



Wolviston Mill Lane, Billingham, TS22 5LU



office@stpauls.bhcet.org.uk



(01642) 360022



stpauls.bhcet.org.uk



St Paul's
Catholic Primary School

Head Teacher: Sheena Sinclair

Deputy Head(s): Rachel Miller

BHCET CEO: Stuart McGhee

BHCET Chair of Directors: Yvonne Coates

15th December 2025

Dear Parents,

I hope you are well. I am writing to provide some important updates regarding Governance and Staffing at St Paul's.

As you know, we recently invited expressions of interest for the role of Parent Governor. I am delighted to inform you that Mr Jason Lonsdale, parent of Jackson in Reception class, has been appointed as our new Parent Governor. Mr Lonsdale is currently completing his induction and will be formally welcomed onto the Local Governing Committee in February 2026.

Mr Lonsdale replaces Mrs Gemma Wright, who has served as Parent Governor for the past four years. On behalf of the Governing Body and all parents, I would like to thank Mrs Wright for her dedication and commitment to the role. We know she will continue to be a supportive parent within our school community.

I would also like to share that Mrs Victoria Earl, our School Catering Manager, has been successfully appointed to a new position within Bishop Hogarth Catholic Education Trust. Mrs Earl will leave St Paul's at the end of this term, and we wish her every success in her new role. Recruitment for a replacement cook will begin shortly; in the meantime, we will be supported by an agency cook who is familiar with Trust menus and will maintain the high standards we expect for our school meals.

Finally, a reminder regarding parking: several parents are still using the school lane to drop off and collect children. While we understand the desire to park close to school, the lane is not safe for this purpose, particularly with the increase in contractor vehicles and the cordoned-off section of road. Apart from the very small number of parents who have received permission to park in the car park, we kindly ask that everyone else refrain from using the lane at the start and end of the school day.

Nursery and Reception parents: thank you for now using the original route into school—entry via the main gate, then turning right and entering Nursery or Reception through the tall metal gate. Please do not use the Year 2 entrance or the small wooden gate into the Early Years outdoor area any longer.

Thank you for your continued support and cooperation.

Yours sincerely

S. C. Sinclair

Sheena Sinclair
Head Teacher



In Him we Live and Move and Have our Being