - 14/07/2021	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs Julie Hassan	✓		✓		✓		✓		✓		✓		✓	
Mrs Christine Travis	✓		✓		✓		✓		✓		✓			x
Father John Gorman		x	✓		✓		✓		✓		✓		✓	
Rev Paul Blinston		x	✓		✓		✓			x	✓		✓	
Mrs Catherine Hughes	✓			x	✓		✓		✓			x	✓	
Mr David Hughes	✓		✓		✓			x	✓		✓		✓	
Miss Julia Allen	✓		✓		✓		✓		✓		✓		✓	
Mrs Susan Spencer		x	✓		✓			x	✓		✓		✓	
Vacancy					✓				✓		✓		✓	
Mrs Catherine Fletcher	✓			x	✓		✓		✓			x	✓	
Mrs Emma Hart	✓		✓		✓		✓		✓		✓		✓	
Mr Neil Holding	✓		✓		✓		✓		✓		✓		✓	
Dr Andrew Wilkinson	✓		✓		✓		✓		✓		✓		✓	
Mr Craig Goulding	✓		✓		✓		✓		✓		✓		✓	
Mrs L Morgan-Hillam	✓		✓		✓		✓		✓			x		x
Mr Martyn Ode	✓		✓		✓		✓		✓		✓		✓	
Mrs Susan Blinston		x	✓		✓		✓			x	✓			x

Pay Committee Meeting 11/11/2020		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mrs Susan Spencer	✓	
Mr David Hughes	✓	

Attendance Record 2019 - 2020:

Full Governing Body Meeting														
Name of Governor	Business - 18/09/19		Finance - 06/11/19		Curriculum - 04/12/19		Finance - 05/02/20		Curriculum - 25/03/20		Finance - 06/05/20		Curriculum - 13/07/20	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs Julie Hassan	✓		✓		✓		✓		P		P		P	
Mrs Christine Travis	✓		✓		✓		✓		P		P		P	
Rev Paul Blinston	✓		✓	x		x	✓		P		P		P	
Mrs Catherine Hughes	✓		✓			x	✓		P		P		P	
Mr David Hughes	✓		✓			x	✓		P		P		P	
Miss Julia Allen	✓		✓		✓		✓		P		P		P	
Mrs Susan Spencer	✓		✓		✓		✓		P		P		P	
Vacancy									P		P		P	
Mrs Catherine Fletcher	✓		✓		✓		✓		P		P		P	
Mrs Emma Hart	✓		✓		✓		✓		P		P		P	
Mr Neil Holding	✓		✓			x	✓		P		P		P	
Dr Andrew Wilkinson					✓		✓		P		P		P	
Mr Craig Goulding	✓		✓			x	✓		P		P		P	
Mrs Leanne Morgan-Hillam	✓		✓		✓		✓		P		P		P	
Mr Martyn Ode	✓			x		x	✓		P		P		P	
Mrs Susan Blinston	✓			x		x	✓		P		P		P	

P Postponed due to Covid-19

Pay Committee Meeting 06/11/2019		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mrs Susan Spencer	✓	
Mr David Hughes	✓	

Attendance Record 2018 – 2019:

Full Governing Body Meeting														
Name of Governor	Business - 19/09/2018		Finance - 17/10/2018		Curriculum - 05/12/2018		Finance - 27/02/2019		Curriculum - 03/04/2019		Finance - 15/05/2019		Curriculum - 03/07/2019	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs Julie Hassan	✓		✓		✓		✓		✓		✓		✓	
Mrs Christine Travis	✓		✓		✓		✓		✓		✓		✓	
Rev Paul Blinston	✓			x		x	✓		✓			x	✓	
Mrs Catherine Hughes	✓		✓		✓		✓		✓			x		x
Mr David Hughes	✓		✓		✓		✓			x	✓		✓	
Miss Julia Allen	✓		✓		✓		✓		✓		✓		✓	
Mrs Susan Spencer	✓			x	✓		✓		✓		✓		✓	
Mr Andrew Smith	✓		✓		✓		✓		✓			x		x
Mrs Catherine Fletcher	✓		✓		✓		✓			x	✓		✓	
Mrs Emma Hart	✓			x	✓		✓		✓			x		x
Mr Neil Holding		x		x	✓			x	✓		✓		✓	
Mr Craig Goulding	✓		✓		✓		✓		✓		✓		✓	
Mrs Leanne Morgan-Hillam	✓		✓		✓		✓		✓		✓		✓	
Mr Martyn Ode	✓		✓		✓		✓		✓		✓		✓	

Pay Committee Meeting 17/10/2018		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mr Andrew Smith	✓	
Mr David Hughes	✓	