

St Oswald's Catholic Primary School

Governing Board Organisation 2023 - 2024

The Remit for the Governing Body is to:

- a) Ensure clarity of vision, ethos and strategic direction;
- b) Hold the Headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- c) Oversee the financial performance of the school and making sure its money is well spent.

Governing Body Composition:

Type of Governor	No.
Foundation	7
Headteacher	1
Local Authority	1
Parent	2
Staff	1
Associate Members	2

FULL GOVERNING BOARD					
Chair: Dr Andrew Wilkinson Vice Chair: Clerk: Governor Services – Jan Grant Quorum: 50%				Term of Office (all 4 years)	
Name	Type of Governor/ Associate Member	Voting rights	Packs	Start Date	End Date
Mr C Beaney	Foundation	Yes	Digital	06/10/2021	05/10/2025
Deacon P Bliston	Foundation	Yes	Digital	01/05/2019	01/05/2027
Mrs C Hughes	Foundation	Yes	Digital		02/10/2024
Mr D Hughes	Foundation	Yes	Digital		30/11/2024
Mrs S Spencer	Foundation	Yes	Digital		18/03/2027
Dr A Wilkinson	Foundation	Yes	Digital	09/06/2022	08/06/2026
Vacancy	Foundation	Yes	Digital		
Mrs J Hassan	Headteacher	Yes	Digital	Ex-Officio	n/a
Mrs L Cronin	Elected Parent	Yes	Digital	20/12/2023	20/12/2027
Mrs J Boyle	Elected Parent	Yes	Digital	20/12/2023	20/12/2027
Mrs J Bullen	LA	Yes	Digital	15/02/2023	15/02/2027
Mrs E Hart	Staff	Yes	Digital		02/07/2025
Mr C Goulding	Associate Member	No	Digital		
Mr M Ode	Associate Member	No	Digital		

Past Governors:

Name	Type of Governor/ Associate Member	Date of Resignation
Mrs P Carter	Headteacher	31/12/2017
Deacon J O'Brien	Foundation	21/09/2016
Mr K Stout	Foundation	21/09/2016
Mr E Guerin	Foundation	21/06/2017
Rev B News	Foundation	31/08/2018
Mr A Smith	Foundation	03/04/2019
Mr Spence	LA	21/09/2016
Ms A Hollywood	Associate Member	09/12/2016
Mrs L Morgan-Hillam	Associate Member	31/03/2021
Mrs C Fletcher	LA	15/12/2021
Fr J Gorman	Foundation	08/06/2022
Mrs C Travis	Foundation	04/05/2022
Mr N Holding	Elected Parent	14/09/2022
Mrs S Blinston	Associate Member	01/03/2023

Governing Body Specific Responsibilities:

Responsibility	Name of Governor
SEND Governor*	Mrs S Spencer
Safeguarding/Child Protection Governor* and Children Looked After	Dr A Wilkinson
Pupil Premium Governor & Catch Up	Mrs S Spencer
Data Governor	Mr D Hughes
Health and Safety Governor Premises Governor	
RE and Collective Worship	Deacon P Blinston
Website Compliance	Mrs J Hassan
Staff Work/Life Balance	Mrs J Hassan
Healthy Eating Relationship and Sex Education	Mrs E Hart
Headteachers' Work/Life Balance	Dr A Wilkinson
English Governor & KS2	Mr C Beaney
Early Years & KS 1	Mrs C Hughes
Maths Governor	Dr A Wilkinson
Curriculum Foundation	Elected Parent

Committee Structure:

Terms of reference for all committees are available on request from school.

Pay Committee September 2023:	
Remit: To make decisions about performance related pay for teachers and the Headteacher	
Name of Governor	Type of Governor
Dr A Wilkinson	Foundation
Mr D Hughes	Foundation

Ad-Hoc Committees:

Pupil Discipline, General Complaints, Staff Dismissal/Appeals/Grievance Committee

3 Governors with no prior knowledge of the matter will be called alphabetically to form these committees.

Headteacher Performance Management Reviewers:	
Remit: To make decisions about performance related pay for the Headteacher	
Name of Governor	Type of Governor
Dr A Wilkinson	Foundation
Mr D Hughes	Foundation
Mrs S Spencer	Foundation

Register of Interests:

Name of Governor	Details of Pecuniary Interest	Details of Personal Interest
Mrs J Hassan	Nil	Nil
Rev P Blinston	Nil	Nil
Mrs C Hughes	Nil	Nil
Mr D Hughes	Nil	Nil
Mrs S Spencer	Nil	Nil
Mrs E Hart	Nil	Nil
Mrs J Bullen	Nil	Nil
Dr A Wilkinson	Nil	Nil
Mr C Goulding	Nil	Nil
Mr M Ode	Nil	Nil
Mrs L Cronin	Nil	Nil
Mrs J Boyle	Nil	Nil
Mr C Beaney	Nil	Nil

Attendance Record 2023 – 2024:

