



Wolviston Mill Lane, Billingham, TS22 5LU



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St Paul's
Catholic Primary School

Head Teacher: Sheena Sinclair

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BHCET CEO: Stuart McGhee

BHCET Chair of Directors: Yvonne Coates

17th October 2025

Dear Parents and Carers,

I hope this letter finds you well. I am delighted to share some exciting news: after a long wait, our new school building project will begin next week! While this marks a significant milestone for our school, it will also bring some important changes that we will need to manage together.

Building Project Update

Bowmer and Kirkland are the contractors leading the project. Their first newsletter is attached to this letter, and they will continue to keep us updated throughout the build.

Please take a moment to read the following changes carefully and share them with anyone who drops off or collects your child. Your support is essential to help us maintain a safe and smooth-running school environment.

Key Changes to School Routines

Breakfast Club and Wraparound Care – From Monday 20th October

These services will move into the main school building.

- **Drop-off and pick-up** will now be via the **main school gate on Wolviston Mill Lane**.
- Please use the entrance to the **right of the main door**, where you will see the 'Wraparound' sign displayed.

Arrival and Pick-Up – From Monday 3rd November

- The **only entrance and exit** to the school will be via **Wolviston Mill Lane gate**.
- Our crossing patrol will continue to operate, and new walkways will be in place.
- A further update with detailed instructions will be sent before this date.

Parking Guidance

To ensure the safety of all children:

- Please **avoid parking on Wolviston Mill Lane** during busy times (morning drop-off and afternoon pick-up).
- Parking is permitted during quieter times such as Breakfast Club, Nursery collection/drop-off, and Wraparound pick-up.

Thank you for helping us keep everyone safe.



In Him we Live and Move and Have our Being

Please see below reminder of upcoming dates previously shared

Upcoming Dates and Reminders

Celebration of the Word

Each term there will be an opportunity for you to join your children in prayer. Please come along if you can.

Celebration of the Word is not a play or a show, rather a simple, unrehearsed opportunity to engage with God's Word and allow the message of scripture to shape our lives. The children and staff will lead the celebration, and you are warmly invited to join us. These events take place in the hall, so please come to the main entrance shortly before the start time. If extended family would like to join, they are more than welcome.

Reception Class at 2.30pm – Tuesday 21st October

During this event our Reception children will be presented with a special welcome gift to support their Journey of Faith. Refreshments will be served afterwards for families and children in Reception.

Year 1 and Year 2 at 2.45pm - Thursday 6th November

Year 5 and 6 at 9.15am - Thursday 20th November

- **Friday 24th October – Professional Development Day** (school closed to pupils)
- **Monday 27th – Friday 31st October – Half Term**
- **Monday 3rd November – School reopens**
 - Pupils (Reception to Year 6) should wear **winter uniform**:
 - Shirt/blouse and tie (no polo shirts)
 - Grey cardigan, jumper or sweatshirt (not red)
 - Grey trousers, shorts, skirt or pinafore
 - Plain tights or socks (grey, black, white)
 - Minimal hair accessories
 - No jewellery (except a watch) or nail varnish
- **Monday 3rd November – Nasal Flu Spray** (consent information has been emailed home)
- **Parents' Evenings**
 - Nursery to Year 5: **Tuesday 4th & Wednesday 12th November**, 3.50–6pm
 - Year 6: **Monday 24th & Thursday 27th November**, 3.50–6pm
- **Individual and Family Photos – Friday 14th November**
 - Nursery and school children only. No obligation to purchase. More details to follow.
- **FOSP Christmas Fair – Wednesday 3rd December**, 3.15–5.30pm
 - Further details from FOSP to follow.

Christmas Events

- **Tuesday 2nd December (afternoon)** – Y3 & Y4 'Snappy Christmas' with Tees Valley Music Service
- **Monday 8th December at 1.30pm** – Nursery & Reception Nativity
- **Tuesday 9th December at 9.30am** – Nursery & Reception Nativity
- **Wednesday 10th December at 1.30pm** – Y1 & Y2 Nativity
- **Thursday 11th December at 9.30am** – Y1 & Y2 Nativity
- **Monday 15th December –**
 - Y1–Y6 Pantomime trip: *Jack and the Beanstalk* at Princess Alexandra Auditorium
 - Early Years Christmas Fun Day
- **Wednesday 17th December at 6pm** – Y5 & Y6 Carol Service at Holy Rosary Church –
Everyone welcome



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Christmas Holidays

- **Monday 22nd December – Friday 2nd January** – School closed for Christmas
- **Monday 5th January** – *Professional Development Day* (school closed to pupils)
- **Tuesday 6th January** – School reopens for Spring Term

Thank you for taking the time to read this letter. If you have any questions or would like to discuss anything further, please don't hesitate to contact me at school.

Yours sincerely

S. C. Sinclair

Sheena Sinclair

Head Teacher



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