



Wolviston Mill Lane, Billingham, TS22 5LU



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St Paul's
Catholic Primary School

Head Teacher: Sheena Sinclair

Deputy Head(s): Rachel Miller

BHCET CEO: Stuart McGhee

BHCET Chair of Directors: Yvonne Coates

9th February 2026

Dear Parents and Carers,

Parents' Evenings

Monday 16th March - No Comprehension booster – No Y1 & Y2 Multi Sports

Tuesday 24th March – No Netball

Thursday 26th March – Nursery (N1 only)

I hope this letter finds you safe and well.

We are very much looking forward to welcoming you into school for the Parent Consultation Meetings and an opportunity for you to look at your child's work and see their classroom.

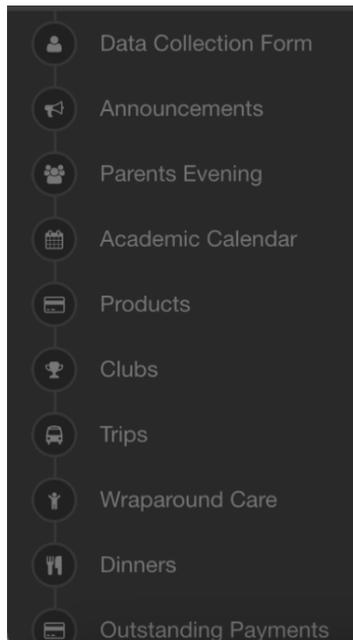
The booking system to book an appointment will go live on Thursday 12th February at 5.30pm via My Child at School (MCAS)

Please follow these steps to book your slot:

Log into My Child at School (MCAS) via the app or
<https://www.mychildatschool.com/MCAS/MCSParentLogin>

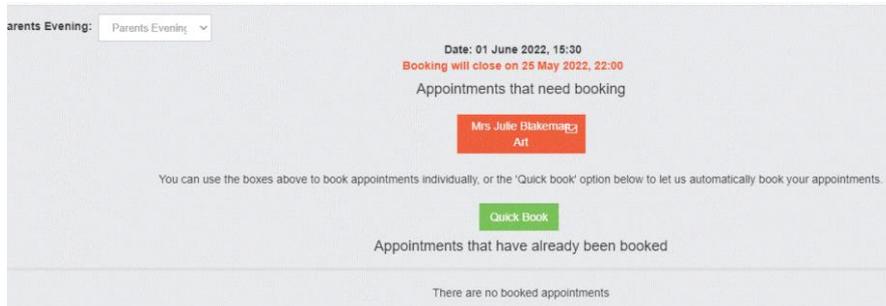
PLEASE ENSURE ONLY ONE APPOINTMENT IS MADE PER CHILD – (If split families please consult with each other and book only one appointment per child)

Select **Parents Evening** from the **side Menu**.



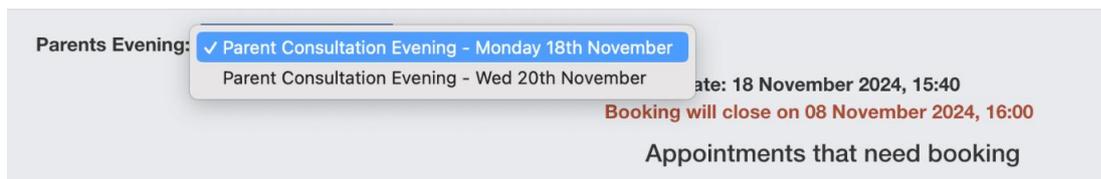
In Him we Live and Move and Have our Being

This will provide you with either a **Manual** or **Quick Book** option to secure your booking (see below) please note if you choose the quick book option the system will automatically pick appointments for you



The booking page will default to Monday 16th March to access bookings for the Tuesday 24th March use the drop-down menu – Parent Evening – choose the alternative date. For Nursery N1 there will only be the option of Thursday 26th March

Example below



Choose your preferred time from available timeslots and confirm that time

Please can you take note of the following points of information to help ensure that these meetings run smoothly and safely.

- Please do not arrive any earlier than 10 minutes before your appointment.
- Parents should come into school through the main entrance on Wolviston Mill Lane. You will be shown to your child's classroom where you will be able to have a look at their work.
- At your appointment time, you will be shown into the hall to meet with your child's teacher for your 10-minute appointment. After this, you will be able to go back to the classroom to continue to look at their work if you need to.

If you require any further information, then please do not hesitate to contact the school office.

Yours sincerely,

S. C. Sinclair

Sheena Sinclair
Head Teacher



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