Pay Committee Meeting 08th November 2023		
Name of Governor	Yes	No
Dr A Wilkinson	✓	
Mr D Hughes	✓	

Attendance Record 2021 – 2022:

Full Governing Body Meeting														
Name of Governor	Business 15/09/2021		Finance 10/11/2021		Curriculum 15/12/2021		Full Body 16/02/2022		Full Body 23/03/2022		Full Body 04/05/2022		Full Body 13/07/22	
	Mrs J Hassan	✓		✓		✓		✓		✓		✓		✓
Dr A Wilkinson	✓		✓		✓		✓		✓		✓		✓	
Father J Gorman	✓		✓			X		X	✓		✓			X
Rev P Blinston	✓		✓		✓		✓			X		X	✓	
Mrs C Travis		X		X		X	✓			X		X		X
Mrs C Hughes	✓		✓		✓			X	✓			X	✓	
Mr D Hughes	✓		✓		✓			X		X	✓			X
Mrs S Spencer	✓		✓			X	✓		✓		✓		✓	
Mrs C Fletcher	✓			X	✓			X		X		X		X
Mr C Beaney					✓		✓		✓		✓		✓	
Mrs E Hart	✓		✓		✓		✓		✓		✓		✓	
Mr N Holding	✓		✓		✓		✓			X		X	✓	
Mrs S Blinston	✓		✓		✓		✓		✓			X	✓	
Mr C Goulding	✓		✓		✓		✓		✓		✓		✓	
Mr M Ode	✓			X	✓		✓		✓		✓		✓	

Pay Committee Meeting 10/11/2021		
Name of Governor	Yes	No
Mrs C Travis	✓	
Mr D Hughes	✓	
Mrs S Spencer	✓	

Attendance Record 2020 - 2021:

Full Governing Body Meeting														
Name of Governor	Business - 16/09/2020		Finance - 11/11/2020		Curriculum 16/12/2020		Finance - 03/02/21		Curriculum - 22/03/21		Finance - 5/05/2021		Curriculum - 14/07/2021	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs J Hassan	✓		✓		✓		✓		✓		✓		✓	
Mrs C Travis	✓		✓		✓		✓		✓		✓			x
Father J Gorman		x	✓		✓		✓		✓		✓		✓	
Rev P Blinston		x	✓		✓		✓			x	✓		✓	
Mrs C Hughes	✓			x	✓		✓		✓			x	✓	
Mr D Hughes	✓		✓		✓			x	✓		✓		✓	
Miss J Allen	✓		✓		✓		✓		✓		✓		✓	
Mrs S Spencer		x	✓		✓			x	✓		✓		✓	
Vacancy					✓				✓		✓		✓	
Mrs C Fletcher	✓			x	✓		✓		✓			x	✓	
Mrs E Hart	✓		✓		✓		✓		✓		✓		✓	
Mr N Holding	✓		✓		✓		✓		✓		✓		✓	
Dr A Wilkinson	✓		✓		✓		✓		✓		✓		✓	
Mr C Goulding	✓		✓		✓		✓		✓		✓		✓	
Mrs L Morgan-Hillam	✓		✓		✓		✓		✓			x		x
Mr M Ode	✓		✓		✓		✓		✓		✓		✓	
Mrs S Blinston		x	✓		✓		✓			x	✓			x

Pay Committee Meeting 11/11/2020		
Name of Governor	Yes	No
Mrs Christine Travis	✓	
Mrs Susan Spencer	✓	
Mr David Hughes	✓	

Attendance Record 2019 - 2020:

Full Governing Body Meeting														
Name of Governor	Business - 18/09/19		Finance - 06/11/19		Curriculum - 04/12/19		Finance - 05/02/20		Curriculum - 25/03/20		Finance - 06/05/20		Curriculum - 13/07/20	
	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Mrs J Hassan	✓		✓		✓		✓		P		P		P	
Mrs C Travis	✓		✓		✓		✓		P		P		P	
Rev P Bliston	✓		✓	x		x	✓		P		P		P	
Mrs C Hughes	✓		✓			x	✓		P		P		P	
Mr D Hughes	✓		✓			x	✓		P		P		P	
Miss J Allen	✓		✓		✓		✓		P		P		P	
Mrs S Spencer	✓		✓		✓		✓		P		P		P	
Vacancy									P		P		P	
Mrs C Fletcher	✓		✓		✓		✓		P		P		P	
Mrs E Hart	✓		✓		✓		✓		P		P		P	
Mr N Holding	✓		✓			x	✓		P		P		P	
Dr A Wilkinson					✓		✓		P		P		P	
Mr C Goulding	✓		✓			x	✓		P		P		P	
Mrs L Morgan-Hillam	✓		✓		✓		✓		P		P		P	
Mr M Ode	✓			x		x	✓		P		P		P	
Mrs S Bliston	✓			x		x	✓		P		P		P	

P Postponed due to Covid-19