

10th February 2025

Dear Parents and Carers,

I hope this letter finds you safe and well.

We are very much looking forward to welcoming you into school on Wednesday 19th and Wednesday 26th March 3.40– 6.10pm for the Parent Consultation Meetings and an opportunity for you to look at your child's work and see their classroom.

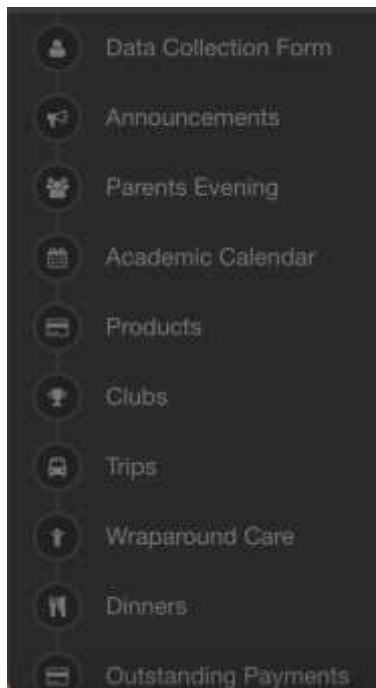
The booking system to book an appointment will go live on Wednesday 12th February at 5.30pm via My Child at School (MCAS)

Please follow these steps to book your slot:

Log into My Child at School (MCAS) via the app or <https://www.mychildatschool.com/MCAS/MCSParentLogin>

Please ensure only one appointment is made per child

Select **Parents Evening** from the **side Menu**.



This will provide you with either a **Manual** or **Quick Book** option to secure your booking. (see below)



The booking page will default to 19th March, to access bookings for 26th March use the drop-down menu – Parent Evening – Wed 26th March



Choose your preferred time from available timeslots and confirm that time

Please can you take note of the following points of information to help ensure that these meetings run smoothly and safely.

- Please do not arrive any earlier than 10 minutes before your appointment. Please remember that children are not able to attend on this occasion.
- Parents and Carers (maximum 2 adults per child) should come into school through the main entrance on Wolviston Mill Lane. You will be shown to your child's classroom where you will be able to have a look at their work.
- At your appointment time, you will be shown into the hall to meet with your child's teacher for your 10-minute appointment. After this, you will be able to go back to the classroom to continue to look at their work if you need to.

If you require any further information, then please do not hesitate to contact the school office.

Yours sincerely,

S. C. Sinclair

Sheena Sinclair
Head Teacher



In Him we Live and Move and Have our Being